



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – January 16, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 – Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

Tech issues – will need to merge the first 10+ minutes of meeting.

KD previously called to order

2 previous public comments received in prior recording

[09:23:23 AM \(00:00:08\)](#) Kate notified the public we are still addressing tech issues.

[09:26:06 AM \(00:02:51\)](#) Comment

[09:28:11 AM \(00:04:56\)](#) Comment

[09:31:14 AM \(00:07:59\)](#) Response to comments

No set time **[APPROVAL AND ADOPTION OF THE CONSENT AGENDA:](#)**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Cancellation of Uncollectible Personal Property Taxes
 
2. **RESOLUTION NO. ____** re: Revising a Policy for Consideration of Fee Waiver Requests Associated with County Ordinances and County Government Functions (**not approved**)
 
3. **MEMORANDUM OF UNDERSTANDING** re: Solid Waste Fee Schedule; In the Amount of \$9,675; Public Works; Murrey's Disposal Company, Inc. dba Olympic Disposal
 
4. **MEMORANDUM OF UNDERSTANDING** re: Corrections Officer Hiring Incentive between Jefferson County and Employee Gordon Tamura
 
5. **MEMORANDUM OF UNDERSTANDING, Amendment No. 1** re: 1/10th of 1% to Administer the Behavioral Health Sales Tax; Jefferson County; Juvenile and Family Court
 
6. **AGREEMENT** re: Phase 2 – MBR Wastewater Treatment Plant for Port Hadlock UGA; In the Amount of \$10,020,835; Public Works; Interwest Construction, Inc
 
7. **AGREEMENT, Amendment No. 1** re: Mental Health Therapy Services for School District; Public Health; Olympic Educational School District (OESD) No. #114
 
8. **AGREEMENT, Amendment No. 1** re: Professional Services on Distribution funds of the Opioid Settlement; No Amount Change; Verbiage Change; Public Health; Discovery Behavioral Health
 
9. **INTERLOCAL AGREEMENT** re: Conducting an Election for the Port Ludlow Drainage District; Costs Refunded by the District; Auditor's Office; Port Ludlow Drainage District
 

[09:38:50 AM \(00:15:34\)](#) Auditor Brenda Huntingford joined the meeting to provide information on the Port Ludlow Drainage District in-person election. The Auditor's Office will be the supervisor of the election, and they will handle absentee ballots. The election is February 6, 2024. Special elections for School Districts will be February 13, 2024.

Since there have been issues with people joining the meeting, KD allowed for a public comment.

[09:43:38 AM \(00:20:23\)](#) Comment

[09:46:49 AM \(00:23:33\)](#) Response to comment

[09:52:08 AM \(00:28:52\)](#) Consent Agenda – The Commissioners discussed Consent Agenda Item No. 2 re: Fee Waiver policy. Deputy Prosecuting Attorney Barbara Ehrlichman was present to answer questions about the policy. The Commissioners agreed on implementing a cap on fee waivers, and other edits to the proposed resolution. The BOCC agreed to pull the resolution for approval during the next meeting. They continued reviewing the consent agenda. [After discussion](#), HE moved to approve the Consent Agenda, minus Item No. 2. GB seconded the motion, which carried by a unanimous vote.

[10:04:45 AM \(00:41:30\)](#) Recess

[10:09:51 AM \(00:42:21\)](#) Reconvene

REGULAR AGENDA:

No set time [COMMISSIONERS BRIEFING SESSION](#): The Commissioners discussed recent meetings they attended, and miscellaneous items.

10:30 a.m. [BRIEFING](#) re: Coordinated Water System Plan and Water Utility Coordinating Committee (WUCC) and **PUBLIC COMMENT**

Brent Butler, DCD Chief Strategy Officer

BB provided a power point presentation that covered; Mission Statement, Statement of Issue, Coordinated Water System Plan (CWSP) and Water Utility Coordinating Committee (WUCC Background), Analysis: Water supply problems, uncoordinated planning, inadequate quality or unreliable service, Fiscal Impact/Cost-Benefit Analysis: Funding models and proposed approach, and staff recommendation to recruit and formally repeal and appoint members to the WUCC. He answered questions posed by the Board.

[10:44:23 AM \(01:16:53\)](#): PUD Resource Manager Bill Graham was present to answer questions.

[10:45:55 AM \(01:18:25\)](#) Continued discussion.

[After discussion](#), Chair Dean opened the floor to allow for public comments. The one individual provided comment:

[11:23:10 AM \(01:55:40\)](#) Comment

Staff will continue their work drafting a resolution reforming the WUCC.

[COMMISSIONERS BRIEFING SESSION – Continued](#): The Commissioners and County Administrator continued discussing recent meetings, and miscellaneous topics.

[11:46:06 AM \(02:18:36\)](#) Recess

Was not able to reconvene on AV Capture due to technical issues. For zoom video of the afternoon session (that will be uploaded this week) please go to: www.co.jefferson.wa.us – Services – Laserfiche Web

Portal (username and password is: public)– Board of County Commissioners – BOCC Zoom Files

AFTERNOON SESSION 1:30 p.m.

COMMISSIONERS BRIEFING SESSION – Continued: The Commissioners reviewed upcoming “County Connections” KPTZ radio segment topics, miscellaneous topics, and reviewed upcoming meetings.

2:00 p.m.

WORKSHOP re: Shoreline Master Program (SMP)



Josh Peters, DCD Director

ADDITIONAL DISCUSSION ITEMS

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE
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The Week of January 16, 2024
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners’ Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, January 15, 2024

Holiday Martin Luther King Jr. Day

Tuesday, January 16, 2024

9:00 a.m. BOCC Meeting – (Hybrid) - Board

4:00 p.m. Recompete Forestry Roundtable – Heidi

Wednesday, January 17, 2024

2:30 p.m. Chimacum Empowered Teens Coalition Meeting – Heidi

1:00 p.m. HCCC Board Annual Meeting – (Virtual) Kate

Thursday, January 18, 2024

9:30 a.m. Public Employees Recognition Committee Meeting – Heidi

2:00 p.m. North Olympic Development Council - Kate

Friday, January 19, 2024

9:00 a.m. Olympic Consortium Board Meeting – (Virtual) Greg

9:00 a.m. Cannabis Education Summit – Heidi

11:00 a.m. PSRC Ferry Communities Meeting - Kate

11:30 a.m. Special BOCC Coordination Meeting – (Virtual) Board

12:30 p.m. KPTZ – Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Agenda: January 16, 2024

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
