



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, June 9, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Mason County PUD No. 1, Telecommunications Franchise Agreement; Hearing scheduled for July 7, 2025 at 11:00 a.m. in the Commissioners' Chambers, 1820 Jefferson St. Port Townsend, WA 98368 (HYBRID)
 
2. **RESOLUTION NO. ____** re: Creating a County project designated as Paradise Bay Road Overlay, M.P. 3.74 to M.P. 6.00
 
3. **AGREEMENT** re: Paradise Bay Road Overlay, M.P. 3.74 to M.P. 6.00; In the amount of \$1,291,500; Public Works; County Road Administration Board (CRAB)
 
4. **AGREEMENT** re: Online sign language interpreters; no fee; Public Health; Washington State Department of Enterprise Services; and **APPROVAL OF MOTION** re: Delegate contracting signing authority to Public Health Deputy Director Veronica Shaw
 
5. **AGREEMENT, Amendment No. 4** re: Rocky Brook Powerlines Reach; Additional amount of \$19,999 for a total of \$492,386; Public Health; Natural Systems Design (NSD)
 
6. **APPROVAL** re: Final Short Plat Approval for Casal Short Plat, SUB2024-00015
 
7. **APPROVAL OF MINUTES:** Regular Meeting Minutes of June 2, 2025
 
8. **APPROVAL OF SUPERIOR COURT JURY FEE VOUCHER:** Dated May 19, 2025 and totaling \$4,172
 
9. **APPROVAL OF PAYROLL WARRANTS:** Dated June 5, 2025 and totaling \$2,704,346.57 and \$911.98
   

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

10:30 a.m. **HEARING** re: Budget Appropriation 2025-02; Various County Departments
 

Mark McCauley, County Administrator
Judy Shepherd, Finance Director

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

3:00 p.m. **BRIEFING** re: Legislative update  
https://wsac.org/wp-content/uploads/2025/05/WSAC25_End-of-Session-Report_WEB.pdf

Heidi Eisenhour, Commissioner Dist. No. 2
Stephanie Wright, Strategies 360 Lobbyist

3:30 p.m. **LODGING TAX ADVISORY COMMITTEE (LTAC) APPOINTMENTS:**
To include: Interviews, discussion, and potential action  

No set time **ADDITIONAL DISCUSSION ITEMS**

No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of June 9, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, June 9, 2025

9:00 a.m. BOCC Meeting – Board

Tuesday, June 10, 2025

7:30 a.m. Meet with Solid Waste Crew for tour – Heather
9:30 a.m. Meeting with Bonnie Obremski – Heather
10:00 a.m. Shelter Operation Check-in - Greg
11:00 a.m. Trust Land Transfer Advisory Committee Check-in – Heidi
11:15 a.m. New Shelter Coalition Meeting - Greg
12:15 p.m. Meeting with Viki – Heather
1:00 p.m. Peninsula Early Childhood Coalition Monthly Meeting – Heather
1:00 p.m. Chickadee Forestry Meeting – Heidi
2:00 p.m. Tourism Coordinating Council Meeting - Greg
2:30 p.m. Behavioral Health Advisory Committee – Heather
4:30 p.m. Jefferson Community Foundation 2025 Board Meeting - Heidi

Wednesday, June 11, 2025

9:00 a.m. WA DNR Carbon and Forest Management Workgroup – Heidi
10:00 a.m. Climate Action Committee Agenda Planning Meeting – Heather
12:30 p.m. Lunch Meeting with Cindy Brooks of Economic Development Council Team Jefferson - Heather
2:00 p.m. Hood Canal Bridge Management Committee Meeting - Heather
6:00 p.m. Peninsula Trails Coalition - Greg

Agenda: June 9, 2025

Thursday, June 12, 2025

- 9:00 a.m. Peninsula Trails Coalition Meeting re: Anderson Lake Trail Connector – Heidi
- 10:00 a.m. Jefferson County Community Wildfire Protection Plan Hubsite Quarterly Meeting - Heidi
- 10:00 a.m. Monthly Meeting with John Mauro – Heather
- 10:00 a.m. Lodging Tax Advisory Committee Update Meeting - Greg
- 2:00 p.m. Timber Counties Caucus Meeting - Heidi
- 6:30 p.m. Jefferson County Fair Association Board Meeting – Heather

Friday, June 13, 2025

- 10:30 a.m. Fund Our Ferries Local Elected Official Meeting - Heather
- 12:30 p.m. KPTZ – Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request