



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, August 12, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Applying for Fish Barrier Removal Board Grant Funding for the Center Road MP 3.23 Fish Barrier Removal RCO Project #21-1413P
 
2. **RESOLUTION NO. ____** re: Finding and Determination to Declare Certain County Property as Surplus and Authorize Trade-in
 
3. **BID AWARD** re: Supply of Aggregate for the County’s Bituminous Surface Treatment (BST) Program in 2025 and 2026; Public Works; Bruch and Bruch Construction, Inc.
 
4. **HEARING NOTICE** re: To consider whether to dissolve Drainage District No. 1, aka Chimacum Drainage District; Hearing Scheduled for Monday, August 29, 2024 at 1:00 p.m. in the Commissioners’ Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (HYBRID)
 
5. **MEMORANDUM OF AGREEMENT** re: Hiring Incentive for Lakai Berteig; In the Amount of \$10,000; Jefferson County Human Resources; Fraternal Order of Police (FOP) Jefferson County Sheriff’s Office Uniformed Support Services (JCSOUSS);
 
6. **AGREEMENT and SUBSCRIPTION AGREEMENT** re: Collective Bargaining; Jefferson County Human Resources; Fraternal Order of Police (FOP) Jefferson County Sheriff’s Office Uniformed Support Services (JCSOUSS)
  to view document: click on “related docs” tab above
7. **AGREEMENT** re: Parks Deferred Maintenance; In the Amount of \$82,823; Public Works; Recreation and Conservation Office
 
8. **AGREEMENT** re: JUMP! Playground – Phase 2; In the Amount of \$515,565; Public Works; DSHS Dan Thompson Grant
 
9. **AGREEMENT** re: Olympic Discovery Trail – Anderson Lake Connection Project; In the Amount of \$1,519,332; Public Works; WSDOT
 
10. **AGREEMENT, Amendment No. 1** re: Jefferson County Behavioral Health Consortium website design; An additional amount of \$10,000 for a total up to \$17,000; Public Health; Shape of Things, SPC (DBA Fire & Flow)
 
11. **AGREEMENT, Amendment No. 2** re: Economic Development Services; \$100,000 in 2025 and 2026; County Administrator; EDC Team Jefferson
 
12. **MOTION** re: Appoint the County Administrator as alternate for the Jefferson County representative serving on the Public Infrastructure Fund (PIF) Board
 

13. **MOTION** re: Issuing a Public Infrastructure Fund (PIF) Request for Proposals (RFP) in the amount of \$600,000
 
14. **DRAINAGE DISTRICT APPONTMENT (1)** re: Port Ludlow Drainage District; Commissioner 1; Ron Mountain
 
15. **ADVISORY BOARD MEMBERSHIP re:** Marine Resources Committee (MRC):
1) Appointment for Local Youth: Akeyla Behrenfeld,
2) Reappointment for District 2: Dr. Brenda Johnson
3) Resignation of District 3: Joanie Hendricks
 
16. **APPROVAL OF MINUTES:** Regular Meeting Minutes of July 22, 2024 and August 5, 2024, and Special Meeting Minutes of September 14, 2023 (Quilcene Outreach) and August 6, 2024
     
17. **APPROVAL OF PAYROLL WARRANTS:** Dated August 5, 2024 Totaling \$2,557,686.23
 

REGULAR AGENDA:

No set time

COMMISSIONERS BRIEFING SESSION

10:15 a.m.

WORKSHOP re: Electric Vehicle Plans



Josh Montgomery, Public Works Fleet Manager

11:00 - 11:15 a.m.

CLOSED SESSION with County Administrator and Human Resources Director; To discuss that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, exemption as outlined in the Open Public Meetings Act, RCW 42.30.140(4)(b)

RECESS

AFTERNOON SESSION

1:30 p.m.

WORKSHOP re: Solid Waste Facilities Replacement Planning Process – Site Selection



Al Cairns, Solid Waste Manager

No set time

ADDITIONAL DISCUSSION ITEMS

ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE
The Week of August 12, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, August 12, 2024

9:00 a.m. BOCC - Board

Tuesday, August 13, 2024

11:00 a.m. Maritime Washington Advisory Board Meeting – Kate
1:00 p.m. Leadership Council Executive Committee - Kate
5:00 p.m. Jefferson Community Foundation – Heidi
6:00 p.m. Growth Management Steering Committee – Heidi/Kate

Wednesday, August 14, 2024

9:00 a.m. Black Point Talk - Greg
3:15 p.m. OPIOID Sub-Committee Meeting Part 2 – Heidi
6:30 p.m. Peninsula Trails Coalition - Kate
7:00 p.m. Chimacum Grange Meeting - Heidi

Thursday, August 15, 2024

10:00 a.m. Legislative Steering Committee Co-Chair Meeting – Kate
1:00 p.m. Jefferson County Audit Entrance Conference - Kate
1:00 p.m. Trust Land Transfer Advisory Committee Wrap-up Meeting – Heidi
2:30 p.m. Jefferson County Board of Health – Board

Friday, August 16, 2024

9:00 a.m. Salish Behavioral Health Administrative Services Organization – Heidi
10:00 a.m. Peninsula Regional Transportation Planning Organization - Kate
12:30 p.m. KPTZ - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
