

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners

FROM: Tracy Coleman, Central Services Director

DATE: February 26, 2024

RE: Resolution – In the Matter of Finding and Determination to
Declare Certain Personal Property as Surplus and Authorize
Disposal

STATEMENT OF ISSUE:

The Central Services Department needs Commissioner approval to dispose of the worn out and/or broken copiers.

ANALYSIS:

Not Applicable

FISCAL IMPACT:

N/A

RECOMMENDATION:

Approve and sign the attached resolution authorizing disposal of worn out, broken and/or obsolete equipment.

REVIEWED BY:

 2/21/24
Mark McCauley, County Administrator Date

STATE OF WASHINGTON
County of Jefferson

In the Matter of Determining to Declare
Certain Personal Property as Surplus
and Authorize Disposal

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}
}

RESOLUTION NO. _____

WHEREAS, certain assets belonging to Jefferson County have been identified as no longer required for County purposes because they are broken, worn out, or outdated; and

WHEREAS, notice of intention to sell this surplus County property is not required per RCW 36.34.020 because the total value of each item is less than two thousand five hundred dollars (\$2,500.00).

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners hereby declares the property on attached Exhibit "A" to be surplus and directs the Central Services Department to dispose of such items as follows:

- A. Take such equipment to a recycling center or the Transfer Station for disposal as excess

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby directs the Jefferson County Auditor to remove the equipment on the attached list from the Jefferson County Equipment Inventory.

APPROVED this ____ day of February, 2024.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Kate Dean, Chair

Greg Brotherton, Member

ATTEST:

Heidi Eisenhour, Member

Carolyn Gallaway, CMC
Clerk of the Board

EXHIBIT "A"

[illegible]