



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, September 8, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **INTERAGENCY AGREEMENT** re: Support for the North Pacific Coast Marine Resources Committee; In the amount of \$40,000; Public Health; Washington State Department of Fish & Wildlife
 
2. **INTERLOCAL AGREEMENT** re: Support for school-based health clinics; In the amount of \$50,000; Public Health; Public Hospital District No. 2 (Jefferson Healthcare)
 
3. **AGREEMENT** re: School-to-Work Program; In the amount of \$10,088.40 per student; Public Health; Cascade Community Connections
 
4. **AGREEMENT** re: Data Sharing for ESSENCE – a CDC-hosted platform; No charge; Public Health; Washington State Department of Health
 
5. **AGREEMENT** re: Roof replacement for departments located at Castle Hill; In the amount of \$114,678.25 (before sales tax); Central Services; Cascade Industrial Services
 
6. **AGREEMENT** re: Notification of next-of-kin services; In the amount of \$86/month; Coroner's Office; Thomson Reuters
 
7. **AGREEMENT** re: Climate Planning Grant; In the amount of \$73,300; Community Development; Washington State Department of Commerce
 
8. **AGREEMENT** re: Self-determination and Self-advocacy services; In the amount of \$7,200; Public Health; People First of Washington
 
9. **AGREEMENT** re: Self-determination and Self-advocacy training for community educators; In the amount of \$9,900; Public Health; People First of Washington
 
10. **AGREEMENT, Amendment No. 3** re: Self-determination and Self-advocacy; Change in budget for supplies; Public Health; People First of Washington
 
11. **AGREEMENT, Amendment No. 7** re: Consolidated Contracts; Additional amount of \$2,446,631 for a total of \$5,736,053; Public Health; Washington State Department of Health
 
12. **AGREEMENT, Supplement No. 1** re: Olympic Discovery Trail construction funds; In the amount of \$1,519,332; Public Works; Washington State Department of Transportation, Local Programs
 
13. **ADVISORY BOARD APPOINTMENT** re: Veterans Advisory Board; American Legion representative: Andrew "Andy" Okinczyc
 

14. **APPROVAL OF MINUTES:** Regular Meeting Minutes of September 2, 2025
 
15. **APPROVAL OF PAYROLL WARRANTS:** Dated September 5, 2025 and totaling \$2,560,320.19
 

REGULAR AGENDA:

- No set time **PROCLAMATION** re: Proclaiming September 11, 2025 as National Day of Service and Remembrance  
- 10:00 a.m. **WORKSHOP and POTENTIAL ACTION** re: Part 2 of Review of County contracts, including RFP for Management of Community Centers with **PUBLIC COMMENT PERIOD**  
- Josh Peters, County Administrator
Shawn Frederick, Central Services Director
- No set time **COMMISSIONERS BRIEFING SESSION**
- No set time **RECESS**
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Civil Deputy Prosecuting Attorney (DPA), Central Services Director, Sheriff and Public Health Director, re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION**
- 2:00 p.m. **UPDATE** re: Comprehensive Plan 2025 Periodic Review Project  
- Chelsea Pronovost, Interim DCD Director
Joel Peterson, Associate Planner
- No set time **ADDITIONAL DISCUSSION ITEMS**
- No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE
The Week of September 8, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, September 8, 2025

9:00 a.m. BOCC Meeting - Board

Tuesday, September 9, 2025

10:00 a.m. Housing Task Force Meeting – Heather

1:00 p.m. Peninsulas Early Childhood Coalition (PECC) Monthly Meeting - Heather

3:00 p.m. Jefferson Community Foundation 2025 Board Meeting - Heidi

6:00 p.m. Community Conversations at Quilcene Community Center – Board

Wednesday, September 10, 2025

9:00 a.m. Ecosystem Coordination Board Meeting – Heidi

10:00 a.m. Ferry Advisory Committee Meeting – Heather

2:00 p.m. Jefferson County Early Learning Center Check-in - Heather

4:00 p.m. Jefferson County Parks and Recreation Advisory Board Meeting – Heidi

4:00 p.m. Jefferson County Parks and Recreation Volunteer Appreciation Event - Heather

7:00 p.m. Grange Meeting - Heidi

Thursday, September 11, 2025

10:00 a.m. The Wall that Heals Opening Ceremony – Greg, Heather

1:30 p.m. AI Thinktank Meeting – Greg

5:00 p.m. Economic Development Council Team Jefferson September Mixer – Heather

6:30 p.m. Jefferson County Fair Association Board Meeting – Heather

Friday, September 12, 2025

10:00 a.m. Olympic Coast National Marine Sanctuary SAC Meeting - Heather

12:15 p.m. KPTZ – Greg

3:00 p.m. Type Np Rulemaking with Washington Conservation Action - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
