



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – May 22, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [**CALL TO ORDER**](#)
9:01 a.m. [**PUBLIC COMMENT PERIOD**](#) – ALL TOPICS

[09:03:21 AM \(00:02:10\)](#) Comment
[09:07:22 AM \(00:06:12\)](#) Comment
[09:10:16 AM \(00:09:05\)](#) Response to comments
[09:17:12 AM \(00:16:01\)](#) Comment

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: Proposed Ordinance Relating to County Fee Policy and Requirements; and the Department of Public Works, Parks and Recreation Division Fee Schedules; and Amending Title 3 JCC, Title 12 JCC, and Appendix Fee Schedule; Hearing Scheduled for Monday, June 12, 2023 at 10:00 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, Washington (HYBRID)
 
2. **AGREEMENT, Amendment No. 1** re: Provide and Enable JeffCOM SFY23 Wireline and Wireless Basic Operation for E911; Additional Amount of \$21,690 for a Total of \$141,497; JeffCOM911; Washington State Military Office
 
3. **AGREEMENT** re: Participation in Washington's Medicaid Health Options Provider Services to Individuals Enrolled in Benefits Plans; No Dollar Amount, Fees for Services Only; Public Health; Community Health Plans of Washington
 
4. **AGREEMENT, Amendment No. 12** re: 2022-2024 Consolidated Contracts; Additional Amount of \$21,218 for a Total of \$4,372,194; Public Health; Washington State Department of Health (DOH)
 
5. **AGREEMENT, Amendment No. 5** re: Provide Scholarships and Assist with General Funding for the Community Summit Conference; Additional Amount of \$2,128.87 for a Total of \$29,450.12; Public Health; WISE
 
6. **Payment of Jefferson County Payroll Warrants** Dated May 19, 2023 Totaling \$90,606.95 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)
 
7. **Payment of Jefferson County Vouchers/Warrants** Dated May 15, 2023 Totaling \$663,339.20 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:20:50 AM \(00:19:39\)](#) HE moved to approve the Consent Agenda as presented. KD seconded the motion, unanimous.

REGULAR AGENDA:

No set time

COMMISSIONERS BRIEFING SESSION

Greg Brotherton, Chair, Commissioner District 3

Heidi Eisenhour, Commissioner District 2

Kate Dean, Commissioner District 1

Commissioner Dean discussed recent meetings she attended, and the Commissioners discussed miscellaneous topics.

Call for Public Comments:

[09:28:50 AM \(00:27:39\)](#) Comment

[09:30:45 AM \(00:29:34\)](#) Response to Comment

[09:33:36 AM \(00:32:25\)](#) Commissioners Briefing Session – Continued. (timestamp off). The Commissioners continued discussing recent meetings they attended. Some miscellaneous topics discussed: WSDOT closure issues discussed, Grants Administrator position, KPTZ radio segment County Connections, Rhododendron Parade

[09:57:30 AM \(00:56:19\)](#) Video re: Search and Rescue

10:00 a.m.

PRESENTATION re: Update on Mineral Resource Land Overlay (MRL) for Miles Sand and Gravel (MLA2021-00019)



Brent A. Butler, Director, Department of Community Development (DCD)

Josh D. Peters, Deputy Director, Department of Community Development (DCD)

Joel M. Peterson, Associate Planner, Department of Community Development (DCD)

Joel Peterson explained the Comprehensive Plan Amendment Proposal: Apply 200-acre Mineral Resource Land (MRL) overlay to Wahl Lake Extraction Area; extend mineral extraction zone from an existing 167-acre MRL, does not increase production or traffic – just extends ongoing operation, underlying zone is Commercial Forest. Brent and Josh present, but not part of discussion.

[10:18:10 AM \(01:16:59\)](#) Commissioners' response to presentation.

[10:19:53 AM \(01:18:42\)](#) Call for public comments

[10:20:14 AM \(01:19:04\)](#) Comment

[10:22:08 AM \(01:20:57\)](#) Comment

[10:24:18 AM \(01:23:07\)](#) Response to comments.

[10:26:44 AM \(01:25:33\)](#) The Commissioners thanked Joel for the clarity he brought to the topic.

[10:27:53 AM \(01:26:42\)](#) Recess

[10:35:22 AM \(01:26:55\)](#) Reconvene

COMMISSIONERS' BRIEFING SESSION – Continued: The Commissioners continued discussing recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings. Chair Brotherton

requested \$1,000 in air monitors for schools and libraries (for public health); web connected real-time devices. The Commissioners discussed various topics, including [Salish Opioid Abatement Council approval process](#), which will come before the BOCC for approval at a future meeting.

[10:55:43 AM \(01:47:16\)](#) Chair Brotherton shared a song he created using AI. The Commissioners continued their briefing session and reviewed upcoming meeting schedules.

11:00 a.m. **[HEARING](#)** re: Washington State Community Development Block Grant (CDBG) 2023 General Purpose Grant for the Early Learning and Family Support Center Project; In the Matter of Certification of Compliance for CDBG General Purpose Grant



Judy Shepherd, Finance Manager
Michael Mark, Grants Administrator

[11:01:37 AM \(01:53:10\)](#) Finance Manager Judy Shepherd provided the intro. Olympic Peninsula YMCA Executive Director Wendy Bart was present to give presentation. She reviewed the 2022/2023 childcare needs, and lack of available childcare. Simon Little from Studio STL in Port Townsend shared the proposed design for the new facility.

[11:21:49 AM \(02:13:22\)](#) Molly Parker from Jefferson Healthcare was present to comment on the project.

[11:23:06 AM \(02:14:40\)](#) Port Townsend School District Superintendent Linda Rosenbury was present to comment on the project.

[11:24:11 AM \(02:15:44\)](#) Finance Manager Shepherd explained the CDBG grant. She noted that this is a general purpose grant, which is different than CDBG grants for affordable housing. A general purpose grant is specific to building infrastructure. She added the County has a deadline of June 14, 2023 to apply for this CDBG grant.

[11:27:16 AM \(02:18:49\)](#) Grants Administrator Michael Mark commented more on the grant.

[11:28:43 AM \(02:20:16\)](#) Chair Brotherton opened the hearing to allow for public testimony. The following individuals provided testimony:

[11:29:23 AM \(02:20:56\)](#) Tom Thiersch; Jefferson County

[11:31:44 AM \(02:23:18\)](#) Response to testimony.

[11:36:52 AM \(02:28:26\)](#) KD moved to approve **RESOLUTION NO. 20-23** re: a resolution in the matter of certification of compliance for the CDBG general purpose grant for the Early Learning and Family Support Center. HE seconded the motion, which carried by a unanimous vote.

[COMMISSIONERS' BRIEFING SESSION – Continued:](#) The Commissioners and County Administrator continued discussing recent meetings, miscellaneous topics, and upcoming meetings.

ADDITIONAL DISCUSSION ITEMS

- [Board and Committee Vacancies](#) (Timestamp off)



[11:57:12 AM \(02:48:45\)](#) Recess
[01:32:39 PM \(02:49:39\)](#) Reconvene

AFTERNOON SESSION

1:30 p.m. **DISCUSSION** re: 2023 Legislative Session Debrief on Department of Natural Resources (DNR) Forestry Issues
  Center for Responsible Forestry Presentation
  WSAC Presentation

Heidi Eisenhour, District No. 2 Commissioner
Paul Jewell, WSAC Senior Policy Director
Mary Jean Ryan, Center for Responsible Forestry

[01:33:06 PM \(02:50:07\)](#) HE – She asked PJ and MJR to update the BOCC on the recent legislative session.

[01:35:57 PM \(02:52:57\)](#) PJ provided a Capital Budget Proviso Report re: Carbon Sequestration Forests and answered questions posed by the Board.

[02:08:49 PM \(03:25:50\)](#) MJR provided a report on forest functions: timber supply, open space/recreation, salmon recovery, carbon storage and sequestration, water quality, and critical habitat for biodiversity. Her presentation also included the Climate Commitment Act of 2021, NCS highlights, Trust Land Transfer history, and forest conservation mechanisms.

[02:33:15 PM \(03:50:15\)](#) Closing remarks/next steps

ADDITIONAL BUSINESS: Letter of Support re: Washington State Department of Transportation (WSDOT); Communications: Commissioner Dean pointed out some troubling issues with how the WSDOT communicated the bridge closures to the public. She provided a draft letter for the Commissioners to review. She consulted with Emergency Management Director Willie Bence, Keppie Keplinger (DEM), East Jefferson Fire and Rescue Chief Bret Black, and Communications Specialist Wendy Davis to provide input on the letter. The letter will be sent to WSDOT Regional Manager Steve Roark. **MOTION:** HE moved to send a letter to the WSDOT re: Communication surrounding the Hood Canal Bridge openings and closures. Commissioner Dean seconded the motion.

[02:44:53 PM \(04:01:54\)](#) Chair Brotherton called for public comments, and no comments were received. He called for a vote on the motion. The motion carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS

- [Broadband funding](#)

NOTICE OF ADJOURNMENT 2:48 p.m.

COMMISSIONERS MEETING SCHEDULE The Week of May 22, 2023
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Agenda: May 22, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, May 22, 2023

09:00 a.m. BOCC Meeting - Hybrid (Board)
12:00 p.m. BOCC Special Meeting - WSAC Virtual Assembly (Board)
4:00 p.m. BOCC Special Meeting - Strategic Plan Retreat – Hybrid, 1st Flr Conf Rm, Courthouse (Board)

Tuesday, May 23, 2023

All Day Out of Office – (Kate)
11:00 a.m. Jefferson County Community Foundation (JCCF) Board Meeting – Virtual (Heidi)
1:30 p.m. Environmental Land Use Hearing – Virtual (Heidi)
2:45 p.m. Intellectual/Developmental Disabilities Advisory Board Meeting – Virtual (Greg)

Wednesday, May 24, 2023

All Day Out of Office – (Kate)
10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
1:00 p.m. WSAC Timber Counties Caucus Meeting – Olympia (Heidi)
2:30 p.m. Housing Fund Board Meeting – Hybrid, Chambers – (Greg)

Thursday, May 25, 2023

All Day Out of Office – (Kate)
9:00 a.m. JeffCOM911 Board meeting _ Virtual (Greg)
11:00 a.m. Senior Symposium – Fort Worden (Greg)
11:30 a.m. East Jefferson Rotary Meeting Speaker – Tri-Area Community Center (Heidi)
3:00 p.m. Solid Waste Advisory Committee Meeting – Public Works Office (Heidi)
5:00 p.m. Intergovernmental Collaborative Group (ICG) Meeting – Hybrid, Port Pavilion (Greg & Heidi)

Friday, May 26, 2023

All Day Out of Office – (Kate)
11:00 a.m. HUD House America-Jefferson County Check-In – Virtual (Greg)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.
[09:28:41 AM \(00:27:30\)](#)

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
