



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – December 4, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. ____** re: Certification the Levies for Collection of Taxes in the Year 2024
 
2. **RESOLUTION NO. ____** re: In the Matter of the Finding and Determination to Declare Certain Tax Title County Property as Surplus and Authorize Sale
 
3. **HEARING NOTICE** re: 4th Quarter 2023 Budget Appropriations/Extensions; Various County Departments; Scheduled for December 18, 2023 at 10:00 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (Hybrid)
 
4. **HEARING NOTICE re:** Conservation Futures Applications for 2023; Hearing to be held January 2, 2024 at 10:15 a.m. in the Commissioners' Chambers (Hybrid)
 
5. **AGREEMENT** re: Individual Supported Employment Services; In the Amount of \$290,000; Public Health; Cascade Community Connections
 
6. **AGREEMENT** re: Quilcene Skate Park; In the Amount of \$20,000; County Administrator; Stronger Towns
 
7. **AGREEMENT, Amendment No. 1** re: Oyster Shell Distribution; In the Amount of \$910.80; WSU Extension; Hood Canal Oyster Co.
 
8. **EXERCISE of OPTION** re: Contract for Hearing Examiner Services; In the Amount of \$25,000; County Administrator; Gary N. McClean
 
9. **AFFIRM HOUSING FUND BOARD RECOMMENDATIONS** re: 2024 Affordable Housing and Homeless Housing Funds
 
10. **Payment of Jefferson County Vouchers/Warrants** Dated November 27, 2023 (Emergency Warrant) Totaling \$1,883.66
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

Greg Brotherton, Chair, Commissioner District 3
Heidi Eisenhour, Commissioner District 2
Kate Dean, Commissioner District 1

No set time **COMMITMENT LETTER re:** Middle Housing Grant Application

Josh Peters, Department of Community Development (DCD) Director

11:15 a.m. **HEARING re:** Jefferson County 2024-2025 Biennial Budget



Mark McCauley, County Administrator
Judy Shepherd, Finance Manager

RECESS

AFTERNOON SESSION

1:30 p.m. **HEARING re:** Six-Year Transportation Improvement Program (TIP)

Eric Kuzma, Public Works Assistant Director

ADDITIONAL DISCUSSION ITEMS

NOTICE OF ADJOURNMENT

COMMISSIONERS MEETING SCHEDULE

The Week of December 4, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, December 4, 2023

9:00 a.m. BOCC Meeting - Hybrid (Board)
12:00 p.m. BOCC Special Meeting - WSAC Virtual Assembly (Board)

Tuesday, December 5, 2023

1:30 p.m. House Loyal Government Committee Meeting – Olympia (Kate)
6:00 p.m. Marine Resource Committee – Virtual (Heidi)

Wednesday, December 6, 2023

9:00 a.m. Washington Department of Natural Resources – Virtual (Heidi)
2:30 p.m. Childcare Capacity/Family Support – Virtual (Kate)
4:00 p.m. Olympic Housing Trust Annual Meeting – Palindrome (Kate)

Thursday, December 7, 2023

4:00 p.m. Solid Waste Advisory Committee (Heidi)
6:30 p.m. Jefferson County Peninsula Trails Coalition – Virtual (Heidi)
12:00 p.m. Fairgrounds Executive Committee – Fairgrounds (Kate)
2:00 p.m. North Olympic Development Council (Kate)

Friday, December 8, 2023

12:00 p.m. KTPZ Radio Talk Show (Kate)
12:00 p.m. SBH-ASO Executive Board Meeting - Hybrid (Greg)
1:00 p.m. Public Lands Steering Committee – Virtual (Heidi)

Agenda: December 4, 2023

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request