

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners (BoCC)
Mark McCauley, County Administrator

FROM: Josh D. Peters, AICP, Community Development Director
Joel M. Peterson, Associate Planner

DATE: January 8, 2024

RE: Reconvening the Growth Management Steering Committee (GMSC)

STATEMENT OF ISSUE:

Between the passage of the Growth Management Act (GMA) in 1990-1991 and adoption of the county's first post-GMA Comprehensive Plan in 1998, Jefferson County and the City of Port Townsend established a joint Growth Management Steering Committee (GMSC) to, among other objectives, recommend adoption of Countywide Planning Policies (CPPs) and allocate population as projected by the Office of Financial Management (OFM), thereby setting 20-year growth targets for both the county and city. Variations of the GMSC have performed similar duties during GMA-mandated Periodic Updates since then. See the attached Chronology for a list of related county and city resolutions over time.

The county and city are both required by GMA to complete Periodic Update steps by June 30, 2025. Reconvening (or establishing an updated version of) the GMSC would assist in that process, as one of the first tasks is to choose among OFM population estimates and then allocate that population for planning purposes.

ANALYSIS:

The Board could adopt a resolution that establishes the GMSC and sets the parameters by which that committee operates and advises the Board (and the Port Townsend City Council) with respect to amending CPPs and setting growth targets. Following Board direction, Department of Community Development (DCD) staff will arrange for a proposed resolution to be brought before the Board for action at a future meeting.

There are choices to make with respect to membership, participation, and process. The initial joint GMSC comprised representatives from Jefferson County and the City of Port Townsend. The Port of Port Townsend was added in 1999. Later, representatives of the Port Hadlock Urban Growth Area (UGA) were added. At the last meeting of the Intergovernmental Collaborative Group (ICG), the Public Utility District (No. 1) of Jefferson County (PUD) expressed interest in participating. New statute per the enactment of House Bill (HB) 1717 requires that tribes be invited to participate when counties consider amendments to CPPs. (See the attached HB 1717 factsheet provided by the Washington State Department of Commerce.)

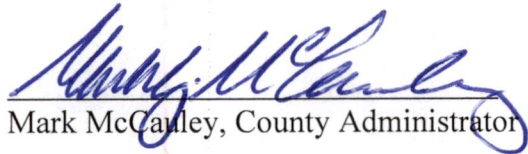
FISCAL IMPACT:

There are budgeted funds for staff time and—to a degree—consultant services associated with this process.

RECOMMENDATION:

Review options. Direct staff to draft a resolution that reflects choices regarding GMSC membership, participation, and process. Once drafted, add the resolution to future agenda consideration and adoption. Direct staff to schedule first meeting of GMSC and invite participation.

REVIEWED BY:


Mark McCauley, County Administrator

1/4/24
Date

Jefferson County – Chronology
Growth Management Steering Committee (GMSC),
Countywide Planning Policies (CPPs),
Population Projections

Resolution	Title	Notes
Jefferson County: 128-92 City of Port Townsend: 92-112		Adopted CPPs
City: 94-128	In the Matter of a Resolution amending County Planning Policy County Resolution No 128-92 and City Resolution No 92-112 to change the definition of affordable housing	Revised definition of affordable housing consistent with RCW
City: 96-46	RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORT TOWNSEND ADOPTING A JOINT GROWTH MANAGEMENT PLANNING POPULATION PROJECTION AS REQUIRED BY THE COUNTY PLANNING POLICY FOR JEFFERSON COUNTY	Regional population forecast per CPP 1.1 (2 UGAs PT and Port Ludlow/Oak Bay)
City 99-030 County 40-99	In the Matter of Adding the Port of Port Townsend as a Voting Member of the Joint Growth Management Steering Committee	
County 55-03	Adopting an update to the Countywide Growth Management Planning Population Projection to address the period 2000-2024, and allocating a portion of the projected urban growth to Port Townsend, Tri-Area, and Port Ludlow	
2005	[County prepared white paper, drafted revisions to CPPs for consideration]	Not adopted
38-15	Adopting a countywide growth management planning population projection for the periods 2016- 2036 and 2018-2038, and allocating projected urban growth to urban growth areas and master planned resorts	2015

GMA Planning and Tribal Participation

New Changes to GMA:

- ❖ **Who must plan, summary of requirements** (RCW 36.70A.040) – Allows tribes to voluntarily participate in the local governments' comprehensive planning process.
- ❖ **Port element** (RCW 36.70A.085) – Cities with a Port element must collaborate development with the city, port, and tribe(s).
- ❖ **Comprehensive plan review** (RCW 36.70A.106) – Requires Commerce to share submittals with tribes. Tribes will indicate to Commerce which jurisdiction's submittals will be transmitted. For access to PlanView data system contact the Commerce Tribal Planning Liaison.
- ❖ **UGAs** (RCW 36.70A.110) – Requires local jurisdictions to work with tribes to coordinate urban growth. Tribes must **opt-in** to coordinate with the jurisdiction.
- ❖ **Technical Assistance, procedural criteria, grants and mediation services** (RCW 36.70A.190) – Requires Commerce to provide facilitation services. Federally recognized tribes may request assistance from Commerce to resolve issues related to proposed changes to local comprehensive plans and development regulations.
- ❖ **Countywide planning policies** (RCW 36.70A.210) – Requires counties to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with tribes if they choose to participate.



HB 1717 (2022) changed six sections of the GMA, effective June 9, 2022.

Applies to federally recognized tribes with a reservation or with ceded lands in a county or city.

Tribal Planning Liaison:

Bridget Ray, Ojibwe/michif

Tribal Coordination Manager

Growth Management Services

Email: Bridget.Ray@commerce.wa.gov

Phone: 360-725-2735

Regional Assistance Planners:

<https://www.commerce.wa.gov/serving-communities/growth-management/>



We strengthen communities

Coming soon. Stay tuned to Commerce's webpage for upcoming **workshop** schedules, resource **guides** tailored for counties and cities, and tribal coordination updates.

State resources for tribal planning

- Washington State Department of Commerce PlanView:
 - <https://www.commerce.wa.gov/serving-communities/growth-management/washington-department-of-commerce-growth-management-submitting-materials>
- Governor's Office of Indian Affairs
 - <https://goia.wa.gov/>
 - Treaties: <https://goia.wa.gov/resources/treaties>
 - Tribes: <https://goia.wa.gov/tribal-directory/federally-recognized-indian-tribes-washington-state>
- Washington State Department of Archaeology and Historic Preservation
 - <https://dahp.wa.gov/archaeology/tribal-consultation-information>
- Washington State Department of Fish & Wildlife
 - <https://wdfw.wa.gov/hunting/management/tribal/history>
- Washington State Department of Transportation
 - Tribal Contacts: <https://wsdot.wa.gov/about/contacts/tribal-contacts>

