



AGENDA

Jefferson County Board of Commissioners

Regular Meeting TUESDAY – September 5, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER This meeting had tech issues. No timestamped items**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Authorizing a Washington Resource Conservation Office (RCO) Local Parks Maintenance Grant for Various County Parks Maintenance Projects
 
2. **AGREEMENT re:** Grant of Easement for Percolation Pond to Serve the Port Hadlock Wastewater Project; In the Amount of \$16,100; Public Works; Shold Excavating, Inc.
 
3. **AGREEMENT re:** Partial Funding for the Local Recycling Program, Project No. SWMLSWFA-2023-JCPWSW-000192; In the Amount of \$245,540.50; Solid Waste Department, Public Works; Washington State Department of Ecology
 
4. **AGREEMENT, Supplement No. 2** re: Construction Phase Funding, Road Departure Reduction Project No. 18020980; Additional Amount of \$145,275 for a Project Total of \$852,275; Public Works; Washington State Department of Transportation
 
5. **AGREEMENT, Amendment No. 1** re: Rocky Brook and Powerlines Reach Habitat Restoration Design Agreement; Additional Amount of \$27,500 for a Total of \$472,387; Public Health; Natural Systems Design
 
6. **MEMORANDUM of AGREEMENT re:** Clinical Education – Preceptor Services; No Dollar Amount; Public Health; Gonzaga University
 
7. **STATUS UPDATE BRIEFING re:** Stock Plans; Department of Community Development
 
8. **ADVISORY BOARD RESIGNATION re:** Conservation Futures Citizen Oversight Committee; District No. 3 Representative, Kalyn Marab
 
9. **Payment of Jefferson County Vouchers/Warrants** Dated August 28, 2023 Totaling \$184,824.39
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

Greg Brotherton, Chair, Commissioner District 3
Heidi Eisenhour, Commissioner District 2
Kate Dean, Commissioner District 1

9:45 a.m. **MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT UPDATE**

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

No set time **PROCLAMATION** re: Proclaiming September 2023 as Workforce Development Professionals Month



Kate Dean, Commissioner District No. 1
Bill Dowling, Director of the Olympic Workforce Development Council

RECESS

AFTERNOON SESSION

1:30 p.m. **WORKSHOP** re: Draft Agreement with Jefferson Land Trust for the Ruck Salmon Creek Conservation Futures Project



Tami Pokorny, Natural Resources Program Coordinator

3:30 p.m. – 4:00 p.m. **EXECUTIVE SESSION** with Human Resources Director re: Review the Performance of a Public Employee. No discussion of Salaries, Wages, and Other Conditions of Employment to be Generally Applied within the County; and, No Final Action on the Hiring, Setting the Salary of an Individual Employee or Class of Employees, or Discharging or Disciplining an Employee; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(g)

ADDITIONAL DISCUSSION ITEMS

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of September 4, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, September 4, 2023

HOLIDAY – All County Offices Closed

Tuesday, September 5, 2023

9:00 a.m. BOCC Meeting - Hybrid (Board)
4:45 p.m. WASC Small Regional Group Dinner - Island, Clallam, Jefferson – TBD (Kate)
6:00 p.m. Marine Resources Committee (MRC) Meeting – Virtual (Heidi)

Wednesday, September 6, 2023

10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
1:00 p.m. Public Sector Meeting – TBD (Kate)
2:00 p.m. JTA Audit Exit Interview/Finance Committee Meeting – Virtual (Heidi)
2:30 p.m. Childcare Capacity/Family Support Meeting - Virtual (Kate)
3:30 p.m. Transit Advisory Group (TAG) Meeting – Virtual (Kate)

Agenda: September 5, 2023

Thursday, September 7, 2023

- 9:00 a.m. Economic Development Council (EDC) Team Jefferson Board Meeting – Virtual (Kate)
- 10:00 a.m. Quilcene Food Bank Ground Breaking – Quilcene (Greg)
- 10:00 a.m. Olympic Area Agency on Aging (O3A) COG Board Meeting – Cotton Bldg., PT (Greg)
- 4:00 p.m. Jefferson Healthcare Groundbreaking – Port Townsend (Greg)
- 6:30 p.m. JeffCo Peninsula Trails Coalition Meeting – Virtual (Heidi)

Friday, September 8, 2023

- 9:00 a.m. Healthier Together Steering Committee Meeting – Hybrid, City Hall (Kate)
- 11:00 a.m. Municipal Research & Services Center Board Meeting – Virtual (Kate)
- 1:00 p.m. Public Lands Steering Committee Meeting – Virtual (Heidi)
- 1:30 p.m. Child Advocacy Center Meeting - Virtual (Kate)
- 2:00 p.m. RECOMPETE Task Force Meetings – Virtual (Greg)
- 6:00 p.m. BoCC Special Meeting - Community Outreach – Hybrid, Brinnon Community Center (Board)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
