



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – February 12, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [**CALL TO ORDER**](#)
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: Comprehensive Flood Hazard Management Plan for the Big Quilcene and Little Quilcene Rivers; Hearing to be held on Monday, February 26, 2024 at 2:30 p.m. in the Commissioners Chambers

2. **AGREEMENT and SUBSCRIPTION AGREEMENT** re: Collective Bargaining Agreement and Trust Participation for Jefferson County Public Works Department Employees; January 1, 2024 through December 31, 2026; Teamsters Local No. 589 and Teamsters Welfare Trust

3. **AGREEMENT** re: Brinnon Reach Assessment and Conceptual Design Project; In the Amount of \$139,987.25; Public Health; Natural Systems Design

4. **AGREEMENT** re: Hoh River Resiliency Lindner Complex Reach Preliminary and Final Design Project; In the Amount of \$835,433; Public Health; Natural Systems Design

5. **AGREEMENT** re: Center Road 2R Overlay MP 10.34 to MP 14.58, County Project No. 1802096; In the Amount of \$1,112,583.65; Public Works; Lakeside Industries

6. **AGREEMENT** re: DUI Electronic Monitoring of Pre and Post-Conviction Clients; Subscription based upon use; District Court; Ascentec Holdings, LLC

7. **AGREEMENT** re: Functional Family Therapy and Individual Counseling Services; In the Amount of \$10,000; Juvenile Services; Claire Chambers Brankenfern Psychotherapy

8. **ADVISORY BOARD REAPPOINTMENTS (3)** re: Solid Waste Advisory Committee (SWAC): 1) Steve King; City of Port Townsend Representative – Term to end February 12, 2025; 2) Alysa Thomas; Skookum Recycling Representative – Term to end February 12, 2025 and 3) Joey Deese, Waste Connections Representative – Term to end February 12, 2025

9. **ADVISORY BOARD REAPPOINTMENT (1)** re: Jefferson County Clean Water District Advisory Council; Richard Hull; District No. 3 Representative - Four (4) Year Term to expire on February 12, 2028

10. **ADVISORY BOARD RESIGNATION and APPOINTMENT** re: Solid Waste Facility Task Force (SWFTF): Resignation – Carol Cummins; Appointment – Janet Welch; Local 2020 Beyond Waste Representative

11. **AGREEMENT, Change Order No. 1** re: Road Departure Reduction Project, County Project No. 18020980; No change in amount; Public Works; KT Contracting Company


12. **AGREEMENT, Change Order No. 7** re: Phase 1 Site Prep, Earthwork and Service Utilities for the Port Hadlock Sewer Project No. 40521140; Public Works; Seton Construction
 
13. **AGREEMENT, Amendment No. 1** re: Sr 19 Rhody Drive Ped-Bike Improvements – South Segment Project No. 1802095, WDOT Project No. TAP-0019(008); Creating a new Consultant expenditures line; Increase of \$49,905.14 for a total of \$1,950,857.84; Public Works; Washington State Department of Transportation
 
14. **APPROVAL of MINUTES:** Regular Meeting Minutes of December 11 and 18, 2023, and Special Meeting Minutes of December 22, 2023
 
15. **Payment of District Court Jury Fees** Dated February 2, 2024 Totaling \$920.19
 
16. **Payment of Jefferson County Payroll Warrants** Dated February 5, 2024 Totaling \$1,125,595.20
 

REGULAR AGENDA:

No set time

COMMISSIONERS BRIEFING SESSION

Kate Dean – Chair, Commissioner District 1
Heidi Eisenhour, Commissioner District 2
Greg Brotherton, Commissioner District 3

10:00 a.m. to 11:00 a.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, Environmental Public Health Director, and Natural Resources Program Coordinator re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION

11:30 a.m. **PRESENTATION** re: 2024 Finance Department Workplan    

Judy Shepherd, Finance Manager

ADDITIONAL DISCUSSION ITEMS

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE
The Week of February 12, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, February 12, 2024

8:00 a.m. National Association of County Officials in DC - Kate
9:00 a.m. BOCC Meeting – (Hybrid) Board

Tuesday, February 13, 2024

8:00 a.m. National Association of County Officials in DC - Kate

Wednesday, February 14, 2024

10:00 a.m. Jefferson County Library – Board Presentation - Heidi

Thursday, February 15, 2024

8:00 a.m. Joint BOCC/Intergovernmental Collaborative Group – (Hybrid) Heidi
2:30 p.m. Board of Health Meeting – (Hybrid) Heidi, Kate
5:00 p.m. Intergovernmental Collaborative Group - (Hybrid) Heidi

Friday, February 16, 2024

9:00 a.m. Salish BHO Executive Board Meeting – (Hybrid)
12:30 p.m. KPTZ - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
