

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, Public Works Director/County Engineer 

Agenda Date: September 5, 2023

Subject: Authorizing Resolution for RCO Local Parks Maintenance Grant

Statement of Issue:

Public Works intends to apply for a Local Parks Deferred Maintenance Grant (LPM) from the recreation and Conservation Office (RCO) for funding deferred maintenance projects including: replacing picnic tables at Oak Bay, Lake Leland, and Quilcene Campgrounds, restoring the athletic field at Irondale Community Park, painting and refurbishing basketball courts at Courthouse Park and Irondale Community Park, and purchasing a heavy-duty pressure washer. The RCO requires submittal of this authorizing Resolution with the grant application.

Analysis/Strategic Goals/Pro's & Con's:

The Capital Improvement Plan (CIP) adopted in the 2022 Parks & Recreation Comprehensive Plan (PROS Plan) lists 147 projects valued at \$6,643,000. 43 of those projects, valued at a total of \$3,868,00 are classified as deferred maintenance intended to preserve existing resources.

Fiscal Impact/Cost Benefit Analysis:

The grant proposal is for \$99,736. The LPM grant program does not require matching funds. The LPM grant application process is less resource intensive than typical RCO grants. This will reduce staff time spent on obtaining the grant. Applications are due on September 18, 2023. Grants will be awarded on October 31. Projects will be completed within two years.

Recommendation:

Approve the agreement and return two copies to Public Works.

Department Contact:

Matt Tyler. 385-9129

Reviewed By:


Mark McCauley, County Administrator

Date

8/31/23

**COUNTY OF JEFFERSON
STATE OF WASHINGTON**

In the matter of authorizing	}	
a WA-RCO-LPM Grant for Various	}	RESOLUTION NO }
County Parks Maintenance Projects	}	

WHEREAS, Jefferson County Public Works seeks to apply for a Local Parks Deferred Maintenance (LPM), grant from the Washington Recreation and Conservation Office (RCO), for deferred maintenance projects including: replacing picnic tables at Oak Bay, Lake Leland, and Quilcene Campgrounds, restoring the athletic field at Irondale Community Park, painting and refurbishing basketball courts at Courthouse Park and Irondale Community Park, and purchasing a heavy duty pressure washer for ongoing maintenance of county sports courts and other facilities.

WHEREAS, the formal name of the project is “ADA Camp Tables, Restore 2 Basketball Courts & 1 Field.”

WHEREAS grant assistance is requested by Jefferson County to aid in financing the cost of the Project referenced above;

WHEREAS, this resolution/authorization authorizes the person(s) identified below to act as the authorized representative/agent on behalf of Jefferson County (the County) and to legally bind County with respect to the above Project for which Jefferson County seeks grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, the RCO requires this resolution at the time of final application.

WHEREAS, Jefferson County Public Works intends to apply for funding assistance, managed by the RCO, for maintenance projects in County parks.

NOW THEREFORE, BE IT HEREBY RESOLVED that Jefferson County authorizes the following persons holding specific positions (and subsequent holders of those positions) to execute the following documents binding our organization on the above project.

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Matt Tyler, Parks and Recreation Manager
Project contact (day-to-day administering of the grant and communicating with the RCO)	Matt Tyler, Parks and Recreation Manager Eric Kuzma, Asst. Public Works Director
RCO Grant Agreement (Agreement)	Jefferson County Board of Commissioners
Agreement amendments	Jefferson County Board of Commissioners
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typically recorded on the property with the County.	Jefferson County Board of Commissioners

The above persons are considered an “authorized representative(s)/agent(s)” for purposes of the documents indicated. Jefferson County Public Works shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

BE IT FURTHER RESOLVED that:

1. Jefferson County acknowledges and warrants, after conferring with its legal counsel, that it’s authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of Jefferson County for their assigned role/document.
2. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on Jefferson County’s part.
3. Jefferson County understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of Jefferson County.
4. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
5. Jefferson County acknowledges that the grant will only be used for maintenance of local park property owned by our organization.
6. This resolution/authorization is deemed to be part of the formal grant application to the Office
7. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises, and obligations set forth herein.

PASSED AND ADOPTED THIS _____ **DAY OF** _____, 2023.

**JEFFERSON COUNTY
BOARD OF COMMISSIONERS**

Greg Brotherton, Chair

SEAL:

ATTEST:

Kate Dean, Member

Heidi Eisenhour, Member

Carolyn Gallaway
Clerk of the Board