



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – July 10, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [**CALL TO ORDER**](#)
9:01 a.m. [**PUBLIC COMMENT PERIOD – ALL TOPICS**](#)

[09:01:43 AM \(00:01:21\)](#) Comment
[09:05:43 AM \(00:05:22\)](#) Comment
[09:08:16 AM \(00:07:55\)](#) Comment
[09:12:05 AM \(00:11:44\)](#) Comment
[09:15:26 AM \(00:15:05\)](#) Comment
[09:19:06 AM \(00:18:45\)](#) Response to comments
[09:28:20 AM \(00:27:59\)](#) Comment
Response to comments continued

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT** re: E911 Basic Service Operations Grant; In the Amount of \$298,333; Central Services; Washington State Military Department; JeffCOM 911
 
2. **AGREEMENT** re: Shared Expense to Cleanup Homeless Encampment; Not to exceed \$7,000; Public Health; City of Port Townsend
 
3. **AGREEMENT** re: Services for those with Intellectual/Developmental Disabilities; In the amount of \$639,374; Public Health; Department of Social and Health Services Developmental Disabilities Administration
 
4. **AGREEMENT** re: Creating Accessibility at Illahee Preserve; In the Amount of \$7,000; Public Health; Jefferson Land Trust
 
5. **AGREEMENT Amendment No. 1** re: 2023 Affordable Housing/Homelessness Grant Funding; Emergency Shelter; An Additional Amount of \$40,000; Jefferson County Administrator; Olympic Community Action Program (OlyCAP)
 
6. **AGREEMENT, Amendment No. 2** re: CDBG-CV Subrecipient Agreement; An Additional Amount of \$87,000; Olympic Community Action Program (OlyCAP)
 
7. **APPROVAL OF MINUTES** re: Regular Meeting Minutes of June 12, 2023 and Special Meeting Minutes of June 12, 2023 (WSAC Housing), and June 21, 2023 (Community Wildfire Protection Plan)
 
8. **ADVISORY BOARD APPOINTMENT** re: Solid Waste Advisory Committee (SWAC); Unexpired Term to End October 12, 2023, District No. 2, Citizen Representative, Stephen Chappuis
  **This item was approved later in the meeting.**
9. **Payment of Superior Court Jury Fees**; Totaling \$9,711.11
 

10. **Payment of Jefferson County Payroll Warrants** Dated July 5 2023 Totaling \$2,242,741.36 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)  

[09:40:29 AM \(00:40:07\)](#) HE noted that she believed there were two people interested in serving on the SWAC Board and suggested not taking-action until they have all the information. KD moved to approve the Consent Agenda, minus item No. 8. HE seconded the motion, which carried by a unanimous vote. Item No. 8 was approved later in the meeting.

REGULAR AGENDA:

No set time [COMMISSIONERS BRIEFING SESSION](#): The Commissioners discussed recent meetings they attended and miscellaneous topics.

[10:02:02 AM \(01:01:40\)](#) Recess

[10:05:06 AM \(01:02:10\)](#) Reconvene

10:00 a.m. [UPDATE re: Olympic Discovery Trail](#)



Heidi Eisenhour, Commissioner District 2
Jeff Bohman, Peninsula Trails Coalition President

[10:05:30 AM \(01:02:34\)](#) JB was present and discussed the success of the RAISE grant application.

Recently, the City of Port Angeles and the Puget Sound to Pacific Collaborative (PSP2P) confirmed that the PS2P RAISE Grant Application, for which Jefferson County was a supporting entity and co-applicant for, was successful. Of the \$16.13 Million total, \$2.88 Million comes to Jefferson County jurisdictions – including Jefferson County, Port of Port Townsend, City of Port Townsend, for planning and design for trail projects and safety improvements in the County.

[10:26:20 AM \(01:23:24\)](#) **ADDITIONAL BUSINESS: BHAC/BOCC Special Meeting:** Recently, Chair Brotherton called for a Joint Special Meeting of the BOCC and the BHAC. Commissioner Dean noted that she would like more notice on Special Meetings, when two or more Commissioners wish to attend a meeting. She added that she will be unable to attend the proposed meeting due to scheduling conflicts.

Commissioner Eisenhour is the Chair of the BHAC, so the joint meeting is necessary for both her and Chair Brotherton to discuss opioid settlement payment options. The meeting proposed is set for July 11, 2023. The Commissioners discussed how they would like to handle the settlement.

10:30 a.m. - 11:00 a.m. [CLOSED SESSION](#) with the County Administrator, and Human Resources Director re: to discuss that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the

negotiations or proceedings while in progress; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.140(4)(b)

[11:01:32 AM \(01:45:13\)](#) End of closed session. No action and therefore no public comment.

11:00 a.m.

WORKSHOP re: After-Action 4th of July Fireworks Ban



Joe Nole, Sheriff
Bret Black, EJFR Fire Chief
Brian Tracer, EJFR Assistant Fire Chief
Tim McKern, Quilcene Fire Chief
Don Svetich, Quilcene Fire District 2
Tim Manly, Brinnon Fire Chief
Pete Brummel, EJFR Assistant Chief of Operations and Training
Phil Cecere, Jefferson County Fire Marshall
Josh Peters, DCD Director
Wendy Davis, Communications Specialist

[11:03:12 AM \(01:46:52\)](#) Commissioner Eisenhower reported that Washington State declared a high fire danger, which led to the local fire officials to meet and declare Jefferson County is also in high fire danger as well. Present: EJFR Chief Bret Black, EJFR Assistant Chief Brian Tracer, Quilcene Fire Don Svetich, Brinnon Fire Chief Tim Manly, Sheriff Joe Nole, Fire Marshall Phil Cecere, DCD Director Josh Peters, Communications Specialist Wendy Davis.

The Commissioners discussed the 4th of July fireworks ban with local fire department officials and County staff. Also discussed was future public displays, or approving certain locations to light off fireworks.

[11:52:48 AM \(02:36:29\)](#) Comment

[11:54:19 AM \(02:38:00\)](#) Response to comment

[11:54:59 AM \(02:38:40\)](#) Comment

[11:56:16 AM \(02:39:57\)](#) Comment

[11:58:29 AM \(02:42:10\)](#) Closing remarks

[11:59:22 AM \(02:43:02\)](#) Recess

[01:30:54 PM \(02:43:46\)](#) Reconvene

AFTERNOON SESSION

1:30 p.m.

DISCUSSION and **POTENTIAL ACTION** re: Federal Emergency Management Agency (FEMA) Community Assistance Visit/ Washington State Department of Ecology Sustainable Development Grants

Brent Butler, DCD Chief Strategy Officer
Tami Pokorny, Natural Resources Program Coordinator

Department of Community Development (DCD) Chief Strategy Officer Brent Butler and Natural Resources Program Coordinator Tami Pokorny were present for the discussion. Officer Butler provided a powerpoint presentation which explained the FEMA process: tour of the floodplain, inspection of permit files and procedures, meeting with local appointed and Elected Officials. He also reviewed what is regulated, risks, and next steps. Coordinator Pokorny explained Washington State Department of Ecology grants that are available: Competitive Shoreline Planning Grant, Floodplains by Design grant, and RCO Surfboard. Staff urged that now is the time to apply for these grants.

[02:24:52 PM \(03:37:44\)](#) GB opened the floor to allow for public comments.

[02:25:17 PM \(03:38:10\)](#) Comment

[02:28:48 PM \(03:41:41\)](#) One comment received via chat box and read aloud.

[02:32:55 PM \(03:45:48\)](#) Additional discussion and response to comments.

[02:39:39 PM \(03:52:32\)](#) Next steps. The Commissioners stated they are in favor of staff moving forward in seeking grants.

[02:42:41 PM \(03:55:33\)](#) **COMMISSIONERS BRIEFING SESSION – Continued:** County Administrator Mark McCauley discussed recent meetings he attended. The Commissioners reviewed upcoming meetings, Calendar Coordination, future agenda items and miscellaneous topics.

ADDITIONAL DISCUSSION ITEMS

- The briefing session turned into miscellaneous topics. Check video for all topics.
- [North Olympic Legislative Alliance](#) (timestamp off)
- [Recompete](#), Special Meeting
- [Port Gamble S’Klallam Tribe’s Chairman Jeromy Sullivan; condolence letter](#)
- **Continued Discussion re: SWAC Appointee (Consent Agenda Item No. 8): MOTION:** Commissioner Eisenhour moved to appoint Steven Chappuis to the Solid Waste Advisory Committee (SWAC) for an unexpired term to end October 12, 2023; District No. 2, Citizen Representative. Commissioner Dean seconded the motion. Chair Brotherton called for public comment on the motion. **PUBLIC COMMENT**. Hearing no comments, he called for a vote on the motion. The motion carried by a unanimous vote.
- [Calendar Coordination and miscellaneous topics - continued](#)
- [Community Outreach meetings](#)
- [Chair Brotherton shared a video re: This is your land](#)

NOTICE OF ADJOURNMENT 3:42 p.m.

COMMISSIONERS MEETING SCHEDULE The Week of July 10, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners’ Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 10, 2023

9:00 a.m. BOCC Meeting - Hybrid (Board)

Agenda: July 10, 2023

Tuesday, July 11, 2023

- 10:30 a.m. Chimacum Drainage District Discussion – Virtual (Heidi)
- 11:00 a.m. Maritime Washington Advisory Board Meeting – Virtual (Kate)
- 2:30 p.m. Quilcene-Brinnon Empowered Teens Coalition July Meeting – Virtual (Greg)
- 2:30 p.m. Healthier Together Financing Meeting – Virtual (Kate)
- 3:00 p.m. Washington State Behavioral Health Advisory Council (BHAC) Meeting – Virtual (Heidi)

Wednesday, July 12, 2023

- 10:00 a.m. Olympic Region Clean Air Agency (ORCAA) Board Meeting – Virtual (Greg)
- 10:00 a.m. Washington State Board of Health Meeting – Tumwater (Kate)
- 10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
- 2:15 p.m. Olympic Peninsula YMCA Childcare Capacity/Family Support Meeting – Virtual (Kate)
- 3:00 p.m. WSAC Bylaws Committee Meeting No. 1 - Virtual (Kate)
- 5:30 p.m. OlyCAP Board Meeting – Port Townsend Office (Greg)
- 6:00 p.m. Olympic Discovery Trail (ODT) Board Meeting – Virtual (Heidi)
- 6:00 p.m. Healthier Together Open House No. 3 - Virtual (Kate)
- 6:30 p.m. Chimacum Grange Meeting - Chimacum (Heidi)

Thursday, July 13, 2023

- 9:00 a.m. WSAC Broadband Advisory Committee Meeting - Virtual (Greg)
- 5:00 p.m. Jefferson Community Foundation Landfest 2023 – FinnRiver (Heidi)
- 6:00 p.m. Healthier Together Open House 3 – Fort Worden (Kate)
- 6:30 p.m. Fairgrounds Board Meeting – Jefferson County Fairgrounds (Kate)

Friday, July 14, 2023

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request