

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
CONSENT AGENDA REQUEST**

TO: Jefferson County Board of Commissioners

THROUGH: Mark McCauley, County Administrator

FROM: Stacie Prada, Treasurer 

DATE: June 26, 2023

SUBJECT: RESOLUTION: In the Matter of Finding and determination to Declare Certain Personal Property as Surplus And Authorize Disposal

STATEMENT OF ISSUE: Certain Assets belonging to County Administrator's Office have been identified as no longer needed, are not repairable, obsolete or outdated and are to be disposed of.

ANALYSIS: Among the items, they all have little value and will be offered to other departments, agencies and non-profits. Failing to dispose of these items to the above stated organizations, they should be authorized for disposal. The overall value of each item is less than \$2,500.00 and requires no public notice.

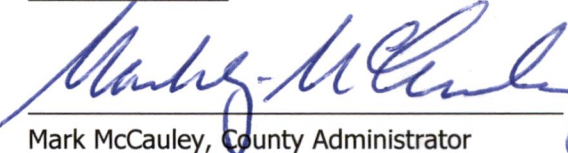
FISCAL IMPACT:

None

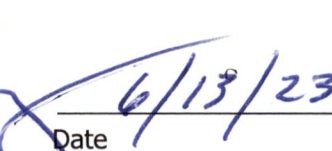
RECOMMENDATION:

Authorize disposal options in resolution.

REVIEWED BY:



Mark McCauley, County Administrator



Date 6/13/23

STATE OF WASHINGTON
County of Jefferson

In the Matter of Finding and determination to }
Declare Certain Personal Property as Surplus }
And Authorize Disposal }

RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the equipment on the attached list to be surplus and directs the Central Services Department to dispose of the item by taking such equipment to another department, agency, non-profit or to the recycling center or the Transfer Station for disposal as excess.

BE IT FURTHER RESOLVED, that the Jefferson County Board of Commissioners hereby directs the Jefferson County Auditor to remove the equipment on the attached list from the Jefferson County Equipment Inventory.

APPROVED this 26th day of June 2023.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

Kate Dean, Member

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway
Clerk of the Board

SURPLUS EXHIBIT "A"

BOCC Resolution #

DEPARTMENT : COUNTY ADMINISTRATOR				TO BE COMPLETED FOLLOWING SURPLUS DECLARATION		
DATE : 03/10/23						
CONTACT NAME & PHONE # : CAROLYN 385-9122						
Asset ID#	Serial #	Item Description	Condition (broken, working, etc)	Disposition (transferred, disposed, recycled)	Employee Signature	If Transferred, Name & Signature of Government Agency/Non-Profit
17213		KENNEL 30 X 34	WORKING			
17214		KENNEL 18 X 26	WORKING			
17215		KENNEL 18 X 26	WORKING			
17216		KENNEL 18 X 26	WORKING			
17217		KENNEL 18 X 26	WORKING			
17218		KENNEL 18 X 26	WORKING			
17219		KENNEL 18 X 26	WORKING			
17220		KENNEL 23 X 27	WORKING			
17221		KENNEL 24 X 27	WORKING			
18966		12-UNIT KENNEL	WORKING			
17955		FILE CABINET 4-DRAWER	BROKEN			
17957		DENTAL TABLE W/WHEELS	BROKEN			
18971		REFRIGERATOR SANYO	BROKEN			
21333	DX3CF84VHG6W	IPHONE 7 32GB	UNRELIABLE			