

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners (BoCC)
Mark McCauley, County Administrator

FROM: Josh D. Peters, AICP, Community Development Director

DATE: February 26, 2024

RE: Board Letter to Tribal Council Chairs re: 2025 Periodic Update

STATEMENT OF ISSUE:

Per the Growth Management Act (GMA), Jefferson County must complete a Periodic Update of its comprehensive plan and development regulations by June 30, 2025. House Bill (HB) 1717 (2022) amended the GMA with respect to tribal participation in local government planning, including proposed amendments to Countywide Planning Policies (CPPs). See the attached State Department of Commerce factsheet on the effect of HB 1717.

The Department of Community Development (DCD) recommends that the Board sign a letter to be sent to Tribal Council Chairs around the Olympic Peninsula to provide information about our 2025 Periodic Update process and to invite participation. A proposed letter for Board approval and signature is attached. Board Resolution 09-24 (reconvening the GMSC) will be attached to the letter. DCD staff would also distribute the Board's letter to counterpart tribal staff in order to enhance awareness and foster cooperation.

ANALYSIS:

DCD's position is that this Board-to-Tribal Council communication is important to foster effective, meaningful tribal participation in the 2025 Periodic Update process. DCD is hoping to distribute the Board's letter to tribal partners well in advance of the first meeting of the Growth Management Steering Committee (GMSC), which is scheduled for March 5.

FISCAL IMPACT:

Minor cost for postage.

RECOMMENDATION:

Approve the letter and return a signed version to DCD for distribution.

REVIEWED BY:


Mark McCauley, County Administrator

2/22/24
Date



Board of County Commissioners
1820 Jefferson Street
PO Box 1220
Port Townsend, WA 98368

Kate Dean, District 1 Heidi Eisenhour, District 2 Greg Brotherton, District 3

February 26, 2024

Honorable Guy Capoeman Jr.
Quinault Indian Nation
PO Box 189
Taholah, WA 98587

Honorable Darlene Hollum
Hoh Tribe
PO Box 2196
2464 Lower Hoh Rd
Forks, WA 98331

Honorable Douglas Woodruff
Quileute Nation
PO Box 279
LaPush, WA 98350

Honorable Timothy J. Greene, Sr.
Makah Tribe
PO Box 115
Neah Bay, WA 98357

Honorable Frances G. Charles
Lower Elwha Klallam Tribe
2851 Lower Elwha Rd
Port Angeles, WA 98363

Honorable W. Ron Allen
Jamestown S'Klallam Tribe
1033 Old Blyn Hwy
Sequim, WA 98382

Honorable Amber Caldera
Port Gamble S'Klallam Tribe
31912 Little Boston Rd NE
Kingston, WA 98346
98584

Honorable Leonard Forsman
Suquamish Tribe
18490 Suquamish Way
PO Box 498
Suquamish, WA 98392

Honorable Charles "Guy" Miller
Skokomish Indian Tribe
North 80 Tribal Center Rd
Skokomish Nation, WA

Greetings Esteemed Tribal Council Chairs:

Jefferson County is embarking on another periodic review of our comprehensive plan, considering the 20-year view from 2025 to 2045. We acknowledge our Tribal partners and invite your participation in community planning issues, including land use, environmental protection, and economic development. We welcome and value your input. The following information will explain more about our upcoming planning process and how you can be involved.

In compliance with House Bill 1717 (2022) and in the spirit of meaningful communication and coordination with federally-recognized tribes, we wish to inform you of the following:

- Jefferson County is required by the Growth Management Act (GMA) to complete Periodic Review of our comprehensive plan and development regulations by June 30, 2025.
- The Washington State Department of Commerce provides information related to the full spectrum of Periodic Update requirements on this webpage:
www.commerce.wa.gov/serving-communities/growth-management/periodic-update
- Our Department of Community Development (DCD) manages a 2025 Periodic Update project website, which is simplest way to find updated information about our process:
www.co.jefferson.wa.us/1708/2025-Periodic-Update

- For the purpose of recommending population allocation and for amending our Countywide Planning Policies (CPPs), as needed, we have reconvened a Growth Management Steering Committee (GMSC). See Board Resolution No. 09-24, attached.
- The first meeting of the GMSC is scheduled for March 5, 6:00-8:00 PM. It will be a hybrid in-person/virtual meeting. The physical location is the Operations Center Conference Room of Jefferson County Public Utility District No. 1, 310 Four Corners Rd, Chimacum, WA.
The Zoom remote meeting information is as follows: us06web.zoom.us/j/88918580984;
Phone: 1-253-215-8782; Webinar ID: 889 1858 0984
- At its first meeting, the GMSC is expected to establish a meeting schedule for a series of meetings from March to early autumn 2024 in order to accomplish the tasks set before the committee per Board Resolution No. 09-24.
- The first objective for the GMSC is recommending adoption of population allocation and growth targets for planning purposes. The GMSC is expected to address potential amendments to the CPPs beginning in the late spring of 2024. Per RCW 36.70A.210, we invite tribes to participate in the process by which we will consider amendments to the CPPs.
- The 2025 Periodic Update webpage linked above will contain information related to future meetings of the GMSC, Intergovernmental Collaborative Group, Planning Commission, and Board of County Commissioners, as related to this planning process.

In addition to this letter from the Jefferson County Board of Commissioner to Tribal Council Chairs, we intend to continue building upon our staff-to-staff relationships by having our Planning team connect directly with counterparts in your planning and natural resource management departments during this planning process. We welcome your input at whichever organizational level you prefer.

If you have any questions, comments, or concerns, please contact us through our Commissioners' Office and/or our DCD Planning team via email (planning@co.jefferson.wa.us) or phone (360-379-4450).

Thank you for your attention and consideration. We wish you well in all your endeavors and we welcome your participation in our community planning process.

Sincerely,

Kate Dean, Chair
District 1 Commissioner

Heidi Eisenhour
District 2 Commissioner

Greg Brotherton
District 3 Commissioner

c: Bridget Ray, Tribal Coordination Manager, Washington State Department of Commerce

Attachment

GMA Planning and Tribal Participation

New Changes to GMA:

- ❖ **Who must plan, summary of requirements** (RCW 36.70A.040) – Allows tribes to voluntarily participate in the local governments' comprehensive planning process.
- ❖ **Port element** (RCW 36.70A.085) – Cities with a Port element must collaborate development with the city, port, and tribe(s).
- ❖ **Comprehensive plan review** (RCW 36.70A.106) – Requires Commerce to share submittals with tribes. Tribes will indicate to Commerce which jurisdiction's submittals will be transmitted. For access to PlanView data system contact the Commerce Tribal Planning Liaison.
- ❖ **UGAs** (RCW 36.70A.110) – Requires local jurisdictions to work with tribes to coordinate urban growth. Tribes must **opt-in** to coordinate with the jurisdiction.
- ❖ **Technical Assistance, procedural criteria, grants and mediation services** (RCW 36.70A.190) – Requires Commerce to provide facilitation services. Federally recognized tribes may request assistance from Commerce to resolve issues related to proposed changes to local comprehensive plans and development regulations.
- ❖ **Countywide planning policies** (RCW 36.70A.210) – Requires counties to invite tribes to participate in developing countywide planning policies. Counties must develop policies for the protection of tribal cultural resources in collaboration with tribes if they choose to participate.



HB 1717 (2022) changed six sections of the GMA, effective June 9, 2022.

Applies to federally recognized tribes with a reservation or with ceded lands in a county or city.

Tribal Planning Liaison:

Bridget Ray, Ojibwe/michif

Tribal Coordination Manager

Growth Management Services

Email: Bridget.Ray@commerce.wa.gov

Phone: 360-725-2735

Regional Assistance Planners:

<https://www.commerce.wa.gov/serving-communities/growth-management/>



Washington State
Department of
Commerce

We strengthen communities

Coming soon. Stay tuned to Commerce's webpage for upcoming **workshop** schedules, resource **guides** tailored for counties and cities, and tribal coordination updates.

State resources for tribal planning

- Washington State Department of Commerce PlanView:
 - <https://www.commerce.wa.gov/serving-communities/growth-management/washington-department-of-commerce-growth-management-submitting-materials>
- Governor's Office of Indian Affairs
 - <https://goia.wa.gov/>
 - Treaties: <https://goia.wa.gov/resources/treaties>
 - Tribes: <https://goia.wa.gov/tribal-directory/federally-recognized-indian-tribes-washington-state>
- Washington State Department of Archaeology and Historic Preservation
 - <https://dahp.wa.gov/archaeology/tribal-consultation-information>
- Washington State Department of Fish & Wildlife
 - <https://wdfw.wa.gov/hunting/management/tribal/history>
- Washington State Department of Transportation
 - Tribal Contacts: <https://wsdot.wa.gov/about/contacts/tribal-contacts>

