



MINUTES

Joint Special Meeting – November 21, 2024 at 5:00 p.m.

**Jefferson County Board of Commissioners
and Intergovernmental Collaborative Group**

Jefferson County Board of County Commissioners, Port Townsend City Council, Port of
Port Townsend, and Jefferson County Public Utility District #1

Hybrid Meeting: Virtual and in-person at 355 Hudson St.
Port Townsend, WA 98368

CALL TO ORDER: Chair Kate Dean called the meeting to order in the presence of Commissioner Heidi Eisenhour. Commissioner Greg Brotherton had an excused absence. The Board of County Commissioners (BOCC) held a Joint Special Meeting with the Intergovernmental Collaborative Group (ICG).

PUBLIC COMMENT PERIOD: There were no comments received.

APPROVAL of MINUTES: ICG Member Rowe noted a correction to the ICG minutes. The Rotating Chair should be listed as Amy Howard. ICG Member Collins moved to approve the Special Meeting Minutes of October 10, 2024, as edited. ICG Member Dean seconded the motion. The motion carried.

DISCUSSION re: 2025 ICG Joint Resolution: Port of Port Townsend Director Eron Berg proposed changing the quorum of the ICG to nine members, which will include one member from each organization, so that every agency will be represented. After discussion, Member Dean moved to change the meeting schedule from “the third Thursday of February, May, September and November,” to “the third Thursday of February, May, September and the first week of December.” Member MickHager seconded the motion. The motion carried. Member Petranek suggested having the ILA be extended through December 31, 2026. Member Randall suggested addressing the sentence immediately after that, proposing changing “annual” to “biennial.” This idea was agreeable by ICG members.

After further discussion and edits, the ICG members, took the following formal action in regards to their separate boards:

Jefferson PUD No. 1: Commissioner Randall moved that the PUD approve Resolution No. 2024-025, as amended. Commissioner Toepper seconded the motion which carried by a unanimous vote.

City of Port Townsend: Councilmember Rowe moved that the Port Townsend City Council approve Resolution No. 24-044, as amended here. Councilmember Wennstrom seconded the motion. The motion carried.

Jefferson County: Commissioner Dean moved that the BOC approve **RESOLUTION NO. 70-1121-24R**, as amended. Commissioner Eisenhour seconded the motion. The motion carried.

Port of Port Townsend: Commissioner Hasse moved to adopt Resolution No. 834-24, as amended. As there was no objection, her motion passed.

AGENCY ROUNDTABLE: The following topics were discussed:

- City of Port Townsend:
 - Comprehensive Plan Update
 - Co-steering Growth Management Steering Committee (GMSC)
 - \$73 Million in funded capital projects as we finalize the Capital Facilities Plan
 - Budget coming together with financial sustainability focus
 - Water street sewer replacement
 - Lawrence Street – with support from PIF
 - New Community Services Department consolidation
 - Starting collective bargaining
- Jefferson County
 - Facing upcoming budget issues
 - Countywide Planning Policy – adopted 11/18/24
 - North Olympic Legislative Alliance (NOLA) – encouraged engagement
 - Transportation Benefit District to fund road construction projects
 - USDA Grant re: Childcare; going out to bid soon
 - WSAC Legislative Session – Commissioner Eisenhower will be attending
- Jefferson County PUD No. 1:
 - 2025 budget has been approved
 - Large capital and infrastructure projects on the horizon
 - Goals include resilient and reliable power to Jefferson County
 - New electric grid demands
 - New substation in Glen Cove
 - PUD rates will increase
 - General Manager Kevin Street will be leaving at the end of the year; thankful for his service
- Port of Port Townsend:
 - Point Hudson; creating duplex quarters
 - Replacing roofs at Point Hudson
 - Stormwater project; opening bids soon
 - Sims Way expansion project
 - Gardiner Boat Launch; summer 2025
 - Airport: replacing fueling system, and acquisition of industrial park
 - Shorts Farm update
 - New travelift in May 2025
 - Ending levy for IDD soon
 - Planning for the future

NEXT STEPS and FUTURE AGENDA ITEMS: ICG members in attendance provided closing remarks. Future agenda items include: EDC update in February 2025, PUD project presentation in May 2025, protecting vulnerable members of the community, CAC and MRC updates, inviting EDC and Transit at the table – possible amendment to the ILA, potential special meeting regarding comp process, special speaker series, Housing Solutions Network and Stronger Towns presentation, Veterans traveling

memorial will be located at the airport September 2025, and Commissioner Kate Dean’s farewell event will be held on Friday, December 20, 2024.

NOTICE OF ADJOURNMENT: Chair Dean adjourned the Commissioners’ meeting at 6:41 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Kate Dean, Chair

ATTEST:

Greg Brotherton, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member