



AGENDA

Jefferson County Board of Commissioners

Special Meeting Friday – July 21, 2023 at 11:30 a.m.

County Government Coordination Meeting

This is a Hybrid meeting: Virtual and In-Person Attendance at

Jefferson County Courthouse – Commissioners’ Chambers

1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://us06web.zoom.us/j/88107801562
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 881 0780 1562#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

11:30 a.m. **[CALL TO ORDER](#)**

Staff present:

Commissioner Brotherton

Commissioner Dean

Commissioner Eisenhour (joined the meeting at 12:20 p.m.)

Central Services Director Chris Goy

Chief Civil Deputy Prosecuting Attorney Philip Hunsucker

Deputy Prosecuting Attorney Barbara Ehrlichman

Sheriff Joe Nole

Treasurer Stacie Prada

Assessor Jeff Chapman

Assessor’s Office Sherrie Shold

Assessor’s Office Lauralee Kiesel

Deputy Jenn Moore

Public Health Director Apple Martine

Human Resources Director Sarah Melancon
Juvenile Services Director Shannon Burns
Finance Manager Judy Shepherd
DCD Director Josh Peters
DCD Thomas Goodworth
DCD Chelsie Pronovost
Corrections Superintendent David Fortino
Auditor Brenda Huntingford
Communications Specialist Wendy Davis

11:31 a.m. **PUBLIC COMMENT PERIOD** – No public in attendance N/A

AGENDA

- [Community Outreach Planning](#) Greg
 - The group looked at the benefit of the outreach meetings, and ways to get the public more engaged.
 - [Budget Guidance and Budget Appropriations](#) Judy
 - [UFCW ratification and Collective Bargaining Update](#) Sarah
 - [Strategic Plan Update](#) Stacie
 - [Roundtable](#) All
- Civil Office update (no timestamp)
[12:10:31 PM \(00:35:38\)](#) Assessor update
[12:14:49 PM \(00:39:55\)](#) Central Services
[12:17:56 PM \(00:43:03\)](#) Treasurer's Office update
[12:20:12 PM \(00:45:19\)](#) Commissioner Dean (timestamp off)
[12:20:24 PM \(00:45:30\)](#) DCD update
[12:20:38 PM \(00:45:45\)](#) Commissioner Eisenhower joined the meeting
[12:23:11 PM \(00:48:18\)](#) Public Health update
[12:27:35 PM \(00:52:42\)](#) Chair Brotherton left the meeting and passed Chairing duties to Commissioner Dean.
[12:29:13 PM \(00:54:19\)](#) Commissioner Eisenhower update
[12:30:18 PM \(00:55:25\)](#) Auditor's Office update
[12:32:27 PM \(00:57:34\)](#) DCD – Josh introduced DCD Administrative Services Manager Chelsea Pronovost
[12:33:12 PM \(00:58:18\)](#) Olympic Discovery Trail; management of trail
[12:35:05 PM \(01:00:11\)](#) Questions re: Staff training and tracking, performance reviews, etc
Discussion re: OPMA training
- **Future Topics** All

[NOTICE OF ADJOURNMENT](#) BY 12:30 P.M.