

Jefferson County
Board of Commissioners
Consent Agenda Request

To: Board of Commissioners

From: Mark McCauley, County Administrator

Agenda Date: June 26, 2022

Subject: Supplement #3 - Contract with Strategies 360, Inc.
Government Relations - Health and Wellness Center and Other
Priorities to be Determined

Statement of Issue: Strategies 360 provides legislative liaison services for the County at the State and Federal level. The current contract expires at the end of 2022. This Supplement #3 will modify the scope of work to add the joint Health and Wellness Center (Aquatics Center), Housing and the Olympic Discovery Trail. The dollar amount and term of the contract remain unchanged.

Analysis/Strategic Goals/Pro's & Con's: Strategies 360 has worked effectively with the County to help bring attention to County infrastructure needs at the State and Federal level. By working with County commissioners, and our State and Federal legislators, S360 has helped the County acquire millions of dollars of State and Federal funding for projects on the Upper Hoh Road and for the Port Hadlock Wastewater project. We believe they can provide similar value in securing funding for the Health and Wellness Center, Housing and the Olympic Discovery Trail.

Fiscal Impact/Cost Benefit Analysis: The current contract was originally executed on March 16, 2020 with a budget of \$88,000. Supplement #1 added \$30,000 to the budget and an additional year to the time of performance. Supplement #2 added \$50,000 to the budget and extended the contract through 2023. This supplement only modifies the scope of work to include the items discussed above.

Recommendation: Please sign three (3) originals of Supplement #3.

Reviewed By:


Mark McCauley, County Administrator


Date

CONTRACT REVIEW FORM

(INSTRUCTIONS ARE ON THE NEXT PAGE)

Clear Form

CONTRACT WITH: Strategies 360 - 3rd Supplemental

Contract No: S360 S#3

Contract For: Lobbying Services

Term: Through December 31, 2023

COUNTY DEPARTMENT: County Administrator

Contact Person: Mark McCauley

Contact Phone: 360-385-9130

Contact email: mmccauley@co.jefferson.wa.us

AMOUNT: No change in dollar amount

Revenue: N/A

Expenditure: N/A

Matching Funds Required: N/A

Sources(s) of Matching Funds: N/A

Fund #: N/A

Munis Org/Obj: N/A

PROCESS:

- ☒ Exempt from Bid Process
- ☐ Cooperative Purchase
- ☐ Competitive Sealed Bid
- ☐ Small Works Roster
- ☐ Vendor List Bid
- ☐ RFP or RFQ
- ☐ Other: _____

APPROVAL STEPS:

STEP 1: DEPARTMENT CERTIFIES COMPLIANCE WITH JCC 3.55.080 AND CHAPTER 42.23 RCW.

CERTIFIED: ☒ N/A: ☐

Signature

Date

STEP 2: DEPARTMENT CERTIFIES THE PERSON PROPOSED FOR CONTRACTING WITH THE COUNTY (CONTRACTOR) HAS NOT BEEN DEBARRED BY ANY FEDERAL, STATE, OR LOCAL AGENCY.

CERTIFIED: ☒ N/A: ☐

Signature

Date

STEP 3: RISK MANAGEMENT REVIEW (will be added electronically through Laserfiche):

STEP 4: PROSECUTING ATTORNEY REVIEW (will be added electronically through Laserfiche):

STEP 5: DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY(IF REQUIRED).

STEP 6: CONTRACTOR SIGNS

STEP 7: SUBMIT TO BOCC FOR APPROVAL

Supplemental Agreement Number: #3	Organization, Address, and Phone: Strategies 360, Inc. 1505 Westlake Ave. N., Suite 1000 Seattle, WA 98109	
Agreement Number: N/A		
Project Number:	Execution Date: 3/16/2020	Completion Date: 12/31/2023
Project Title: Health and Wellness Center; Housing; Olympic Discovery Trail.	Maximum Amount Payable: \$168,000	
Description of Work: Legislative liaison services – Health and Wellness Center (Aquatics Center), Housing and the Olympic Discovery Trail.		

SUPPLEMENTAL AGREEMENT

The Local Agency of Jefferson County hereby amends the agreement with Strategies 360, Inc. (“the Agreement”), executed on March 16, 2020.

All provisions in the Agreement remain in effect, except as expressly modified by this Supplemental Agreement.

The changes to the Agreement are described as follows:

I.

Scope of Services is hereby changed to read: Changed to include the Health and Wellness Center (Aquatic Center), Housing and the Olympic Discovery Trail.

II.

Section 17. Notices: Notices should be sent to the Board of County Commissioners, P.O. Box 1220, Port Townsend, WA 98368.

III.

Time for Performance remains unchanged: The Agreement shall terminate on December 31, 2023 unless amended in writing prior to this date.

VII.

Payment remains unchanged: The total contract value is \$168,000.

This Supplemental Agreement shall be effective upon execution by both parties. Work performed consistent with the Agreement prior to execution of this Supplemental Agreement is hereby ratified.

