



**JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA REQUEST**

**TO:** Board of County Commissioners  
Mark McCauley, County Administrator

**FROM:** Pinky Mingo, Environmental Public Health Director  
Tami Pokorny, Natural Resources Program Coordinator

**DATE:** January 22, 2024

**SUBJECT:** Agenda Item – Evren Northwest, Inc.: Chimacum Confluence Project Phase I and II Environmental Site Assessments, Amendment 4; June 6, 2022 – December 31, 2024; additional \$2,600 for a total of \$50,586.30

**STATEMENT OF ISSUE:**

Jefferson County Public Health (JCPH) requests approval of Amendment 4 to the Professional Services Agreement with Evren Northwest, Inc. (Evren) for the Chimacum Confluence Project Phase I and II Environmental Site Assessments; June 6, 2022 – December 31, 2024; additional \$2,600.

**ANALYSIS/STRATEGIC GOALS/PROS and CONS:**

Evren completed the Phase I Environmental Site Assessment (ESA) for the Chimacum Confluence project on a portion of a parcel located at 890 Old Hadlock Road. Amendment 4 would complete the Phase I for the entire parcel. The budget allowed is increased not to exceed \$50,586.30 without an express written modification of the Agreement signed by the County. This change represents an increase of \$2,600 to cover an expansion of the area from approximately 2.0 acres to 5.3 acres.

**FISCAL IMPACT/COST BENEFIT ANALYSIS:**

Funding for this project is provided by Agreement No. TCIPG-2123-JeCoPH-00039 with the Washington Department of Ecology. There is no match requirement.

**RECOMMENDATION:**

JCPH Management recommends BOCC signature for Amendment 4 of the Professional Services Agreement with Evren for the Chimacum Confluence Project Phase I and II ESAs; June 6, 2022 – December 31, 2024; additional \$2,600 for a total of \$50,586.30.

**REVIEWED BY:**

  
Mark McCauley, County Administrator

Date

1/16/24

# CONTRACT REVIEW FORM

(INSTRUCTIONS ARE ON THE NEXT PAGE)

Clear Form

CONTRACT WITH: Evren Northwest, Inc.

Contract No: WQ-22-016-A4

Contract For: Chimacum Confluence Environmental Site Assessment Term: 6/6/2022 - 12/31/2024

COUNTY DEPARTMENT: Environmental Health

Contact Person: Tami Pokorny

Contact Phone: X498

Contact email: tpokorny@co.jefferson.wa.us

AMOUNT: Add'l \$2,600.00 for total: \$50,586.30

Revenue:

Expenditure: \$50,586.30

Matching Funds Required:

Sources(s) of Matching Funds

Fund # 128

Munis Org/Obj 12855310

PROCESS:



Exempt from Bid Process



Cooperative Purchase



Competitive Sealed Bid



Small Works Roster



Vendor List Bid



RFP or RFQ



Other:

## APPROVAL STEPS:

**STEP 1: DEPARTMENT CERTIFIES COMPLIANCE WITH JCC 3.55.080 AND CHAPTER 42.23 RCW.**

CERTIFIED:



N/A:



Signature

Jan 3, 2024

Date

**STEP 2: DEPARTMENT CERTIFIES THE PERSON PROPOSED FOR CONTRACTING WITH THE COUNTY (CONTRACTOR) HAS NOT BEEN DEBARRED BY ANY FEDERAL, STATE, OR LOCAL AGENCY.**

CERTIFIED:



N/A:



Signature

Jan. 3, 2024

Date

**STEP 3: RISK MANAGEMENT REVIEW (will be added electronically through Laserfiche):**

Electronically approved by Risk Management on 1/4/2024.

**STEP 4: PROSECUTING ATTORNEY REVIEW (will be added electronically through Laserfiche):**

Electronically approved as to form by PAO on 1/4/2024.  
Contract amendment.

**STEP 5: DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY(IF REQUIRED).**

**STEP 6: CONTRACTOR SIGNS**

**STEP 7: SUBMIT TO BOCC FOR APPROVAL**



**Contract Amendment #4**

**Between**

**Evren Northwest, Inc.**

**And**

**Jefferson County Public Health**

**Chimacum Confluence Project**

**WHEREAS**, Evren Northwest, Inc. (Subcontractor) and Jefferson County (County) entered into an agreement on June 6, 2022 for Professional Services. These services are to be provided by conducting Phase I and Phase II Environmental Site Assessments for approximately two acres of the property located at 890 Old Hadlock Road in Port Hadlock (APN 901 112 013); and

**WHEREAS**, based upon results of the Phase II Environmental Site Assessment for two acres, a Phase I to include the entire property is necessary to more fully characterize the property; and

**WHEREAS**, the parties desire to amend the terms of that agreement; therefore

**IT IS AGREED BETWEEN BOTH PARTIES AS NAMED HEREIN AS FOLLOWS:**

1. The term of the above-referenced agreement is extended to December 31, 2024.
2. Work performed between June 30, 2023 and the execution of this amendment that is consistent with the provisions of the Agreement is hereby ratified.
3. In Item 4a., Payment, shall now read, "Payment for the work performed by Contractor shall be made as provided on Exhibit "B" attached hereto, provided that the total amount of payment to Contractor shall not exceed \$50,586.30 without express written modification of the Agreement signed by the County." This change represents an additional increase of \$2,600 over the original not to exceed amount of \$20,750, to total \$50,586.30.
4. The Scope of Work overview in Exhibit A shall now read, Evren Northwest, Inc. will conduct the necessary field investigations, sampling, and reporting necessary to provide Phase I and Phase II Environmental Site Assessments in accordance with standards promulgated by the U.S. Environmental Protection Agency (EPA) and the American Standard for Testing Materials (ASTM) as part of the Chimacum Confluence Project. The Phase I will include the entire property, approximately 5.30 acres, located at 890 Old Hadlock Road, Port Hadlock (APN 901112013) and the Phase II will be limited to approximately two acres of the property."
5. All other terms and conditions of the agreement will remain the same.

**Dated this** 10 **day of** January, 2024

**(SIGNATURES FOLLOW ON THE NEXT PAGE)**

**SIGNATURE PAGE**

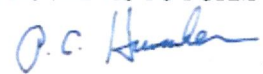
By: \_\_\_\_\_  
Kate Dean, Chair  
Jefferson Board of County Commissioners

By:  \_\_\_\_\_  
Victoria Bennett, Principal Environmental Scientist -  
Evren Northwest, Inc.

ATTEST:

By: \_\_\_\_\_  
Carolyn Gallaway CMC, Clerk of the Board

APPROVED AS TO FORM ONLY:

By:  \_\_\_\_\_ Date January 4, 2024  
Philip C. Hunsucker,  
Chief Civil Deputy Prosecuting Attorney