



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, October 28, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: Six-Year Transportation Improvement Project (TIP); Hearing to be held November 12, 2024 at 10:30 a.m. in the Commissioners Chambers (Hybrid)
 
2. **AGREEMENT** re: Noxious Weed Control; In the Amount of \$47,090; WSU Extension; Washington State Department of Ecology – Washington Conservation Corps
 
3. **AGREEMENT** re: Collective Bargaining Agreement and Trust Participation for Jefferson County Central Services Department Employees; January 1, 2024 through December 31, 2026; Human Resources; Teamsters Local No. 589 and Teamsters Welfare Trust
 
4. **AGREEMENT re:** Two Trout Creek Culvert Replacement; In the Amount of \$3,969,538; Public Works; Federal Highway Administration – Western Federal Lands Highway Division
 
5. **AGREEMENT** re: Quilcene Skate Park Donation; \$767,263 grant funding received; Public Works; Olympic Peninsula YMCA
 
6. **AGREEMENT** re: Immunization Data Sharing; No cost; Public Health; Washington State Department of Health
 
7. **LEASE AGREEMENT** re: Lease of 1210 West Sims Way, Port Townsend; In the Amount of \$111,949.68; Castle Hill Associates
 
8. **AGREEMENT, Amendment No. 1** re: Inmate Food Services; Adjustment of current per meal period, per meal served rates, and future pricing models; Sheriff’s Office; Summit Food Services LLC
 
9. **SUBRECIPIENT AGREEMENT** re: Early Learning and Family Support Center; In the Amount of \$1,990,000; Auditor’s Office; Olympic Peninsula YMCA
 
10. **APPROVAL OF MINUTES:** Regular Meeting Minutes of October 21, 2024
 
11. **APPROVAL OF PAYROLL WARRANTS:** Dated October 18, 2024 and Totaling \$106,940,61
 
12. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated October 21, 2024 and Totaling \$959,141.50 and Jury Warrants Dated October 22, 2024 and Totaling \$4,246.69
   

REGULAR AGENDA:

- 10:00 a.m. **HEARING** re: Flood Damage Prevention Ordinance
 
- Josh Peters, DCD Director
Phil Cecere, DCD Building Inspector/Fire Marshal
- No set time **COMMISSIONERS BRIEFING SESSION**
- 11:00 a.m. **HEARING** re: Resolution No. ____ re: Opposing Initiative NO. 2117, Relating to the Repeal of the Climate Commitment Act and Prohibiting Carbon Tax Credit Trading, Scheduled for this November 5, 2024 General Election
 
- Mark McCauley, County Administrator
Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney (DPA)
Ariel Speser, Civil DPA
- No set time **RECESS**
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 to 1:50 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, Civil Deputy Prosecuting Attorney, Department of Community Development Director, and Associate Planner (2) re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION**
- 1:50 p.m. **DISCUSSION and POTENTIAL ACTION** re: RESOLUTION NO. ____ re: Intent to Vacate a portion of platted Mitchell Street and Duffy Avenue Rights-of-Way
 
- Colette Kostelec, Engineer III/Right of Way Representative
- No set time **ADDITIONAL DISCUSSION ITEMS**
- Board and Committee Vacancies  
 - Climate Action Committee; request to sign onto “America is All in”
<https://www.americaaisallin.com>
- No set time **ADJOURNMENT** (Adjourn by 3:00 p.m.)
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COMMISSIONERS MEETING SCHEDULE

The Week of October 28, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, October 28, 2024

9:00 a.m. BOCC Meeting – Board
5:30 p.m. BOCC Special Meeting - re: Sewer Ordinance – Board

Tuesday, October 29, 2024

9:00 a.m. Public Infrastructure Fund Board Special Meeting - Heidi
10:00 a.m. Shelter Operation Check-in – Greg
11:15 a.m. New Shelter Coalition Meeting – Greg
11:30 a.m. Board of Health Subcommittee – Heidi
12:00 p.m. Reproductive Healthcare Summit - Kate
12:00 p.m. Climate Resilience Summit – North Olympic Development Council -Heidi

Wednesday, October 30, 2024

12:00 p.m. Audit Exit Conference – Kate
2:30 p.m. Childcare Capacity/Family Support Meeting - Kate
3:00 p.m. Gateway Signage Committee Meeting – Olympic Peninsula Tourism Commission - Greg

Thursday, October 31, 2024

10:00 a.m. Natural Resources Encumbered Lands Workgroup – Land Pool Benefits Distribution -Heidi

Friday, November 1, 2024

8:00 a.m. Natural Resources Encumbered Lands Workgroup - Heidi
10:00 a.m. Glen Cove Monthly Meeting - Greg
12:30 p.m. KPTZ – Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
