



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, January 13, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 - Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **RESOLUTION NO. ____** re: In the matter of adopting a Jefferson County Flag Policy
 
2. **AGREEMENT** re: Substance Use Disorder (SUD) evaluation services for incarcerated individuals; \$33,454.55 in 2025 and \$30,198.28 in 2026; Public Health; Gateway to Freedom
 
3. **AGREEMENT** re: Mobile Clinic – SUD Services for South Jefferson County; \$36,728.82 in 2025 and \$40,689.26 in 2026; Public Health; Gateway to Freedom
 
4. **AGREEMENT** re: Fire Community Assistance, Referral, and Education Services (CARES); \$42,244.22 in 2025 and \$46,799.39 in 2026; Public Health; East Jefferson Fire Rescue; Gateway to Freedom
 
5. **AGREEMENT** re: Entry and Later Deputy and Corrections eligibility testing; In the Amount of \$1,828 with a 4% annual increase; Human Resources; Public Safety Testing
 
6. **AGREEMENT** re: Joint lobbying services; Not to exceed \$13,687; County Administrator; Clallam Economic Development Council; Honeywell Government Relations
 
7. **AGREEMENT, Amendment No. 3** re: Group employment services; Additional \$31,516.80 in funding, for a total of \$154,539.24; Public Health; Cascade Community Connections
 
8. **AGREEMENT, Amendment No. 4** re: Individual supported employment services; A decrease of \$31,516.80 for a total of \$769,872.20; Public Health; Cascade Community Connections
 
9. **LETTER OF SUPPORT** re: Washington State Department of Natural Resources FY 2025 NOAA Marine Debris Removal application
 
10. **ADVISORY COMMITTEE REAPPOINTMENTS (2) re:** North Pacific Coast Marine Resource Committee: 1) JC Scientific Community Citizen Representative; Wendy Feltham; and 2) JC Economic Groups Citizen Representative; Eileen Cooney
 
11. **ADVISORY COMMITTEE APPOINTMENT** re: Ferry Advisory Committee; Representing the frequent ferry user – Diana Grunow
 
12. **APPROVAL OF MOTION** re: Finalizing Jefferson County’s 2025 Legislative Agenda
 
13. **APPROVAL OF PAYROLL WARRANTS:** Dated January 3, 2025 and totaling \$2,548,452.42, and Dated January 3, 2025 and totaling \$183,738.97 (Sound Health)
   

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

No set time **DISCUSSION** re: Upper Hoh Road  

Sula Jacobs, National Park Superintendent
Kevin Killian, National Park Deputy Superintendent
Jeff Doryland, Chief of Facilities Management

No set time **PROCLAMATION** re: Proclaiming the week of January 20-26, 2025 as
Community Risk Reduction Week  

Robert Wittenberg, EJFR

No set time **DISCUSSION and POTENTIAL ACTION:** The Commissioners will discuss
the Transportation Benefit District and take-action on the following items:

1) **RESOLUTION** re: Jefferson County Board of Commissioners stating its
intent to assume the Jefferson County Transportation Benefit District's rights,
powers, functions, and obligations, and setting a public hearing  

2) **HEARING NOTICE** re: Proposed Jefferson County assumption of the
Transportation Benefit District, Hearing to be held January 27, 2025 at 10:00 a.m.
in the Commissioners Chambers (HYBRID)  

Mark McCauley, County Administrator
Ariel Speser, Civil DPA

No set time **WORKSHOP and POTENTIAL ACTION** re: Homeless Response System in
Jefferson County and Consolidated Homeless Grant Lead Grantee for Jefferson
County  

Judy Shepherd, Finance Manager
Amanda Christofferson, Grants Manager

No set time **DISCUSSION and POTENTIAL ACTION** re: Jefferson Aquatic Coalition
(JAC) survey insert costs  

Greg Brotherton, Commissioner District No. 3
Mark McCauley, County Administrator

No set time **RECESS**

1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

No set time **ADDITIONAL DISCUSSION ITEMS**

No set time **ADJOURNMENT** (Adjourn by 2:30 p.m.)

COMMISSIONERS MEETING SCHEDULE The Week of January 13, 2025
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, January 13, 2025

9:00 a.m. BOCC Meeting – Board
4:30 p.m. Jefferson Community Foundation Meeting - Heidi

Tuesday, January 14, 2025

11:00 a.m. Mill Road – Legislative Coordination Meeting – Heidi
1:00 p.m. Community Wildfire Protection Plan Implementation AG Meeting – Heidi
2:30 p.m. Behavioral Health Advisory Committee Meeting – Heidi
4:30 p.m. Jefferson Community foundation 2025 Board Meeting - Heidi

Wednesday, January 15, 2025

8:30 a.m. Budget Meeting – Heidi
1:00 p.m. PIT Planning Committee Meeting - Heather
2:00 p.m. Jefferson County Implementation Planning Project Team Meeting - Heidi

Thursday, January 16, 2025

2:30 p.m. Board of Health – Greg, Heidi
9:30 a.m. U.S. Department of Agriculture Forest Service (USFS) National Old Growth Amendment (NOGA) Cooperating Agency Meeting - Bi-Weekly Large Group – Heidi
5:00 p.m. Jefferson Community Foundation Board Happy Hour - Heidi

Friday, January 17, 2025

9:00 a.m. Olympic Consortium Board – Greg
12:00 p.m. Legislative Session Update - Heidi
12:30 p.m. KPTZ – Heather

Agenda: January 13, 2025

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request