



DRAFT

MINUTES

Jefferson County Board of County Commissioners Regular Meeting – November 20, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time. Commissioner Kate Dean joined the meeting at 9:03 p.m.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and six comments were received. The Commissioners addressed the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Eisenhour moved to approve the Consent Agenda as presented. Commissioner Dean seconded the motion which carried by a unanimous vote.

1. **HEARING NOTICE** re: 2024-2025 Jefferson County Biennial Budget; Hearing Scheduled for Monday, December 4, 2023 at 11:15 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (Hybrid)
2. **AGREEMENT re:** Improving the Quality of Public Defense Services; In the Amount of \$29,406; County Administrator; Washington State Office of Public Defense
3. **AGREEMENT re:** Surrender of Leasehold; Quimper East; Public Health; State of Washington State Department of Natural Resources
4. **AGREEMENT re:** Surrender of Leasehold; Quimper West; Public Health; State of Washington State Department of Natural Resources
5. **AGREEMENT re:** Naylors Creek at West Valley Road and Gibbs Lake Road – Culvert Replacements; In an Amount up to \$60,000; Public Health; Washington Conservation and Recreation Office
6. **AGREEMENT re:** HJ Carroll Park Caretaker; In the Amount of \$5,648; Public Health; Dustin Willis
7. **AGREEMENT re:** Proctor House Alternative Detention Program; In the Amount of \$222,319.71; Juvenile Services; Kelli Parcher, Inc.
8. **AGREEMENT re:** Office Space Rental Lease; 101, 121 and 131 Oak Bay Road; WSU Extension; Hadlock Development Company, LLC
9. **AGREEMENT re:** Office Space Rental Lease; 97 Oak Bay Road; WSU Extension; Hadlock Development Company, LLC
10. **3-WAY PROFESSIONAL SERVICES AGREEMENT re:** Economic Development Services; Jefferson County Amount not to Exceed \$20,530; County Administrator; Clallam County EDC; Gordon Thomas Honeywell Government Relations

11. **INTERAGENCY AGREEMENT re:** Data Sharing; County Administrator's Office; Office of the Washington State Auditor
12. **LETTER of SUPPORT re:** Washington State Department of Natural Resources Proposed Expansion of the Dabob Bay Natural Area and Associated Inter-Grant Exchange
13. **ADVISORY BOARD RESIGNATION:** Jefferson County Board of Equalization; Daryl Gillette
14. **ADVISORY BOARD APPOINTMENT:** Conservation Futures Citizens Oversight Committee (CFCOC); Four-Year Term to represent Habitat Values; Cheryl Lowe
15. **ADVISORY BOARD APPOINTMENT:** Conservation Futures Citizens Oversight Committee (CFCOC); Four-Year Term to represent District No. 2; Tom Ehrlichman
16. **APPROVAL of MINUTES:** Regular Meeting Minutes of October 23, 2023, November 6 and 13, 2023, and Special Meeting Minutes of October 20, 2023 (Coordination) and October 23, 2023 (WSAC), and November 6, 2023 (WSAC)
17. **Payment of Jefferson County Payroll Warrants** Dated November 13, 2023 Totaling \$3,592.35
18. **Payment of Jefferson County Vouchers/Warrants** Dated November 13, 2023 Totaling \$1,146,423.32, and Jury Warrant Dated November 15, 2023 Totaling \$2,793.45

COMMISSIONERS BRIEFING SESSION: The Commissioners and County Administrator discussed recent meetings they attended, which included the Washington State Association of Counties (WSAC) Fall Leadership Conference, Port Hadlock Sewer Project, and other miscellaneous topics.

The meeting was recessed at 10:27 a.m. and reconvened at 10:36 a.m. with all three Commissioners present.

UPDATE re: Washington State Department of Natural Resources (DNR) 3rd Quarter County Income Report: DNR State Lands Assistant Drew Rosanbalm was present to review the 3rd quarter report and answered questions posed by the Board. Treasurer Stacie Prada joined the meeting to ask Mr. Rosanbalm about a particular contract.

DISCUSSION re: AGREEMENT re: Labor Relations and Human Resources Consulting Services; In the Amount of \$50,000; County Administrator; Braun Consulting Group: The Commissioners briefly discussed the proposed agreement during the November 13, 2023 meeting, and decided to not take-action at that time. Human Resources Director Sarah Melancon was present to answer questions posed by the Board. She requested that the Commissioners approve the current proposed contract, and revisit collective bargaining in the future.

Commissioner Dean requested that once the collective bargaining is done in 2024, the County should issue an RFP for a new bargaining process moving forward. Director Melancon stated she can commit to making that change. County Administrator Mark McCauley requested that if the Board agrees to approve the contract today, the Commissioners should strike paragraph 15.15, as we do not need a ratification clause.

Commissioner Eisenhower moved to approve an **AGREEMENT** re: Labor Relations and Human Resources Consulting Services in the amount of \$50,000 with Braun Consulting Group, and striking paragraph 15.15. Commissioner Dean seconded the motion, which carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners reviewed upcoming meetings and KPTZ County Connections radio schedule and topics. County Administrator Mark McCauley requested that the Chair work with him over the lunch hour to formulate a Thanksgiving message to all County employees.

The meeting was recessed at 11:20 a.m. and reconvened at 1:30 p.m. with all three Commissioners present.

BRIEFING re: Healthier Together – Aquatic center: City of Port Townsend Director of Parks and Recreation Strategy Carrie Hite was present to give a briefing on revisions to the proposed aquatic center, which included a public shower facility. She reviewed the financial analysis, proposed forming of a Public Facilities District (PFD) (county-wide), operational projections, and proposed next steps which would request that the Commissioners appoint individuals to serve on the PFD, and then the PFD would adopt ballot language regarding sales tax by February 20, 2024, for an April 2024 election.

After discussion, Chair Brotherton opened the floor to allow for public comments, and 24 comments were received.

Discussion continued regarding review of the RCW and creation of a Public Facilities District. YMCA Director Wendy Bart joined the meeting to provide comments and answer questions she had heard mentioned during the public comment period.

The meeting was recessed at 2:58 p.m. and reconvened at 3:05 p.m. with all three Commissioners present.

WORKSHOP re: Public Works Request for Memorandum of Understanding with Waste Connections, DBA Olympic Disposal for Municipal Solid Waste Hauler Services: Public Works Director Monte Reinders and Solid Waste Manager Al Cairns were present to request an MOU with Olympic Disposal. They answered questions posed by the Board. The Board agreed to have Public Works move forward with the MOU, for adoption on the Consent Agenda at a later date.

Manager Cairns notified the Board they received a request for waiver of the tipping fee for beach cleanup, which is estimated to cost approximately \$720. The Commissioners noted they would like more time to review Resolution No. 74-95 regarding Jefferson County fee waiver policy. Public Works staff will prepare the item for Consent Agenda at a later date.

LEGISLATIVE UPDATE – With Elected Officials and Department Directors: Commissioner Dean requested to meet with various Elected Officials and Department Directors regarding their legislative concerns, and to see if there are any bills they would request support for. The Commissioners listened to department directors and elected officials regarding their requests. They also reviewed the 2024 WACO, WSALPHO and Washington Chapter of the American Planning Association Legislative Priorities. The following bills or requests were discussed:

- Auditor's Office
 - HB1241 re: Harassment of Election Officials
 - UNK re: Simplifying voter change of address

- Assessor's Office
 - High-Quality Statewide Aerial Imagery Program
- Treasurer
 - Property tax; reduce workload, upload fees
 - Raising max investment fee to \$150
- Juvenile Services
 - HB1205 re: Better alignment of duties in the dependency
- Department of Community Development
 - Looking for bills that are equitable, and will assist with GMA
- Public Health
 - School environmental health programs
 - Child fatality review modernization RCW 70.05.170
 - WSALPHO recommendations
 - Syphilis treatment
 - Vaccine definition updates; to include RSV
 - Broaden statutory language of "vaccine" to include RSV vaccine

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 4:29 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member



DRAFT

MINUTES

Jefferson County Board of County Commissioners Regular Meeting – November 27, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Due to technical difficulties before the meeting started, Chair Brotherton noted that Commissioner Eisenhour should Chair the meeting until his technical difficulties were resolved. Acting Chair Eisenhour called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Acting Chair Eisenhour called for public comments, and six comments were received. Acting Chair Eisenhour handed chairing duties back to Chair Brotherton. The Commissioners allowed for one more public comment, and then responded to all comments. Some of the comments received were in regards to a cease-fire document, and the Commissioners expressed desire to discuss drafting a document later in the meeting.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Dean moved to approve the Consent Agenda as presented. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **WAIVER of FEES** re: Solid Waste Tipping Fee; Safe Disposal of Marine Pollutants Collected on State and County Tidelands in Dabob Bay; In the Amount of \$720; Public Works; Ron and Christy Steckler
2. **ADVISORY BOARD RESIGNATION (1) and APPOINTMENT (1)** re: Jefferson County Clean Water District Advisory Council: Resignation; David Steele. Appointment: Lee Steele, Commercial Shellfish Grower
3. **ADVISORY BOARD RESIGNATION re:** Jefferson County Civil Service Commission; Dennis Cowan
4. **SCHEDULING REQUEST** re: Annual Work Planning and Joint Meeting with the Planning Commission and the Board of County Commissioners
5. **Payment of Jefferson County Vouchers/Warrants** Dated November 20, 2023 Totaling \$429,757.34

The meeting was recessed at 9:40 a.m. and reconvened at 9:55 a.m. with all three Commissioners present.

COMMISSIONERS' BRIEFING SESSION: The Commissioners discussed the potential forming of a Public Facilities District, and what that would entail. They discussed recent meetings they attended and miscellaneous topics.

HEARING re: 2023-2024 Public Fee Changes for the County Auditor, the County Sheriff, the Public Records Act Administrator, the County Clerk, and the Department of Public Health (Environmental Health): As the Board of Health (BOH) was in attendance to also review and approve the Ordinance and Resolution regarding Public Health Fees and Fee Schedules, they called their special joint meeting to order at 10:33 a.m.

Chief Civil Deputy Prosecuting Attorney Philip Hunsucker reviewed JC 3.80.020, and individual proposed fee changes for the Auditor's Office, Sheriff's Office, Public Records Act Administrator, County Clerk's Office and the Department of Public Health/Environmental Health. Auditor Huntingford commented on Auditor's Office fee changes.

Chair Brotherton opened the hearing for public testimony, hearing no testimony, he closed the public hearing.

BOH Chair Kees Kolff opened the floor for BOH members to deliberate and comment on the proposed fees. There were no comments received. Taking-action as members of the BOH, Commissioner Dean moved to adopt **ORDINANCE NO. 06-1127-23** re: Relating to the Jefferson County Environmental Public Health Fees and Fee schedules, Repealing Ordinance No. 10-1215-22: Adopting a New Section 8.02.010 of the Jefferson County Code, Amending Section 8.65.090 of the Jefferson County Code, and Deleting Sections 1-010; 1-020; and 1-040 from Appendix Fee Schedules. Commissioner Brotherton seconded the motion. The motion carried. Taking-action as members of BOH, Commissioner Eisenhour moved to approve **RESOLUTION NO. 54-23** re: Adopting a Fee Schedule for the Department of Public Health, Environmental Health Division. Commissioner Dean second the motion. The motion carried.

BOH Chair Kees Kolff adjourned the BOH meeting at 10:55 a.m. The Commissioners continued with their regular meeting and hearing deliberations.

Commissioner Dean moved to adopt **ORDINANCE NO. 06-1127-23** re: Relating to the Jefferson County Environmental Public Health Fees and Fee schedules, Repealing Ordinance No. 10-1215-22: Adopting a New Section 8.02.010 of the Jefferson County Code, Amending Section 8.65.090 of the Jefferson County Code, and Deleting Sections 1-010; 1-020; and 1-040 from Appendix Fee Schedules. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

Commissioner Eisenhour moved to approve **RESOLUTION NO. 54-23** re: Adopting a Fee Schedule for the Department of Public Health, Environmental Health Division. Commissioner Dean seconded the motion which carried by a unanimous vote.

Commissioner Dean moved to adopt **ORDINANCE NO. 07-1127-23** re: Sheriff's Fees in Chapter 33.70 JCC and fees for Alarm System Registration and Renewal in Chapter 8.80 JCC and Appendix Fee Schedules; repealing section VII. Safety Fees for Alarm Registration and Renewal in Appendix Fee Schedules and Amending JCC 3.70.010 and JCC 8.80.030. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

Commissioner Eisenhour moved to approve **RESOLUTION NO. 55-23** re: Adopting a Fee Schedule for the County Sheriff. Commissioner Dean seconded the motion which carried by a unanimous vote.

Commissioner Eisenhour moved to adopt **ORDINANCE NO. 08-1127-23** re: Jefferson County Auditor Fees and Fee Schedules, Repealing and Replacing Ordinance No. 11-1008-12, and Repealing Section VI of Appendix Fee Schedules. Commissioner Dean seconded the motion which carried by a unanimous vote.

Commissioner Dean moved to approve **RESOLUTION NO. 56-23** re: Adopting a Fee Schedule for the County Auditor. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

Commissioner Eisenhour moved to adopt **ORDINANCE NO. 09-1127-23** re: County Clerk's Fees in Chapter 3.42 JCC and Jefferson County Appendix Fee Schedules; Repealing Section IX. Clerk's Fees in Appendix Fee Schedules and Repealing JCC 3.42.090 and 3.42.100. Commissioner Dean seconded the motion which carried by a unanimous vote.

Commissioner Dean moved to approve **RESOLUTION NO. 57-23** re: Adopting a Fee Schedule for the County Clerk. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

Commissioner Eisenhour moved to adopt **ORDINANCE NO. 10-1127-23** re: Jefferson County Fees and Fee Schedules under the Public Records Act pursuant to 42.56.070 and 42.56.120; Repealing Section VIII of Appendix Fee Schedules. Commissioner Dean seconded the motion which carried by a unanimous vote.

Commissioner Dean moved to approve **RESOLUTION NO. 58-23** re: Adopting a Fee Schedule for the Public Records Requests Pursuant to RCW 42.56.070 and 42.56.120. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Calendar Coordination

The meeting was recessed at 11:10 a.m. and reconvened at 11:16 a.m. with all three Commissioners present.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Calendar Coordination – continued: Commissioners and County Administrator continued discussing recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings.
- Jefferson County Fairground Association: County Administrator Mark McCauley noted he is working with the Fairgrounds on an amended contract as they have more tasks to complete. After discussion, the Commissioners agreed to supplementing up to \$50,000 to the Fairgrounds to assist with their work, pending availability of funds. Commissioner Dean noted she would like to raise their contract amount to \$100,000 in 2024. The draft agreement will be coming forward at a future meeting, and the new amount will be included in the budget.
- Public Infrastructure Fund (PIF); upcoming meeting

- Board and Committee Vacancies
- Climate Action Goals; review of goals may take place in 2024
- Legislative update – not discussed

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 11:43 a.m. until the next regular meeting or special meeting as properly noticed.

SEAL:

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member



DRAFT

MINUTES

Special Meeting – November 2, 2023, 1:00 p.m.

Jefferson County Board of Commissioners

WORKSHOP re: 2024-2025 Jefferson County Biennial Budget

Jefferson County Courthouse – Commissioners' Chambers

1820 Jefferson Street, Port Townsend, WA

CALL TO ORDER: Chair Greg Brotherton called the meeting to order in the presence of Commissioner Kate Dean, and Commissioner Heidi Eisenhour.

PUBLIC COMMENT PERIOD: There were no comments received.

WORKSHOP re: 2024-2025 Jefferson County Biennial Budget: County Administrator Mark McCauley reviewed the consolidated spreadsheet that reflects each budget's request, base budget additions and one-time additions. Also present was Finance Manager Judy Shepherd. During discussion, the Commissioners noted no objections on the various budgetary requests.

PUBLIC COMMENT PERIOD: There were no comments received.

NOTICE OF ADJOURNMENT: After closing remarks, Chair Brotherton adjourned the meeting at 1:53 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member



DRAFT

MINUTES

Special Meeting – November 16, 2023, 5:00 p.m.

Jefferson County Board of Commissioners

Intergovernmental Collaborative Group

Jefferson County Board of County Commissioners, Port Townsend City Council, Port of Port Townsend, and Jefferson County Public Utility District #1

Hybrid Meeting: Virtual and in-person at 355 Hudson St.

Port Townsend, WA 98368

CALL TO ORDER: Chair Greg Brotherton called the meeting to order in the presence of Commissioner Kate Dean and Commissioner Heidi Eisenhour. The Board of County Commissioners (BOCC) held a Joint Special Meeting with the Intergovernmental Collaborative Group (ICG), so that they could participate in discussion and potentially take-action on the 2024 Draft ICG Resolution.

PUBLIC COMMENT PERIOD: The Commissioners and ICG members listened to six comments from the public.

APPROVAL of MINUTES: BOCC Chair Brotherton moved to approve the Regular Meeting Minutes of September 21, 2023. Commissioner Dean seconded the motion. The motion carried.

PRESENTATION re: Washington State Department of Commerce Comp Planning and GMA: Department of Commerce Senior Managing Director Dave Andersen and staff were present to give a presentation and answer questions posed by ICG members. Director Andersen covered various topics which included county-wide planning policies, growth target allocation, housing needs analysis, land capacity analysis, Comprehensive Plan, capital facilities and development regulations, and local project review and implementation process.

Director Andersen's presentation also covered a process for a periodic plan update: create a work program, develop a community engagement plan, initiate county-city collaboration and public engagement, review existing plan regulations, data gathering and analysis, start SEPA review, include staff reports and maps with draft plan and development regulations, issue public notices and hold public hearings, make SEPA determination, submit notice to Commerce for their 60-day review, adopt plan and regulations, submit notice of adoption to commerce and publish updates.

Department of Community Development Director Josh Peters proposed a reformation of the Growth Management Steering Committee. Commissioner Dean noted that the committee could be extended to add additional entities such as fire districts and schools, but added that the conversation should be part of a much bigger discussion, that should be held at a later date.

DISCUSSION re: Draft ICG Resolution: The ICG members reviewed the draft Resolution to carry the ICG through 2024. During discussion, there were two proposed motions to amend the resolution, but

later withdrawn. After further discussion, ICG members indicated that the resolution could be approved as presented, and that changes could be discussed at a future meeting. Each agency present took action on the same joint resolution as follows:

Port of Port Townsend Commissioner Pete Hanke moved to adopt the Joint Resolution as presented. Port of Port Townsend Commissioner Carol Hasse seconded the motion. The motion carried. (Port of Port Townsend Resolution No. 807-23)

Jefferson County Commissioner Dean moved to approve Joint **RESOLUTION NO. 53-23** re: A joint resolution of Jefferson County, the City of Port Townsend, the Port of Port Townsend and Jefferson County Public Utility District #1, Establishing a Multi-Governmental Process for Collaborating on Issues of Mutual importance. Commissioner Eisenhower seconded the motion which carried by a unanimous vote.

City of Port Townsend Councilmember Owen Rowe moved to approve the Joint Resolution as presented. Councilmember Wennstrom seconded the motion. The motion carried. (City of Port Townsend Resolution No. 23-055)

Jefferson PUD No. 1 Commissioner Dan Toepper moved to authorize approval of the Joint Resolution. Commissioner Randall seconded the motion. The motion carried. (Jefferson PUD No. 1 Resolution No. 2023-028)

AGENCY ROUNDTABLE: Not discussed.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 7:15 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhower, Member



DRAFT

MINUTES

Jefferson County Board of County Commissioners To attend the Brinnon Community Meeting re: Aquatic Center Special Meeting – November 21, 2023, 6:00 p.m.

Brinnon Community Center 306144 US-101, Brinnon, WA 98320

CALL TO ORDER: Chair Greg Brotherton and Commissioner Eisenhour were present. Chair Brotherton called the Special Meeting of the Board of County Commissioners to order at 6:03 p.m. The Special Meeting was scheduled, so that the Commissioners could participate in discussion during the Brinnon Community Aquatic Center meeting.

PRESENTATION: Community member Jim Scarantino provided a presentation on the proposed Port Townsend Aquatic Center. Local builder Marc Grant was also present, and provided comments and concerns about the estimates on the project. He believes that groundbreaking work on the facility will begin closer to 2027. The presentation covered other options, which included changing the location, or scaling down the current proposed facility.

Community members, Commissioners, members of the Jefferson County Aquatic Coalition, City of Port Townsend Councilmember Ben Thomas and Port of Port Townsend Commissioner Pam Petranek were present and participated in discussion.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 7:59 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member



DRAFT

MINUTES

Special Meeting – November 28, 2023, 9:00 a.m.

Jefferson County Board of Commissioners

Public Infrastructure Fund (PIF) Board

HYBRID MEETING: Virtual and in-person at 1820 Jefferson Street,
Port Townsend, WA (Commissioners Chambers)

CALL TO ORDER: Chair Greg Brotherton called the meeting to order in the presence of Commissioner Heidi Eisenhour. The Commissioners held a Joint Special Meeting with the Public Infrastructure Fund (PIF) Board, so that Commissioner Brotherton could give a presentation on the proposed Glen Cove PIF Project. Chair Brotherton called the BOCC Special Meeting to order before he gave his presentation at 10:30 a.m.

PRESENTATION re: Glen Cove Infrastructure Feasibility and Design \$250,000: Chair Brotherton presented the project which would coordinate with private and public stakeholders to do feasibility and design on infrastructure including roads, fiber, stormwater, electrical and sanitary sewer in the Glen Cove area and in parallel with the Jefferson County and City of Port Townsend 2025 Periodic Updates to their respective Comprehensive Plans.

He noted that Glen Cove is currently experiencing growth largely through asset management, where property and business owners are seeing an increase in asset value. With 55% maximum impervious surface allowed and the requirement for septic drain fields and infrastructure development property by property, development has stagnated and new businesses have not developed at the pace panned in the past. After his presentation, he answered questions posed by PIF members.

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 10:43 a.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member