Department of Public Works • Consent Agenda Page 1 of 1

Jefferson County Board of Commissioners Agenda Request

To:

Board of Commissioners

Mark McCauley, County Administrator

From:

Monte Reinders, Public Works Director

Agenda Date:

January 2, 2024

Subject:

WSDOT Local Agency Haul Road/Detour Agreement

(Detouring Paradise Bay Rd. and Shine Rd. Traffic during SR104 @

Paradise Bay Rd. Roundabout construction)

Statement of Issue:

Sign the attached WSDOT Local Agency Haul Road/Detour Agreement for detouring Paradise Bay Rd. and Shine Rd. traffic during the SR104 @ Paradise Bay Rd. Roundabout construction Project.

Analysis/Strategic Goals/Pro's & Con's:

WSDOT proposes to intermittently close Paradise Bay Rd. and Shine Rd. at the SR104 intersection for periods during construction of the SR104/Paradise Bay roundabout. Construction is scheduled in the spring and summer of 2024. The detouring of county road traffic should be limited to the period between April 1 and July 30, 2024. Most construction activity will occur between 9 PM and 6 AM. However, detouring of county road traffic may continue outside the active construction hours. SR104 traffic will not be detoured onto county roads.

Fiscal Impact/Cost Benefit Analysis:

This WSDOT Local Agency Haul Road/Detour Agreement is for a WSDOT funded construction project and includes provisions to repair any damage to County roads that may result from its use as a detour. County funds will be limited to Public Works' staff time associated with processing and administering the agreement.

Recommendation:

Please sign the WSDOT Local Agency Haul Road/Detour Agreement to allow detouring of Paradise Bay Road and Shine Road traffic during the SR104 @ Paradise Bay Roundabout Project. Return the agreement to Public Works for further processing. We will send the signed copy to WSDOT for their signature. After WSDOT returns a fully executed copy, we will send an original back to the BOCC.

Department Contact: Bruce Patterson, Engineer III (385-9169)

Reviewed By:

Mark McCauley County Administrator

Date

CONTRACT REVIEW FORM

Clear Form

(INSTRUCTIONS ARE ON THE NEXT PAGE)

CONTRACT WITH: Washington Dept. of Transport	ortation Contract No: +W2023 -
Contract For: Agreement - SR104/Paradise Bay Roun	ndabout Detours Term: Sept 1, 2023
COUNTY DEPARTMENT: Public Works	
Contact Person: Bruce Patterson	
Contact Phone: 360-385-9169	
Contact email: bpatterson@co.jefferson.v	wa.us & cspall@co.jefferson.wa.us
AMOUNT:0	PROCESS: Exempt from Bid Process
Revenue: 0	Cooperative Purchase
Expenditure: 0	Competitive Sealed Bid
Matching Funds Required: 0	Small Works Roster
Sources(s) of Matching Funds	Vendor List Bid
Fund # none	RFP or RFQ
Munis Org/Obj	✓ Other: Agreement with WSDOT
APPROVAL STEPS:	
	ANCE WITH JCC 3.55.080 AND CHAPTER 42.23 RCW.
CERTIFIED: N/A: N/A:	17/21/23
	Signature Date
	PERSON PROPOSED FOR CONTRACTING WITH THE
AGENCY.	N DEBARRED BY ANY FEDERAL, STATE, OR LOCAL
	12/21/23
CERTIFIED: N/A:	140103
	Signature Date
STEP 3: RISK MANAGEMENT REVIEW (will b	oe added electronically through Laserfiche):
Electronically approved by Risk N	Management on 12/26/2023.
STEP 4: PROSECUTING ATTORNEY REVIEW	(will be added electronically through Laserfiche):
Electronically approved as to form by PA	O on 12/22/2023
Approved as to form by PAO 12.22.2023	
Approved as to form by FAO 12.22.2025	,
CUTED & DEDARDING TO THE COLUMN TO THE COLUM	
	ONS & RESUBMITS TO RISK MANAGEMENT AND
PROSECUTING ATTORNEY(IF REQUIRED).	
STEP 6: CONTRACTOR SIGNS	

STEP 7: SUBMIT TO BOCC FOR APPROVAL



Local Agency Haul Road/Detour Agreement SR104 @ Paradise Bay Rd. Roundabout Detours Agreement Number HR3 0191 State Route Number SR 104 Control Section Number 160700		Local Agency and Address Jefferson County Public Works 623 Sheridan Street Port Townsend, WA 98368
		Section/Location See Exhibit A
Region Olympic Intended Use (Haul Road Detour Road		Description of Roads or Streets See Exhibit A
Vehicle Restrictions N/A	_	

This Agreement is made and entered into between the Washington State Department of Transportation (WSDOT) and the above named governmental entity (Local Agency), hereinafter individually referred to individually as the 'Party' and collectively as the 'Parties'.

Recitals

- 1. WSDOT is planning the construction or improvement of a section of state highway as shown above, and
- 2. In the construction of the project it is planned to use, for the purpose noted above, those Local Agency roads or streets described above and as further detailed in red on the attached Exhibit "A", and
- 3. It is anticipated that as a result of the use of these roads or streets, additional maintenance expense may be incurred by the Local Agency.

Now Therefore, It is Mutually Agreed As Follows:

- The Local Agency hereby agrees to WSDOT's use of the roads or streets covered by this Agreement subject to the conditions contained herein.
- 2. Immediately prior to the beginning of WSDOT's use of the above described roads or streets, the parties to this Agreement shall make a joint condition inspection and WSDOT shall prepare a memorandum record of the condition of said roads or streets. The memorandum record shall include a statement of the extent and frequency of routine maintenance operations normally carried out by the Local Agency on said roads or streets and may include photographs showing condition of the existing roadway.
- 3. WSDOT agrees to reimburse the Local Agency for the cost of additional routine maintenance and repairs, operations in excess of those enumerated in the record made under the provisions of Section II, made necessary by WSDOT's project. The reimbursement for such additional routine maintenance and repairs shall be limited to the actual cost of such operations supported by proper records. Such costs are to be exclusive of all administrative and overhead costs and all charges for small tools.
- 4. Upon completion of use of the roads or streets covered by this Agreement, a joint inspection shall be made by the parties to determine the condition of said roads or streets. All maintenance and/or repairs shall be based upon the conditions of these roads or streets at the time of this completion inspection, taking into account the memorandum record made under Section 2.
- 5. It is expressly understood that WSDOT shall be responsible only for that extra maintenance and repairs of the Local Agency's roads or streets occasioned by the project use. In the event of a dispute over the terms of this Agreement and/or the extent of maintenance or repair work required to be performed, the dispute shall be submitted to the Secretary of Transportation for determination. In determining this responsibility the Secretary shall give consideration to the memorandum record provided for in Section 2. The conclusions of the Secretary as to the extent and amount of such maintenance shall be final and conclusive as to all parties to this Agreement.

- 6. The Local Agency agrees not to restrict below legal limits the size, weight, or speed of vehicles using the roads or streets covered by this Agreement except as stated above under Vehicle Restrictions.
- 7. No liability shall attach to WSDOT or the Local Agency by reason of entering into this Agreement except as expressly provided herein.

In Witness Whereof, the parties hereto have executed this Agreement as of the party's date signed last below.

LOCAL AGENCY	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION
Ву:	Ву:
Printed:	Printed:
Title: Jefferson County BOCC Chair	Title:
Date:	Date:

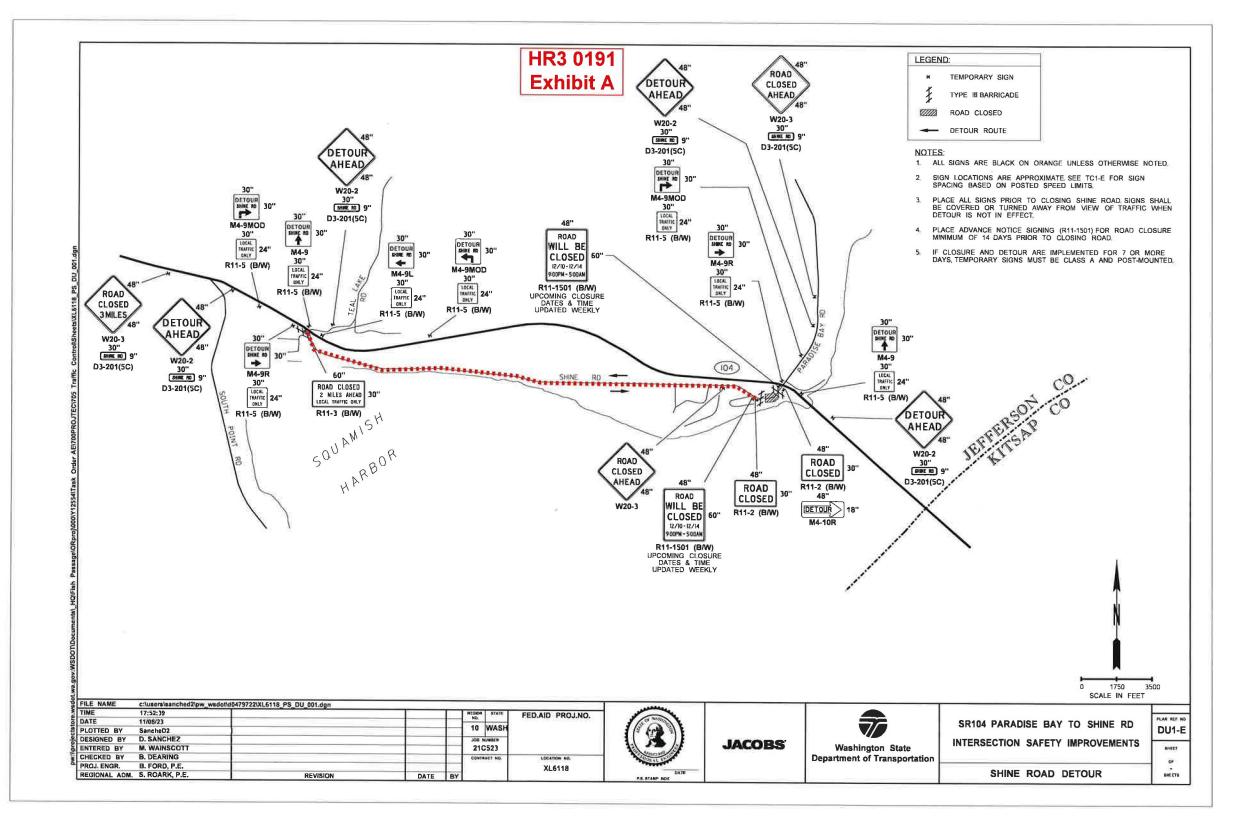
Approved as to form only:

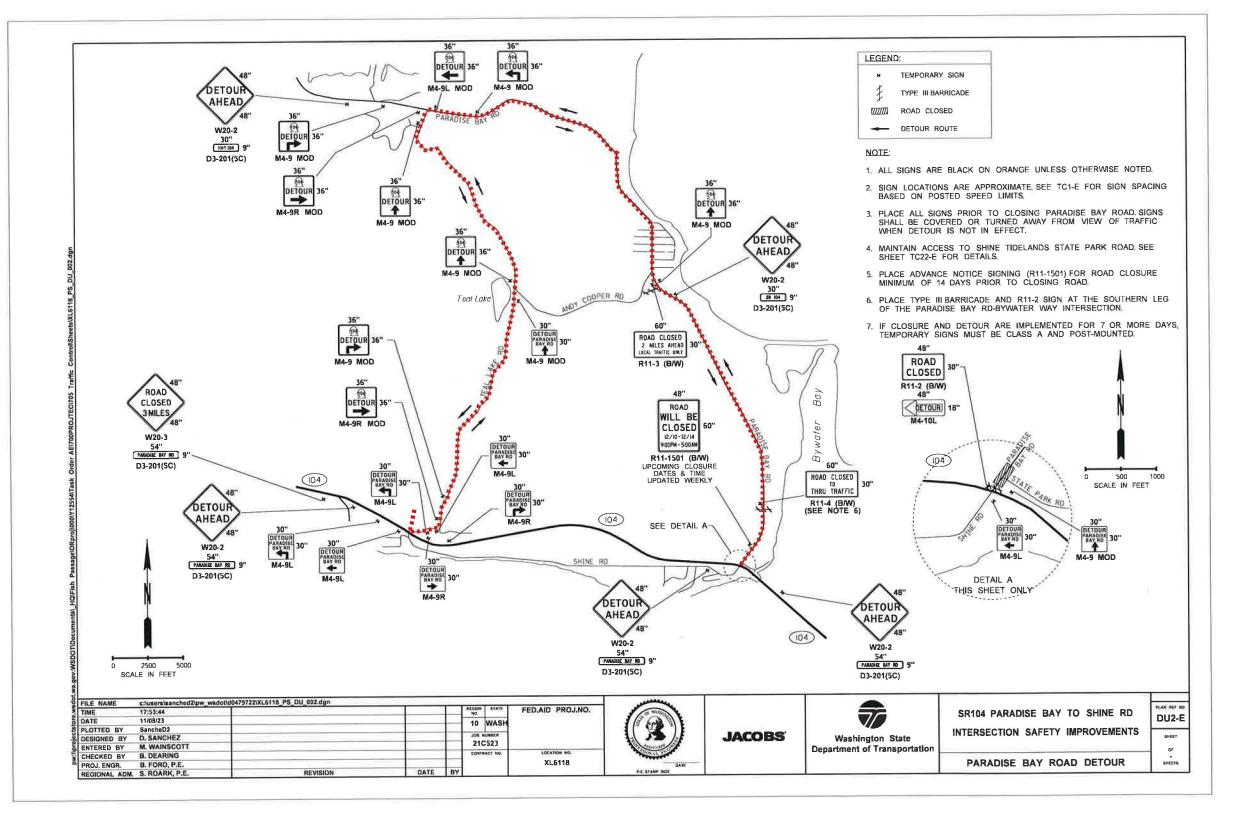
Brusara D. Ehrlichman 12/22/2023

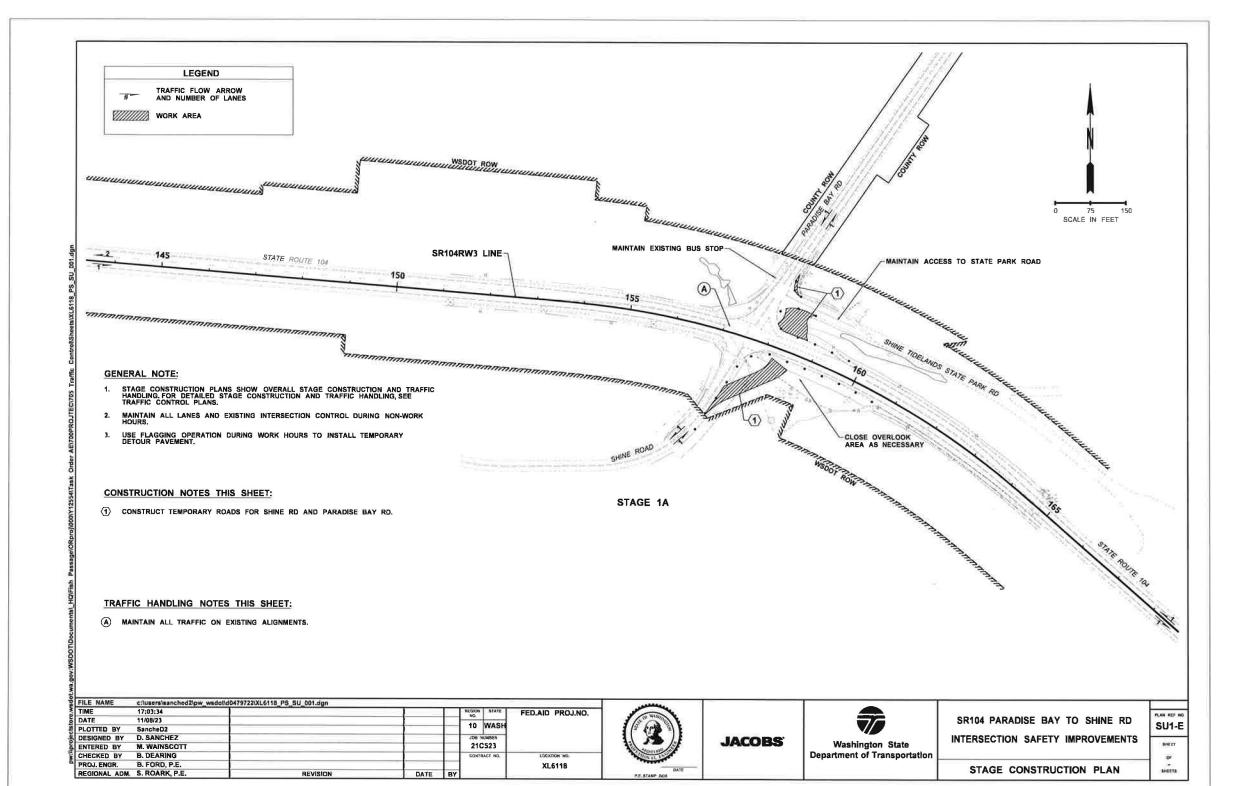
Barbara Dykes Ehrlichman

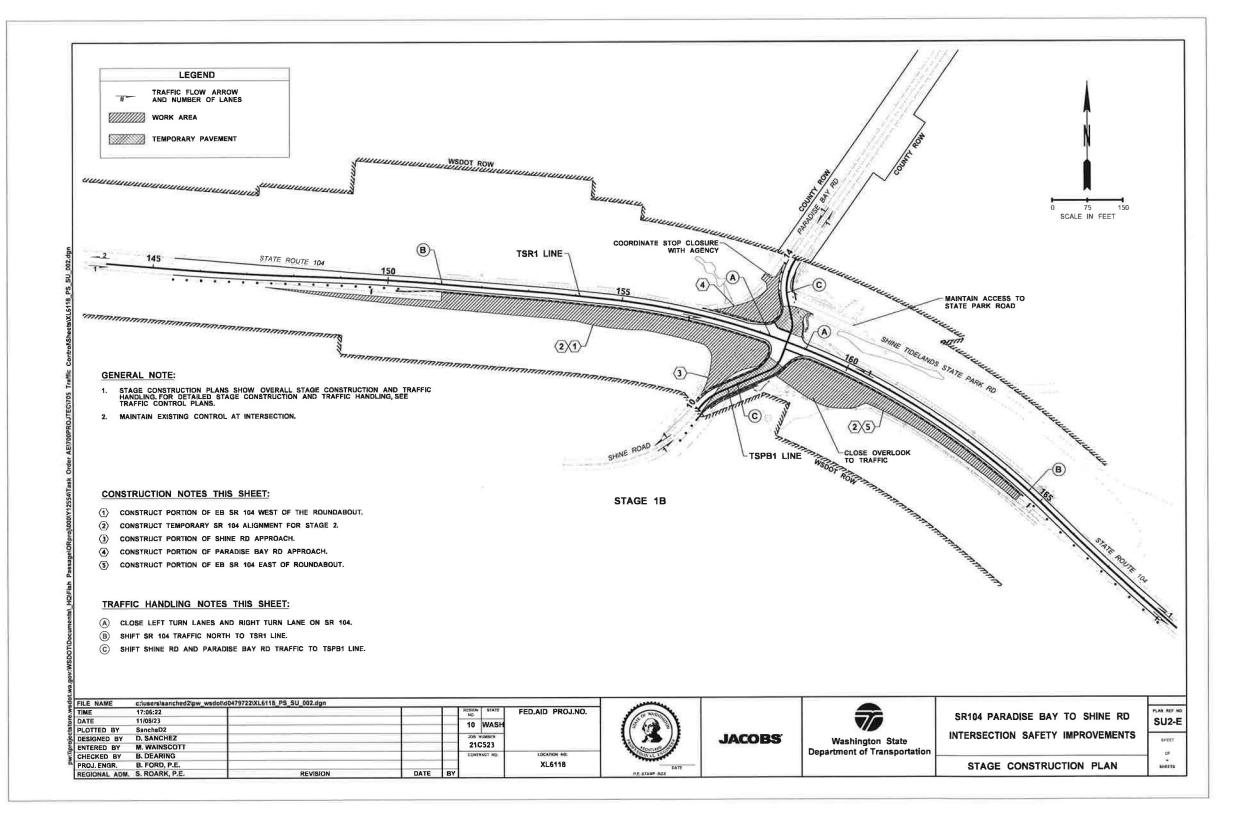
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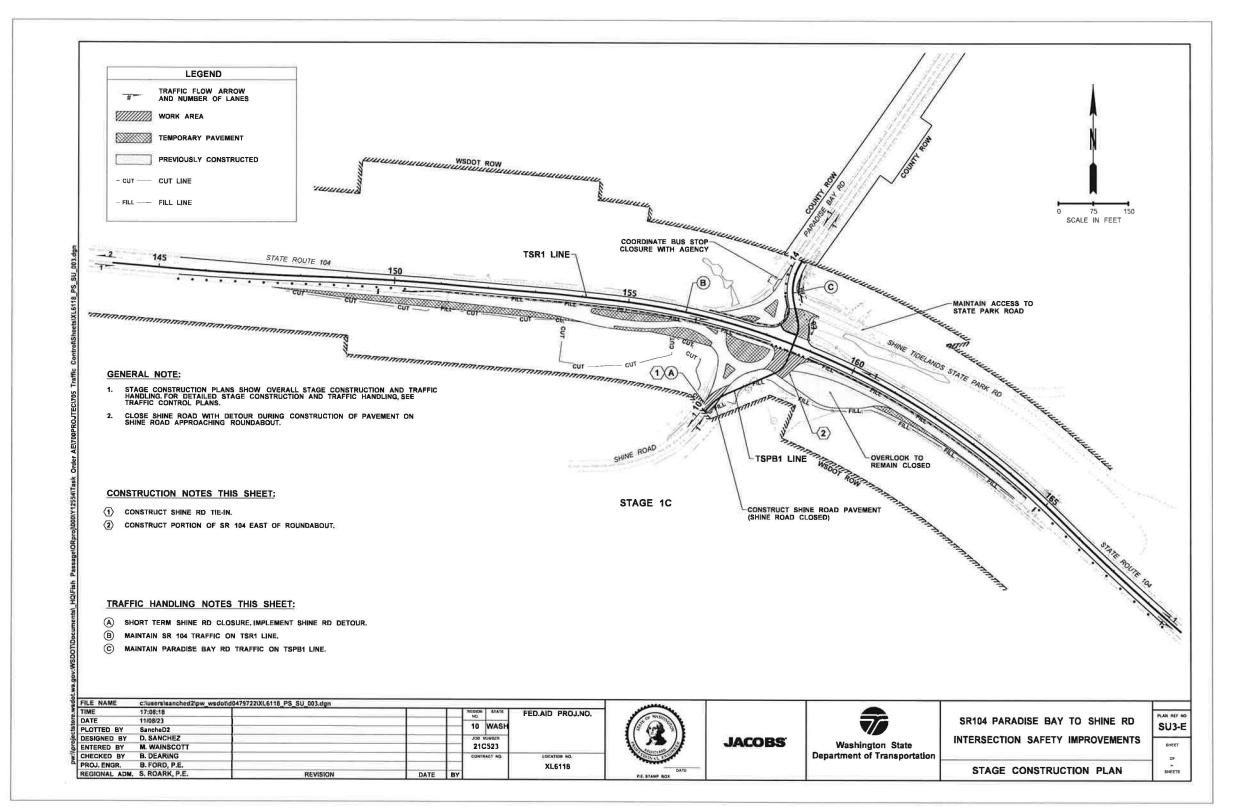
Civil Deputy Prosecuting Attorney

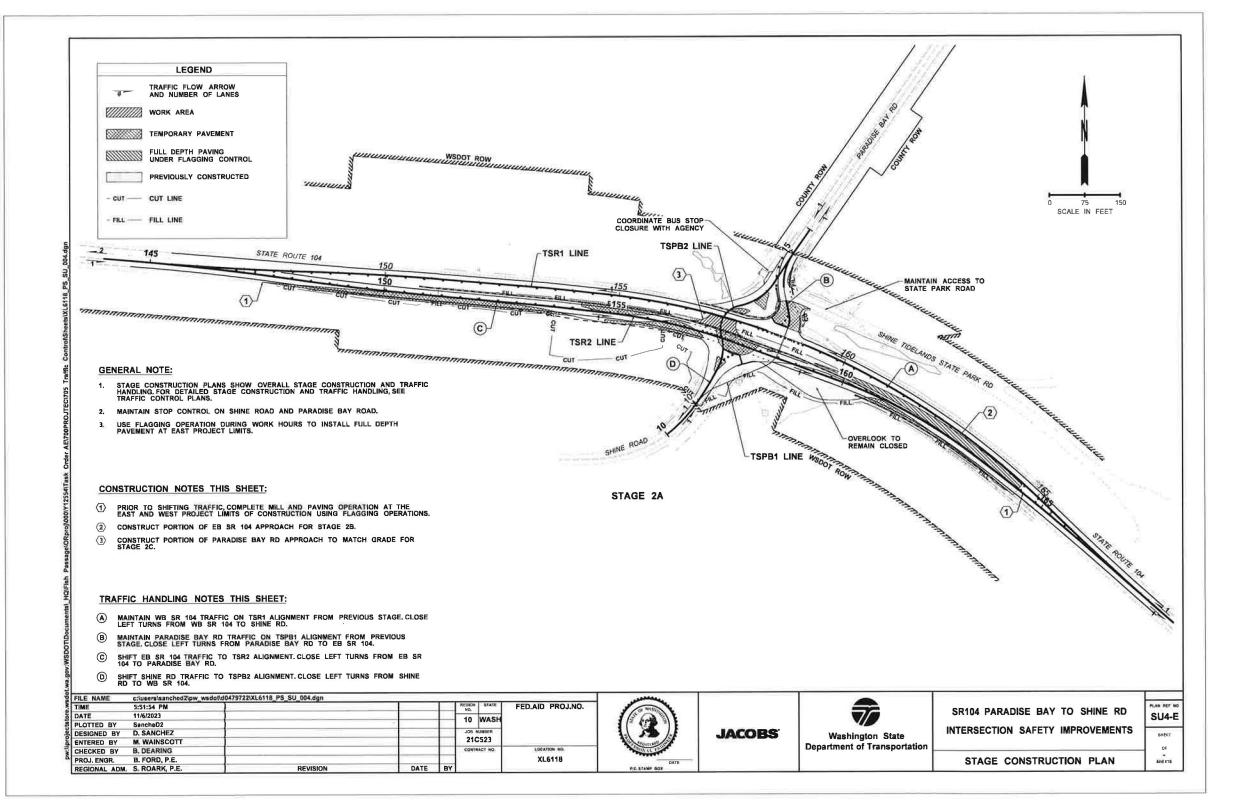


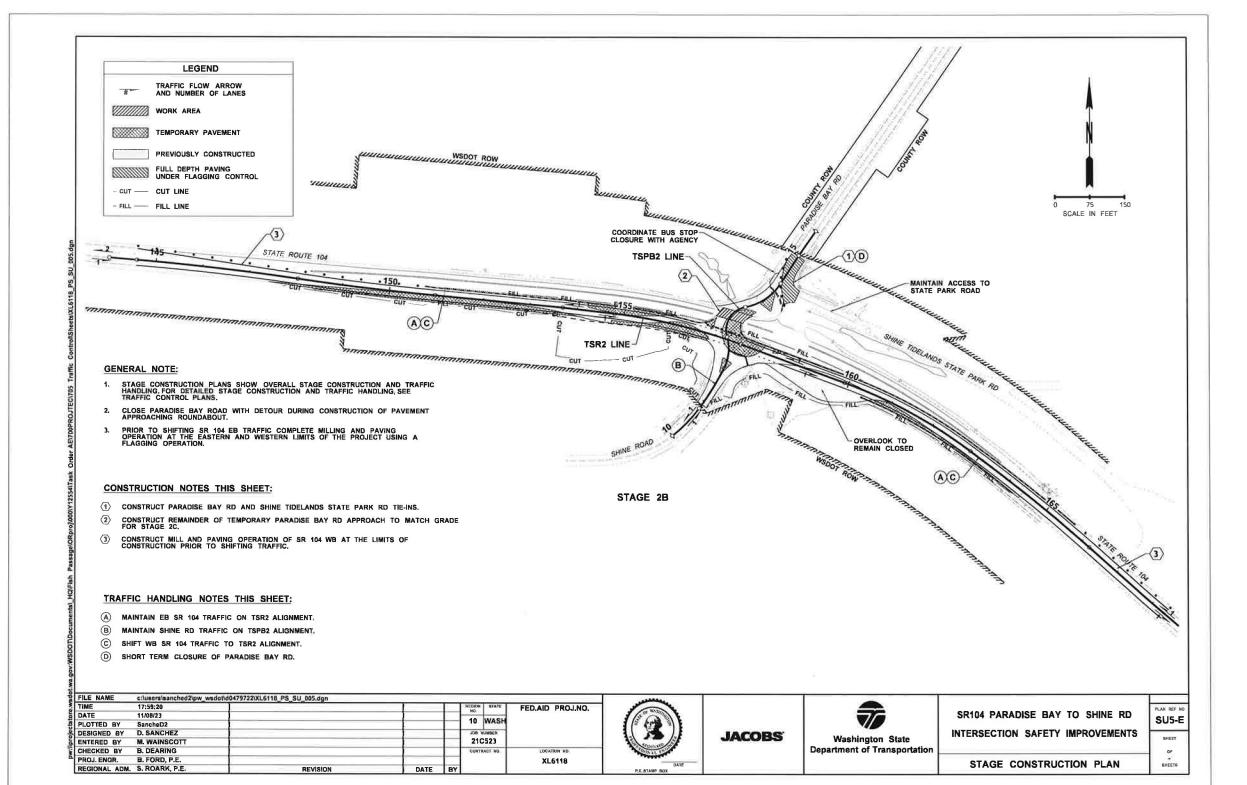


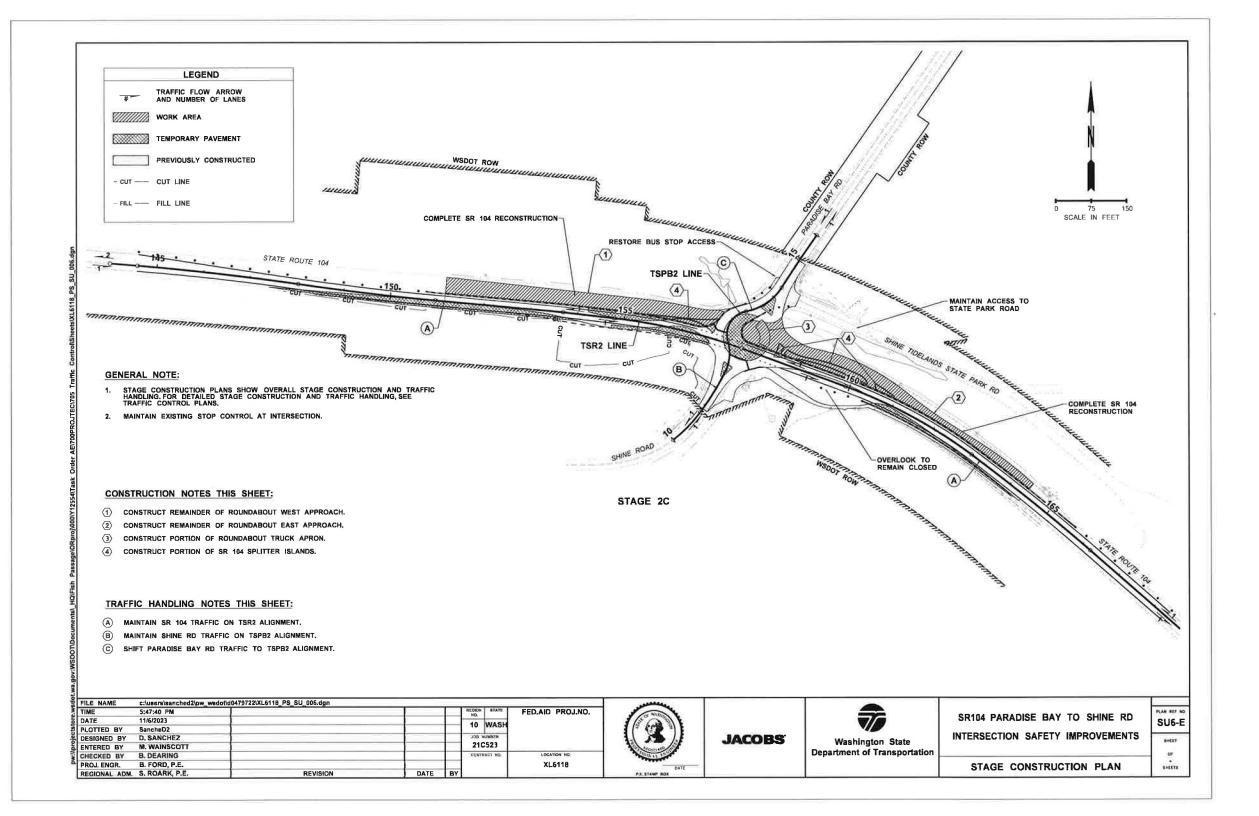


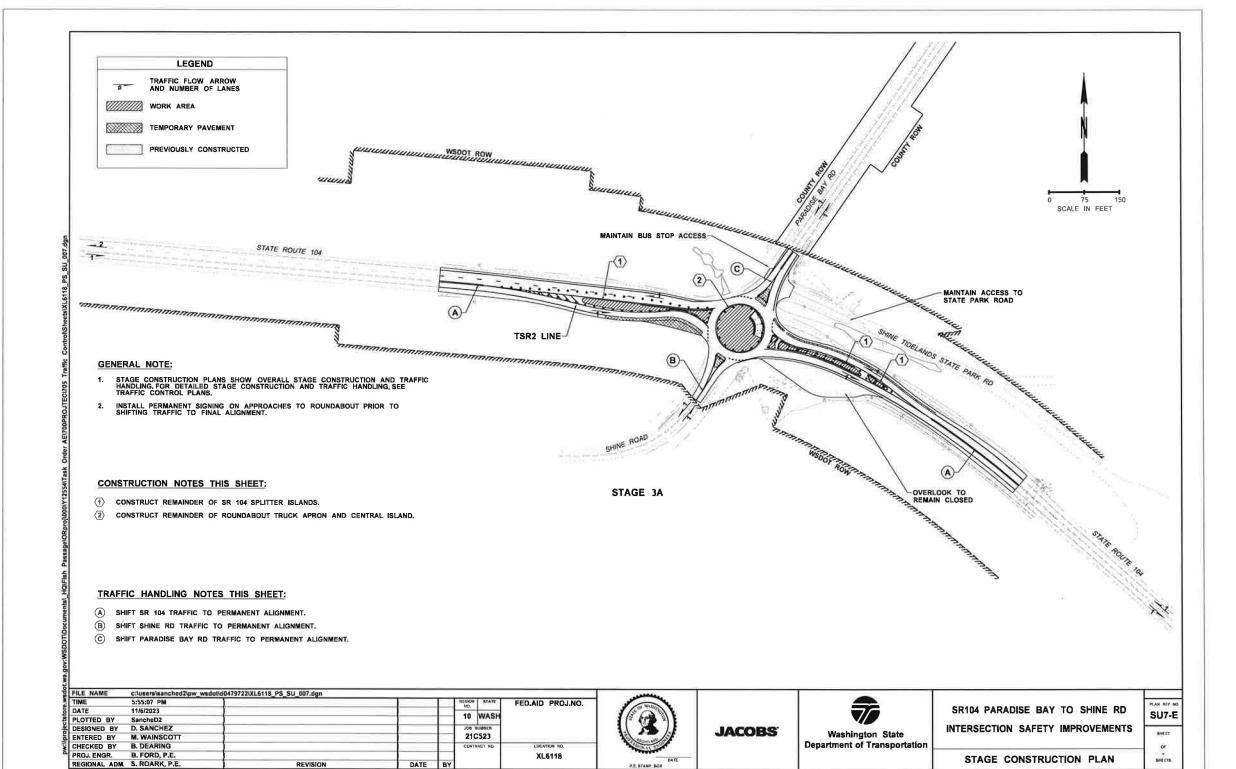


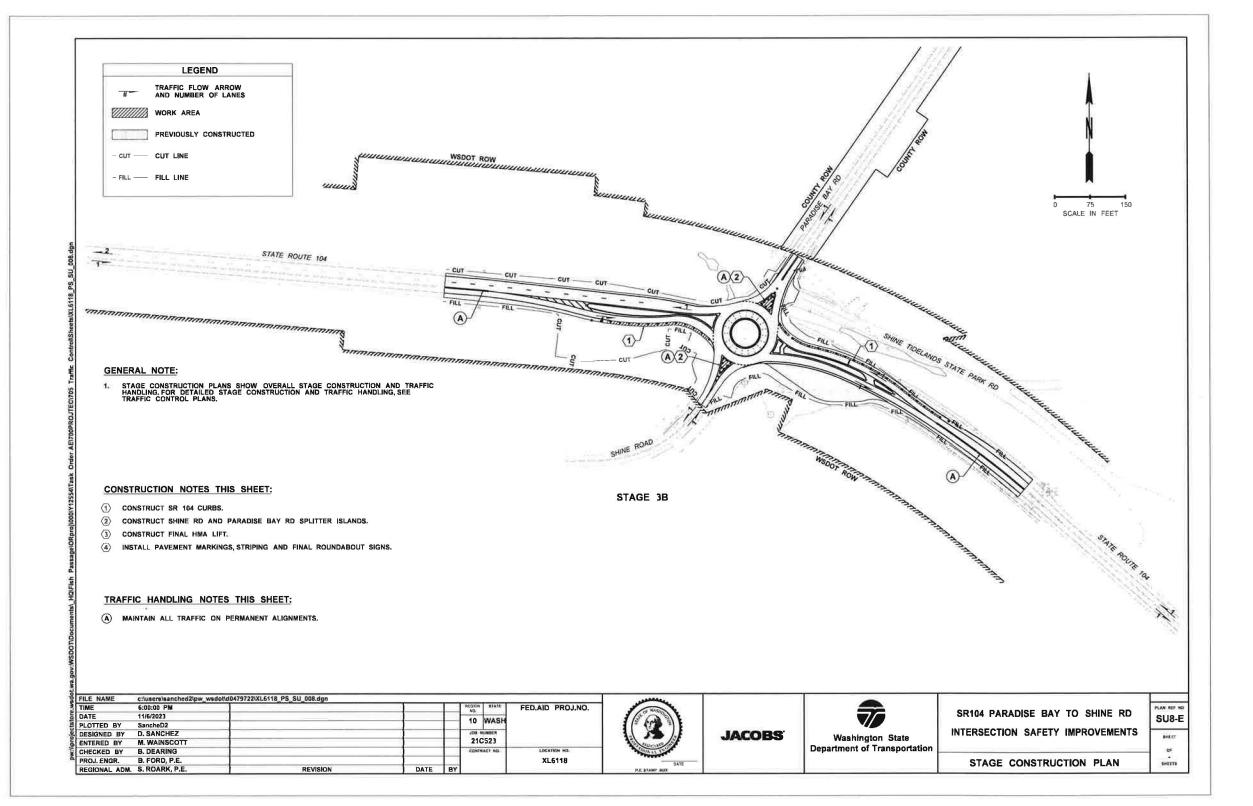


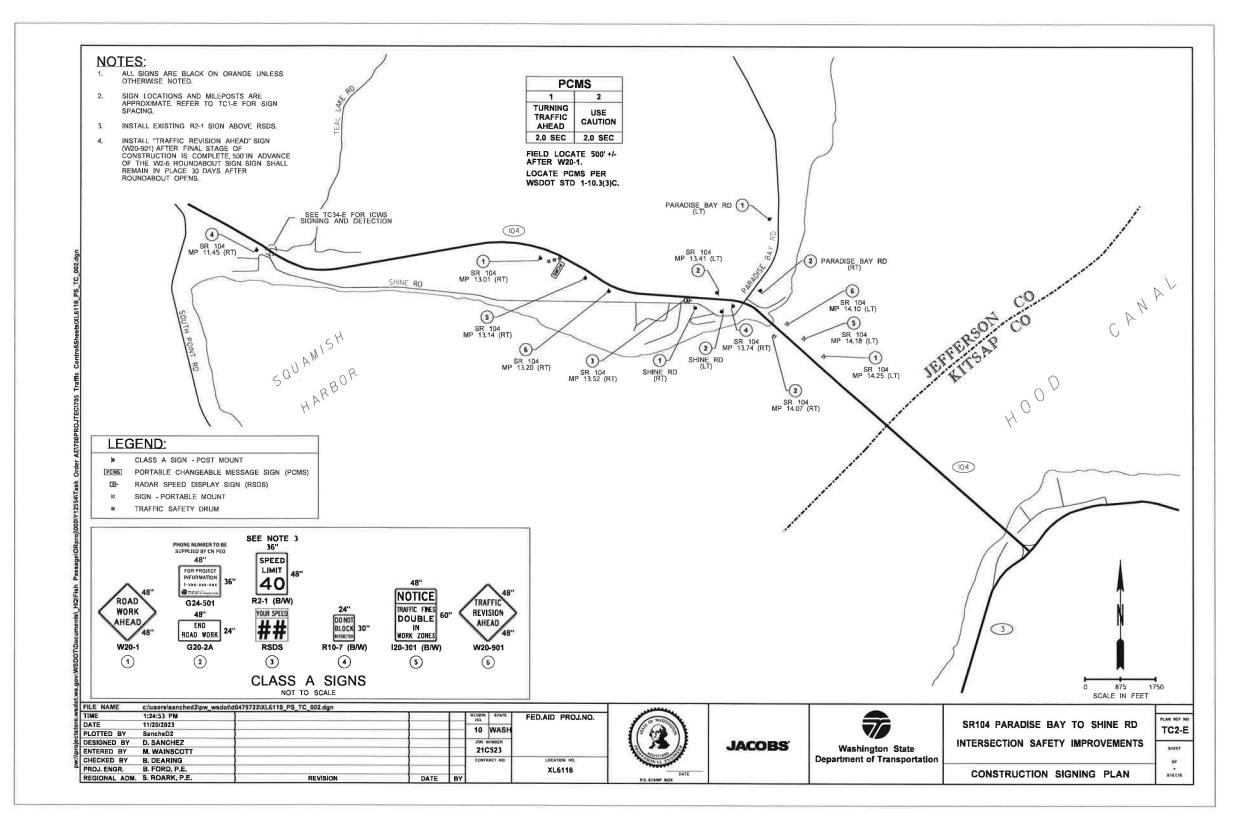


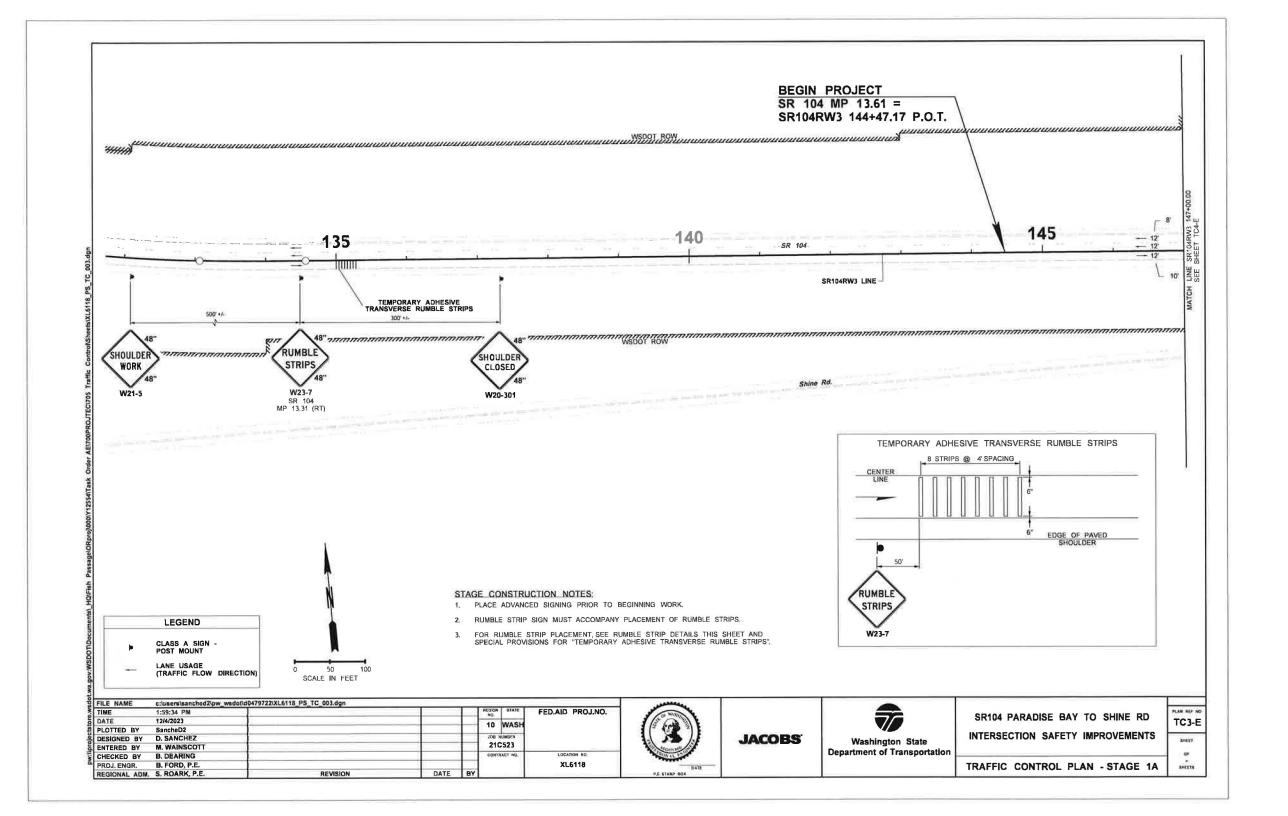


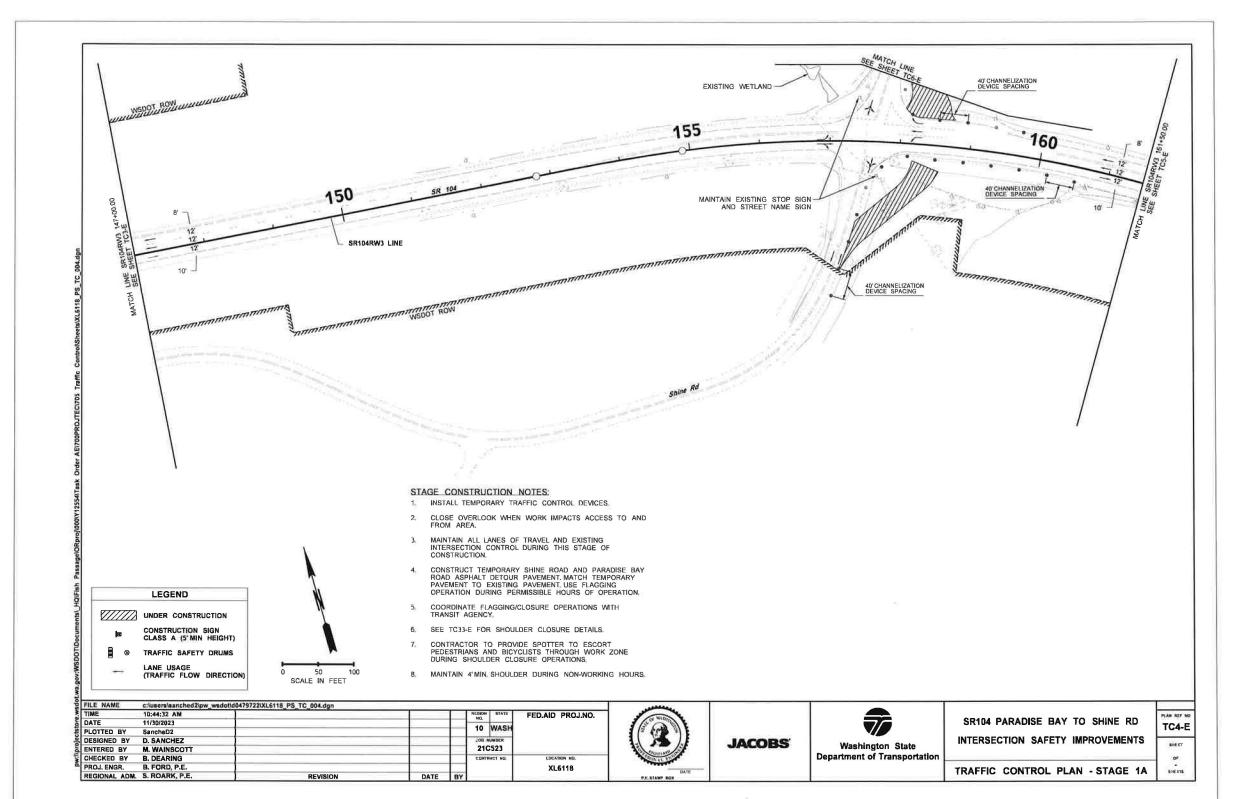


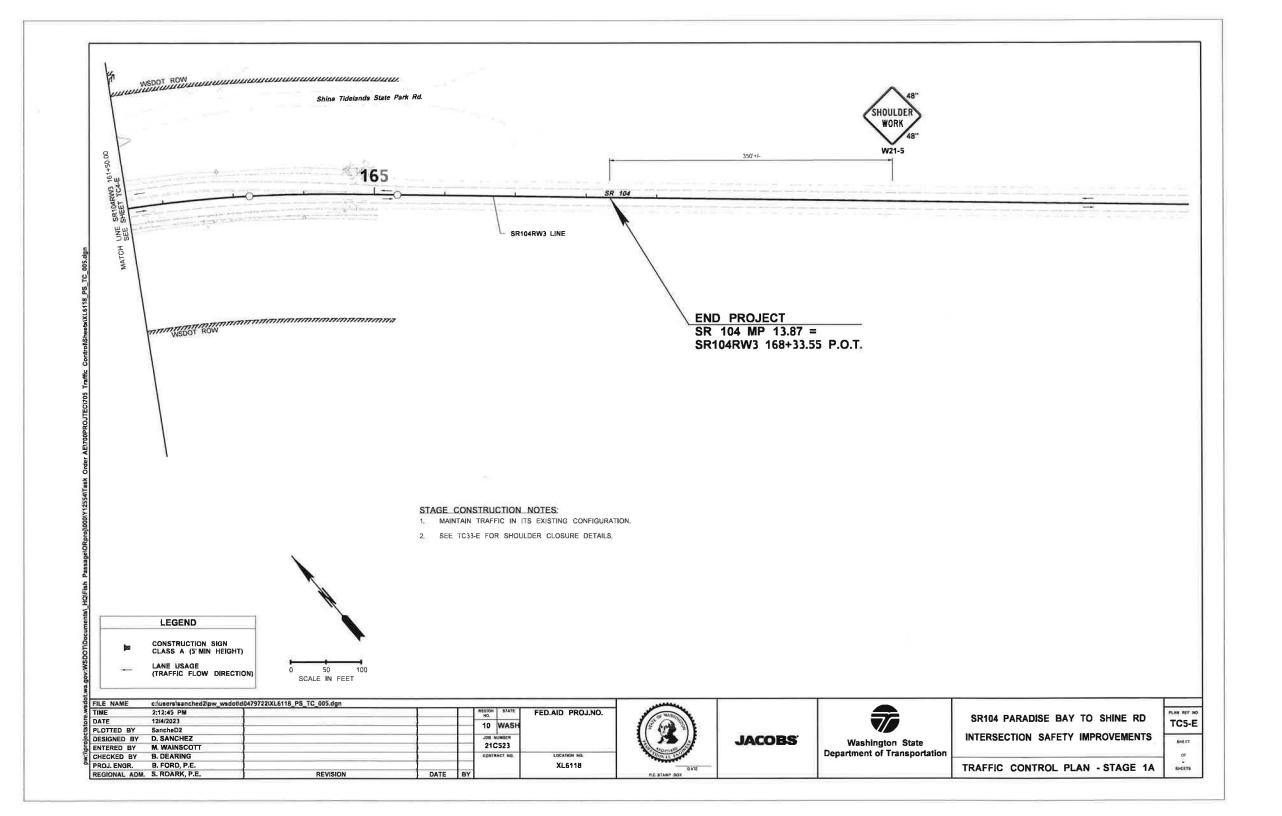


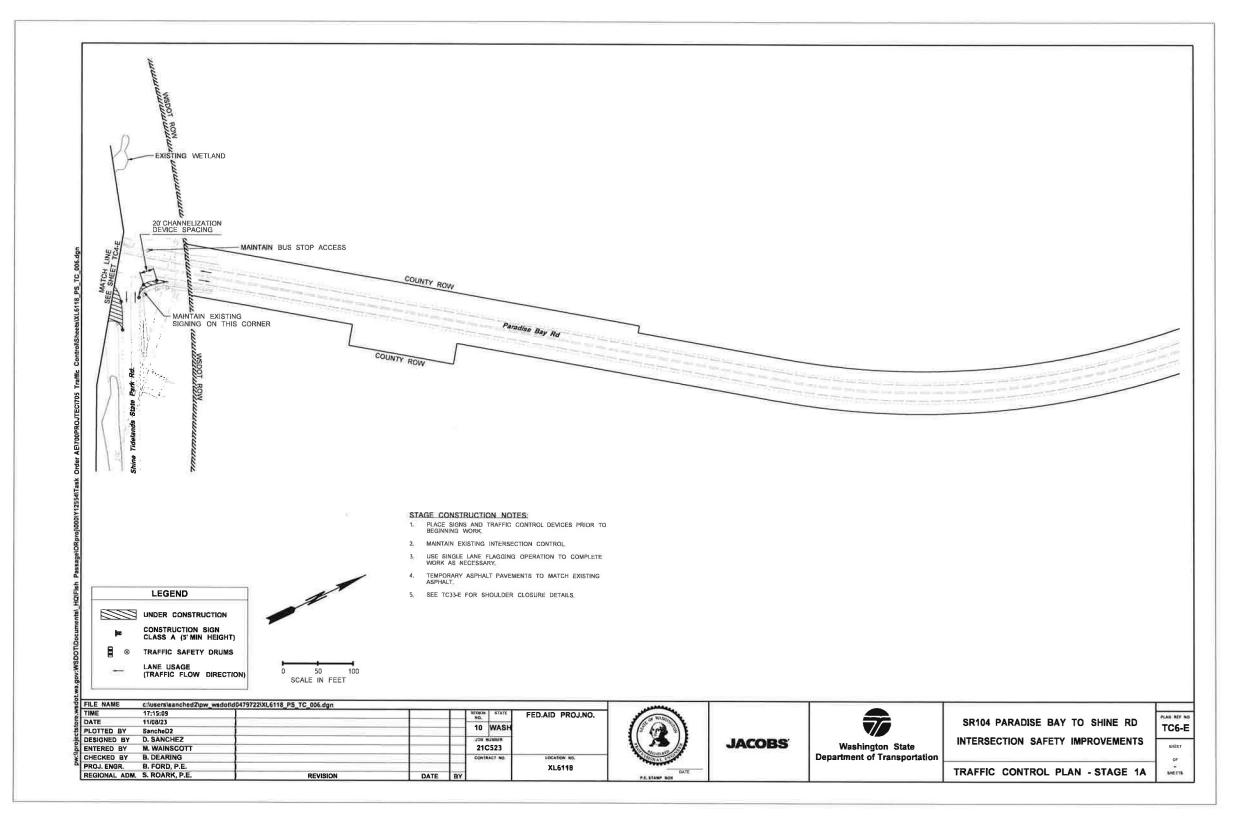


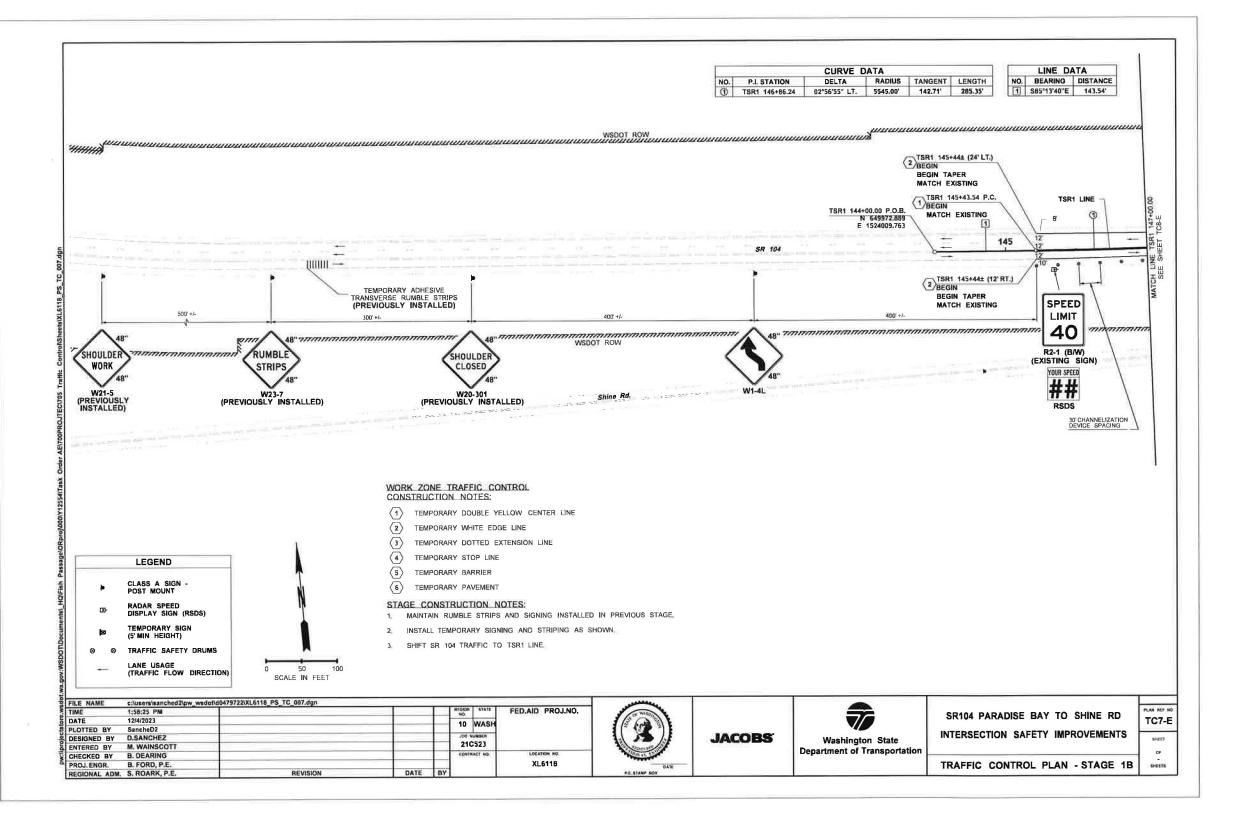


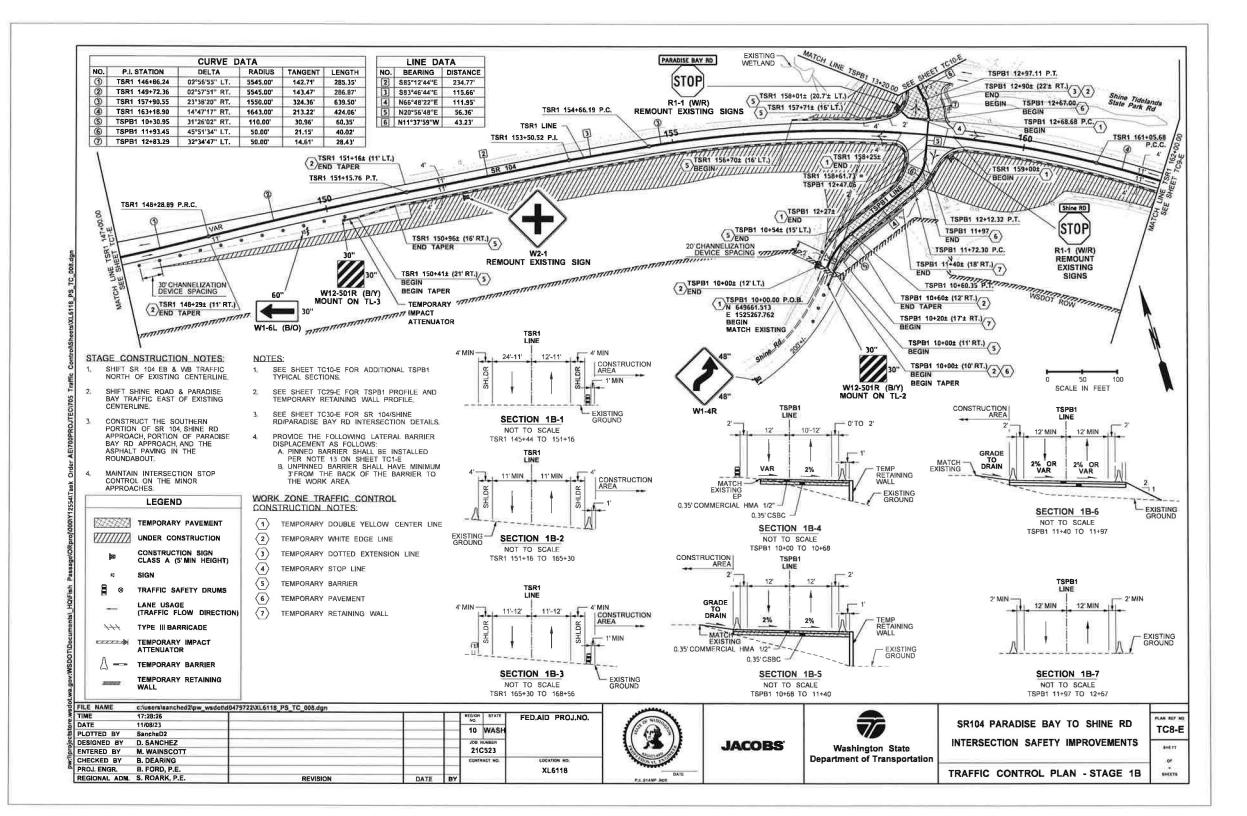


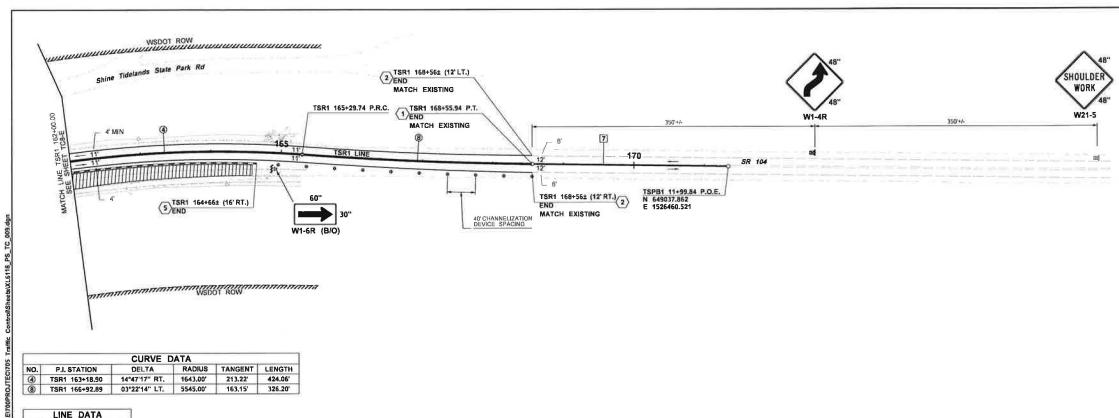












LINE DATA						
NO.	BEARING	DISTANCE				
7	S48°43'20"E	277.51'				

LEGEND

■ ⊗ TRAFFIC SAFETY DRUMS

TYPE III BARRICADE

LANE USAGE (TRAFFIC FLOW DIRECTION)

UNDER CONSTRUCTION

CONSTRUCTION SIGN
CLASS A (5'MIN HEIGHT)

WORK ZONE TRAFFIC CONTROL CONSTRUCTION NOTES:

- 1 TEMPORARY DOUBLE YELLOW CENTER LINE
- TEMPORARY WHITE EDGE LINE
- 3 TEMPORARY DOTTED EXTENSION LINE
- (4) TEMPORARY STOP LINE
- 5 TEMPORARY BARRIER

STAGE CONSTRUCTION NOTES:

- 1 SHIFT SR 104 EB & WB TRAFFIC NORTH OF EXISTING CENTERLINE
- 2. SHIFT SHINE ROAD & PARADISE BAY TRAFFIC EAST OF EXISTING CENTERLINE.
- CONSTRUCT THE SOUTHERN PORTION OF R1 104, SHINE RD APPROACH, PORTION OF PARADISE BAY RD APPROACH, AND THE ASPHALT PAVING IN THE ROUNDABOUT.
- 4. MAINTAIN INTERSECTION STOP CONTROL ON THE MINOR

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DESIGNED BY	D. SANCHEZ					NUMBER	
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CHECKED BY	B, DEARING				CONT	RACT NO	LOCATION NO.
PROJ. ENGR.	B. FORD, P.E.					- 1	XL6118
REGIONAL ADM.	S. ROARK, P.E.	REVISION	DATE	BY			

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SCALE IN FEET



JACOBS



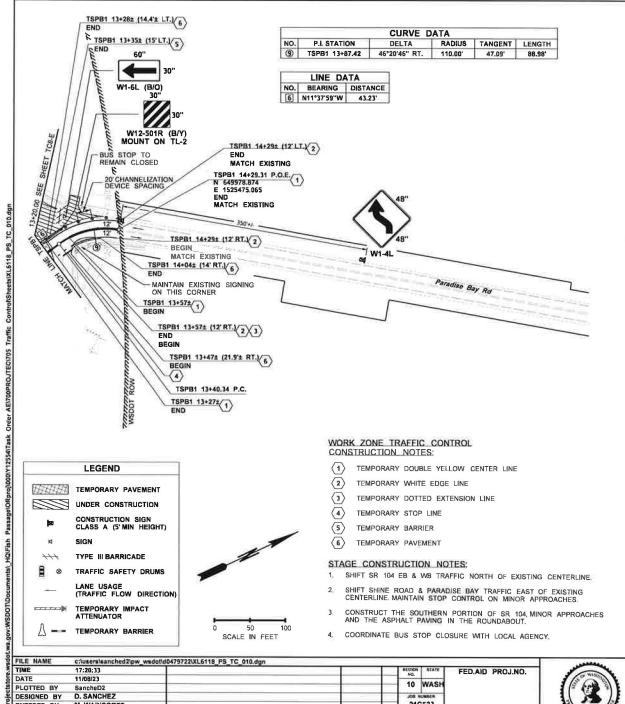
Washington State Department of Transportation SR104 PARADISE BAY TO SHINE RD INTERSECTION SAFETY IMPROVEMENTS

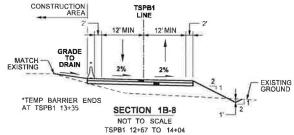
TRAFFIC CONTROL PLAN - STAGE 1B

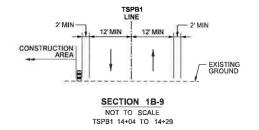
PLAN REF NO

TC9-E

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NOTES:

- 1. SEE SHEET TC29-E FOR TSPB1 PROFILE.
- 2. SEE SHEET TC30-E FOR SR 104/SHINE RD/PARADISE BAY RD ITNERSECTION DETAILS.

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DESIGNED BY	D. SANCHEZ				JOB NUMBER		
ENTERED BY	M. WAINSCOTT				21C523	2523	
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REGIONAL ADM.	S. ROARK, P.E.	REVISION	DATE	BY			N20110



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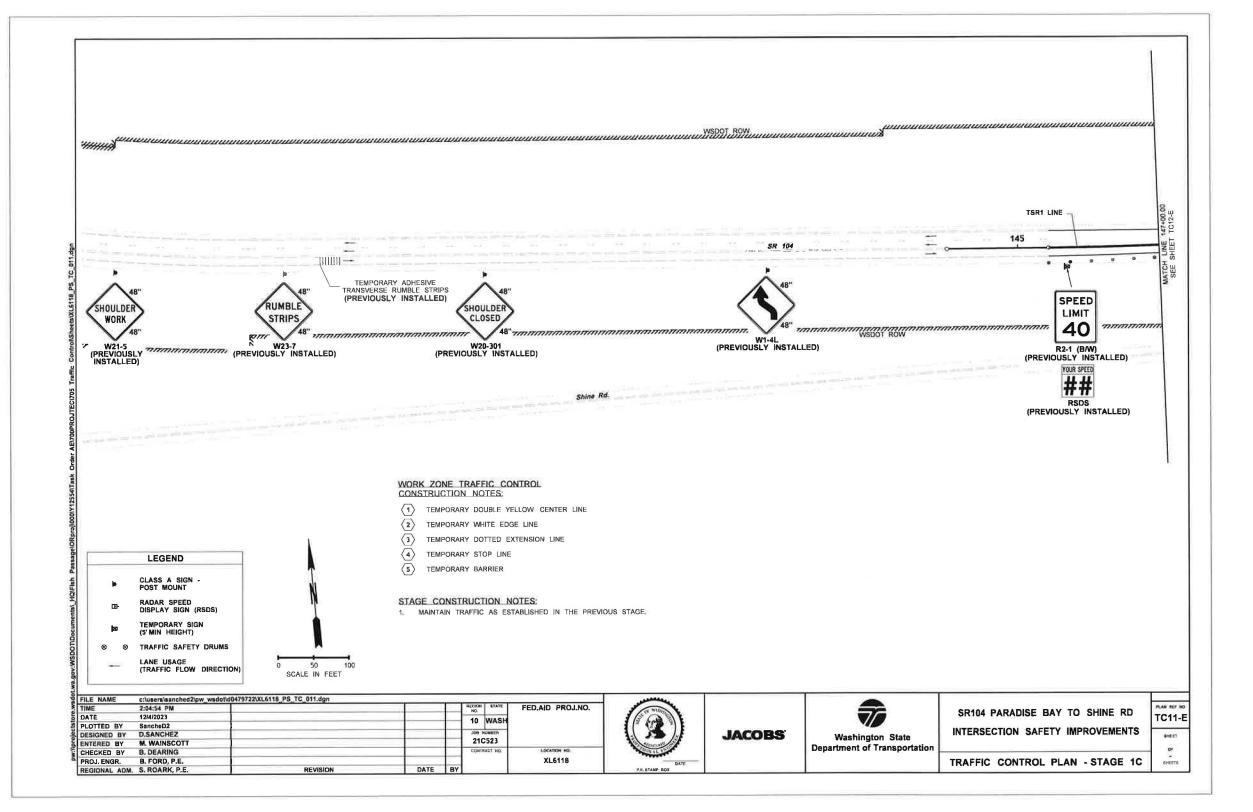


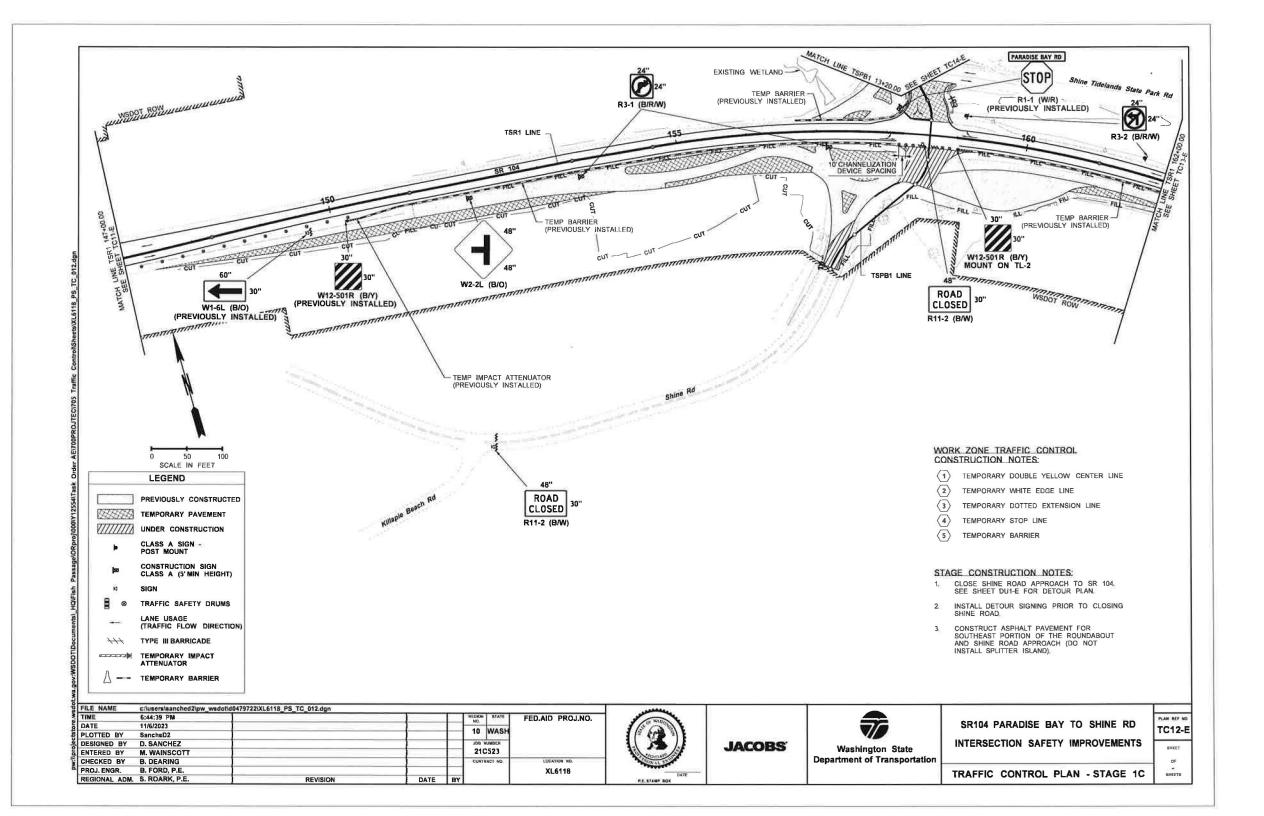
Washington State Department of Transportation

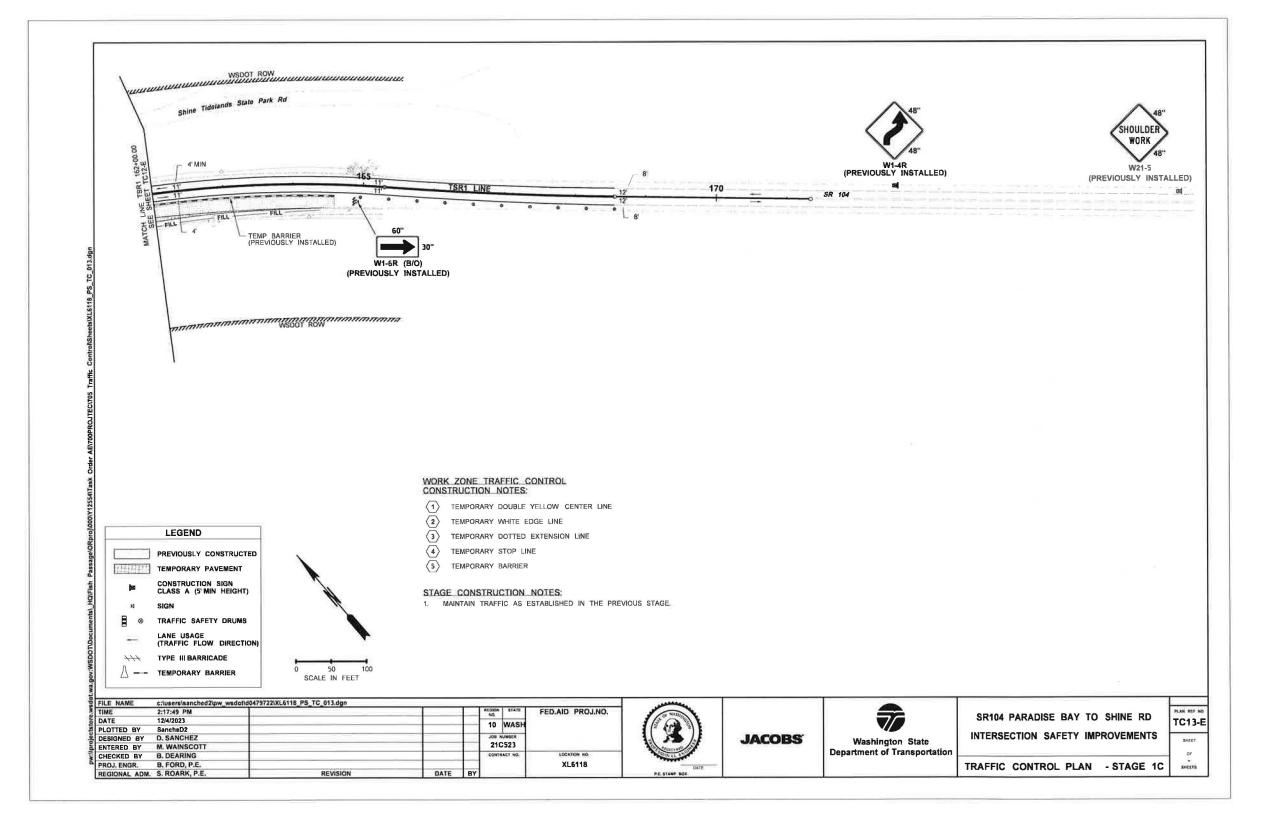
SR104 PARADISE BAY TO SHINE RD INTERSECTION SAFETY IMPROVEMENTS

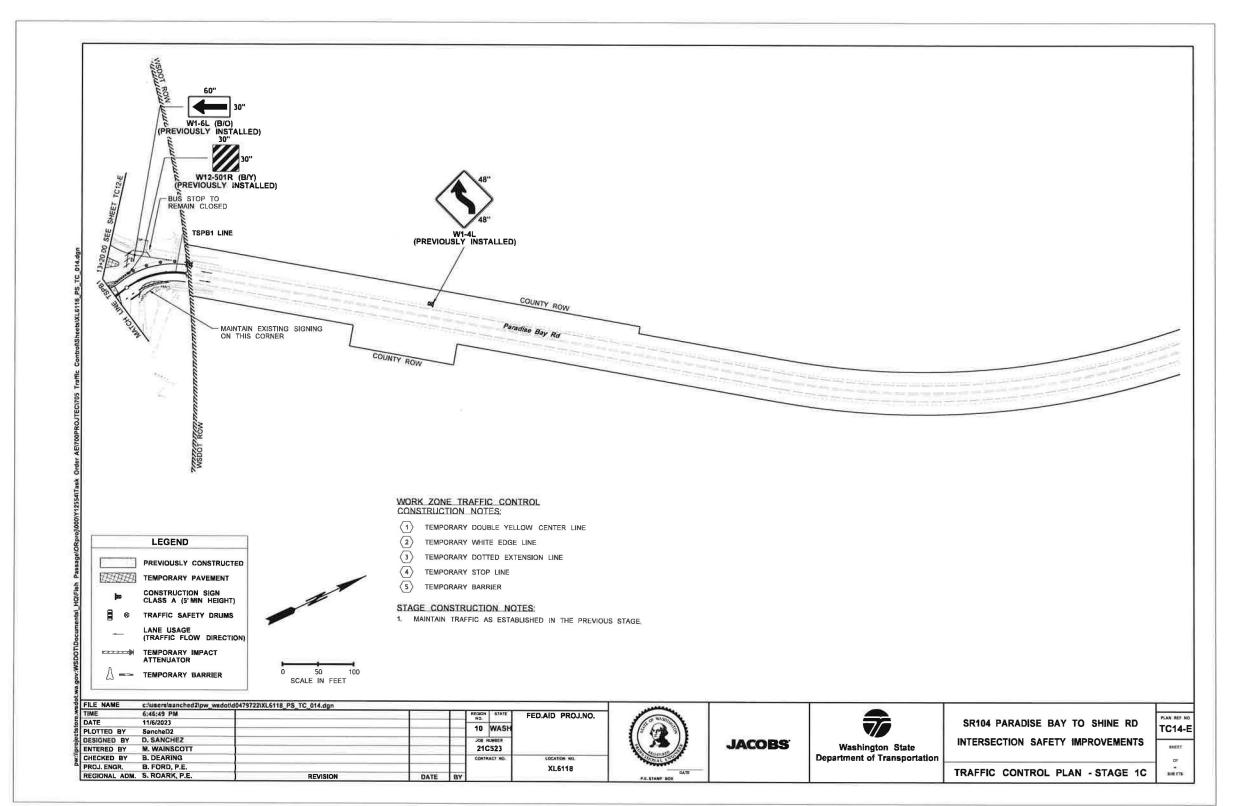
TC10-E

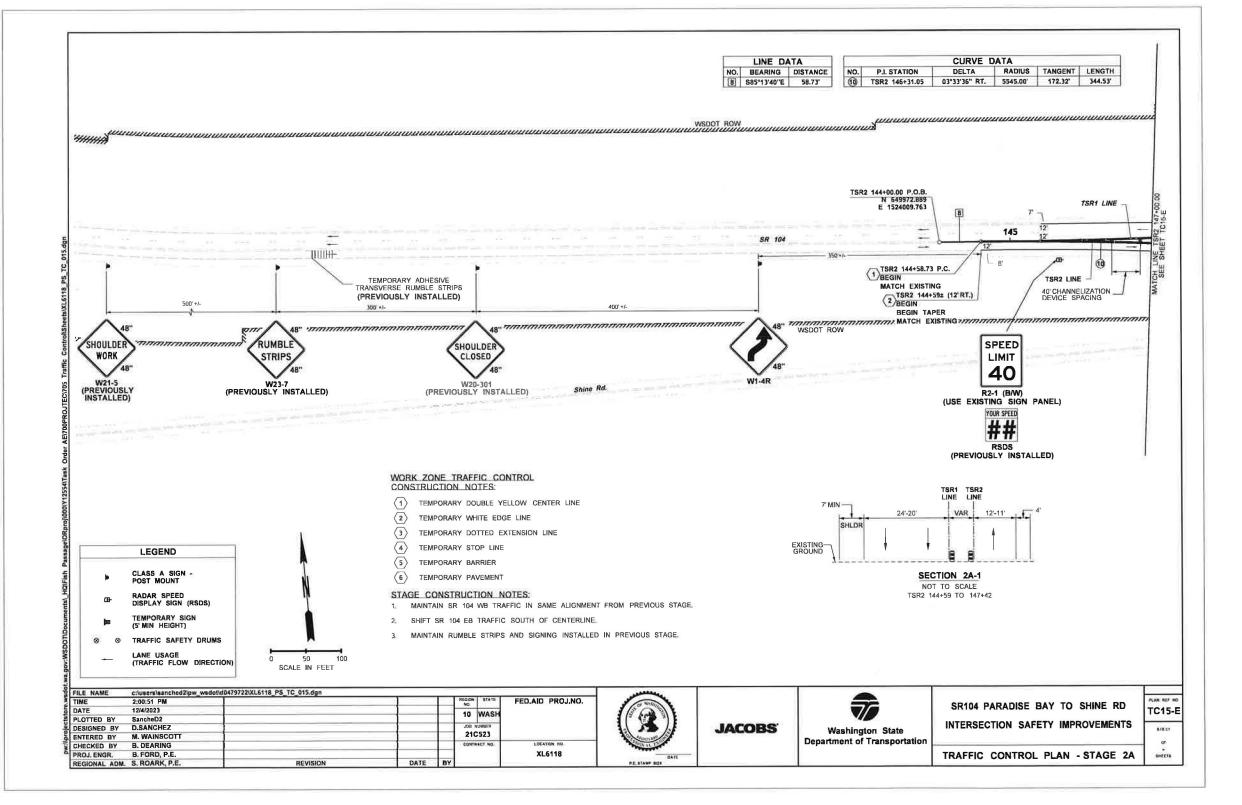
TRAFFIC CONTROL PLAN - STAGE 1B

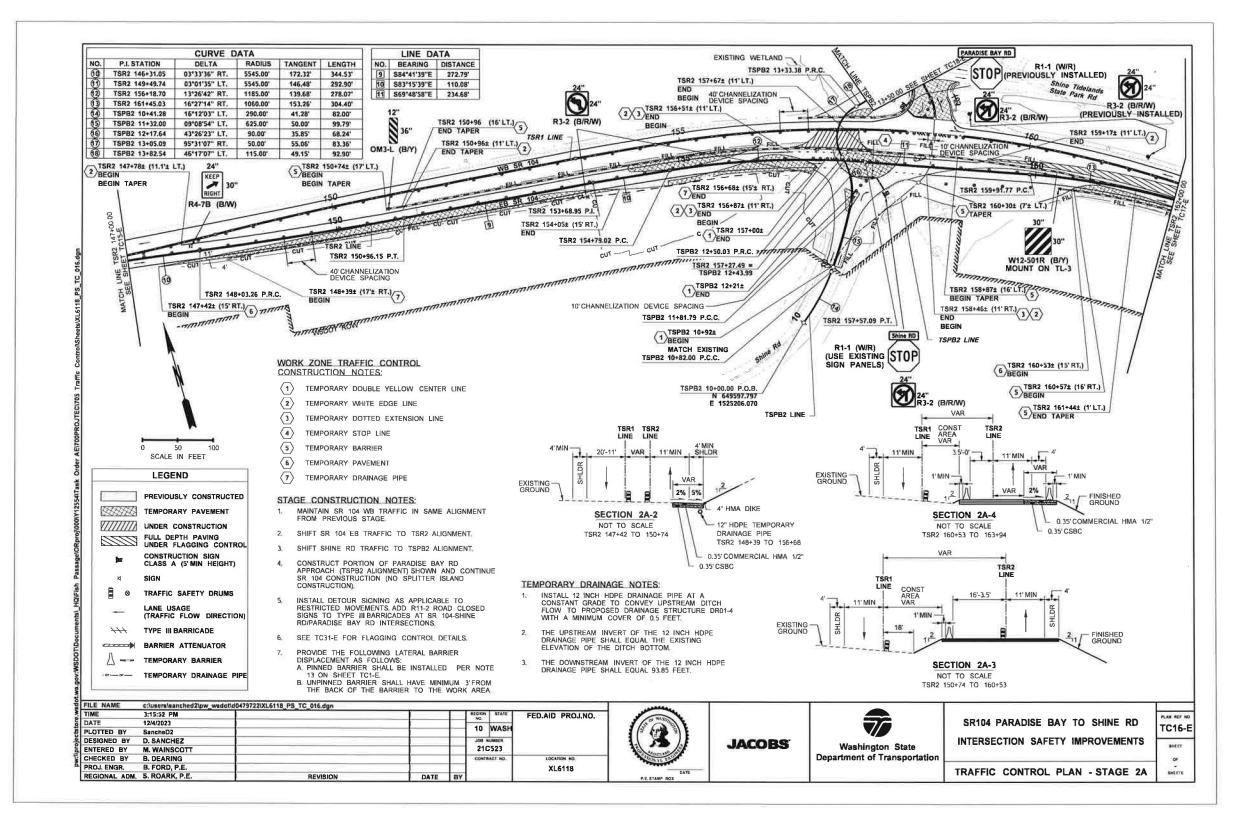


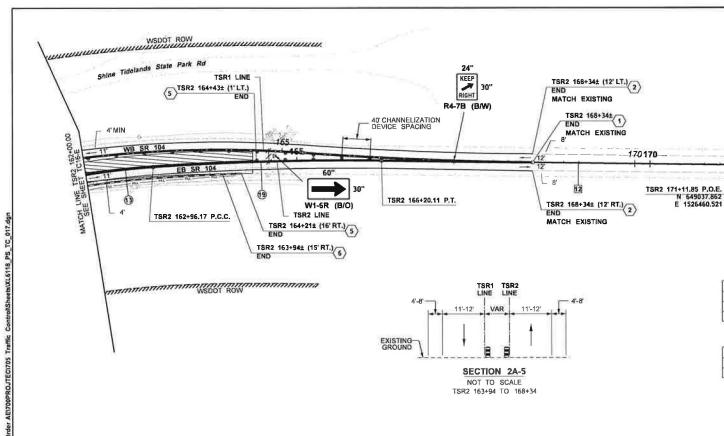












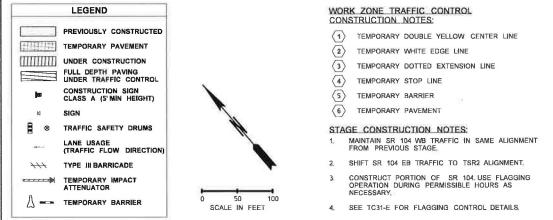




(PREVIOUSLY INSTALLED)

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LINE DATA					
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REVISION

c:lusers\sanched2\pw_wedot\d0479722\XL6118_PS_TC_017.dgn

FILE NAME

PLOTTED BY

TIME DATE 3:03:26 PM

12/4/2023

SancheD2 DESIGNED BY D. SANCHEZ

ENTERED BY M. WAINSCOTT

REGIONAL ADM. S. ROARK, P.E.

CHECKED BY B. DEARING PROJ. ENGR. B. FORD, P.E.



FED,AID PROJ,NO.

XL6118

10 WASH

21C523

DATE



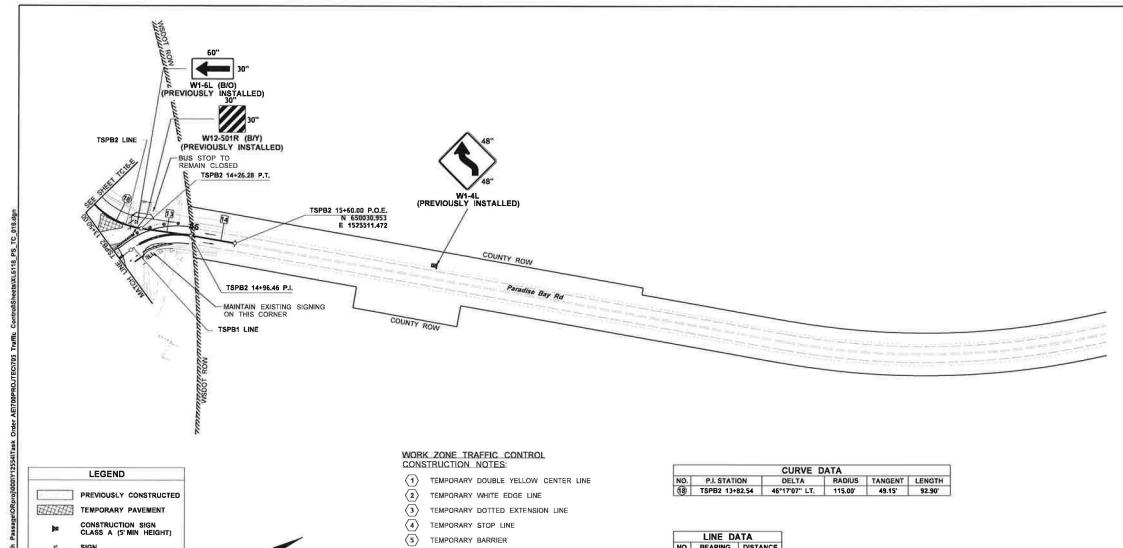
SR104 PARAD	ISE BAY	то	SHINE	RD
INTERSECTION	SAFETY	IMP	ROVEM	ENTS

TRAFFIC CONTROL PLAN - STAGE 2A

SHEET

PLAN HEF NO

TC17-E





TYPE III BARRICADE

TEMPORARY IMPACT ATTENUATOR

(TRAFFIC FLOW DIRECTION)

STAGE CONSTRUCTION NOTES:

1. MAINTAIN TRAFFIC AS ESTABLISHED IN THE PREVIOUS STAGE.

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DESIGNED BY	D. SANCHEZ				JOB NUMBER		
ENTERED BY	M. WAINSCOTT				21	C523	
CHECKED BY	B. DEARING				CONT	RACT NO.	LOCATION NO.
PROJ. ENGR.	B. FORD, P.E.			-		- 1	XL6118
REGIONAL ADM.	S. ROARK, P.E.	REVISION	DATE	BY			

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SCALE IN FEET



JACOBS'

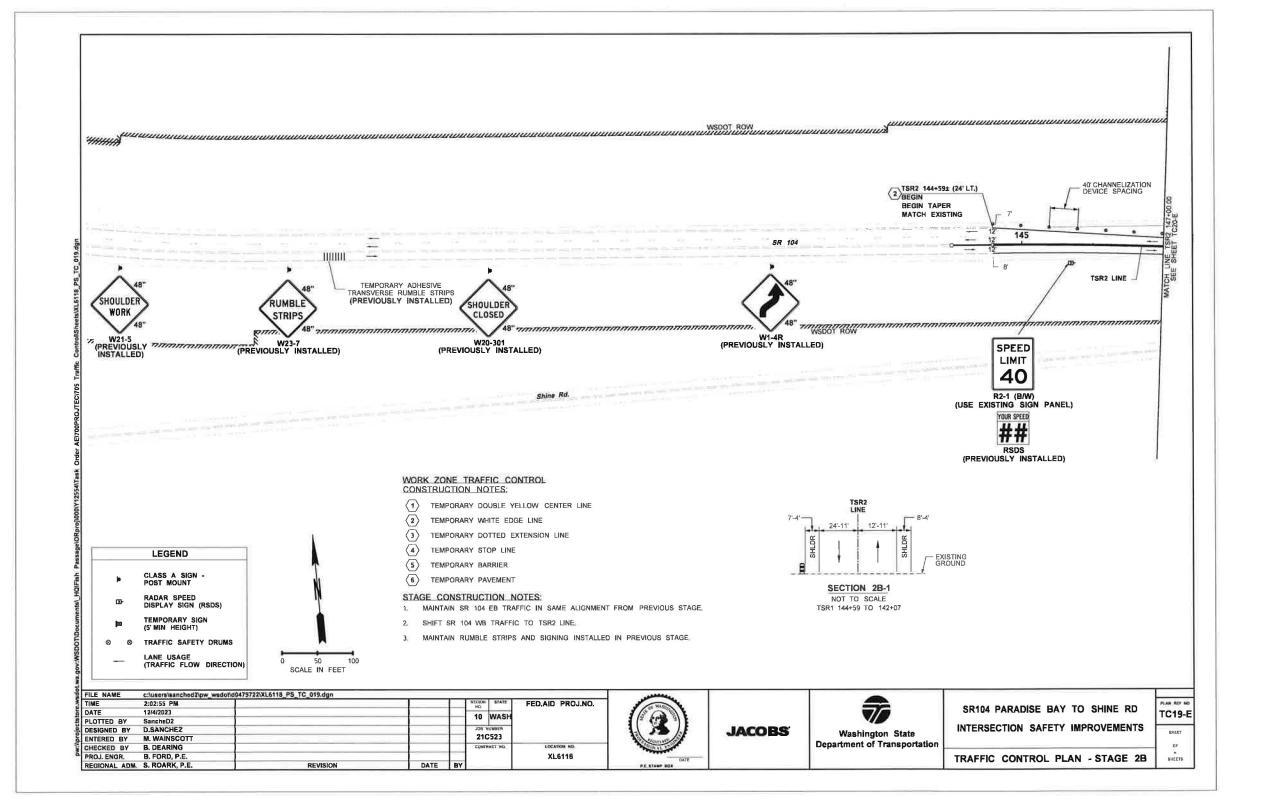


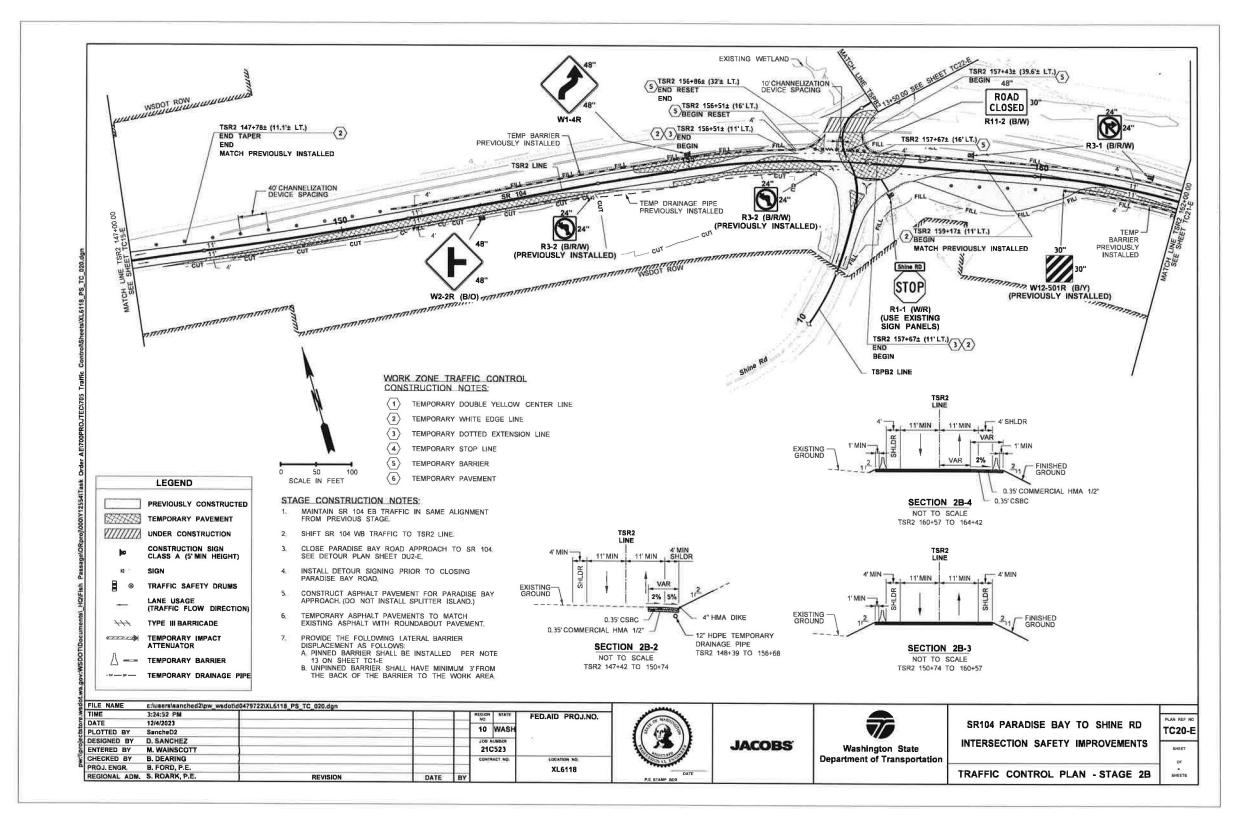
Washington State Department of Transportation SR104 PARADISE BAY TO SHINE RD INTERSECTION SAFETY IMPROVEMENTS

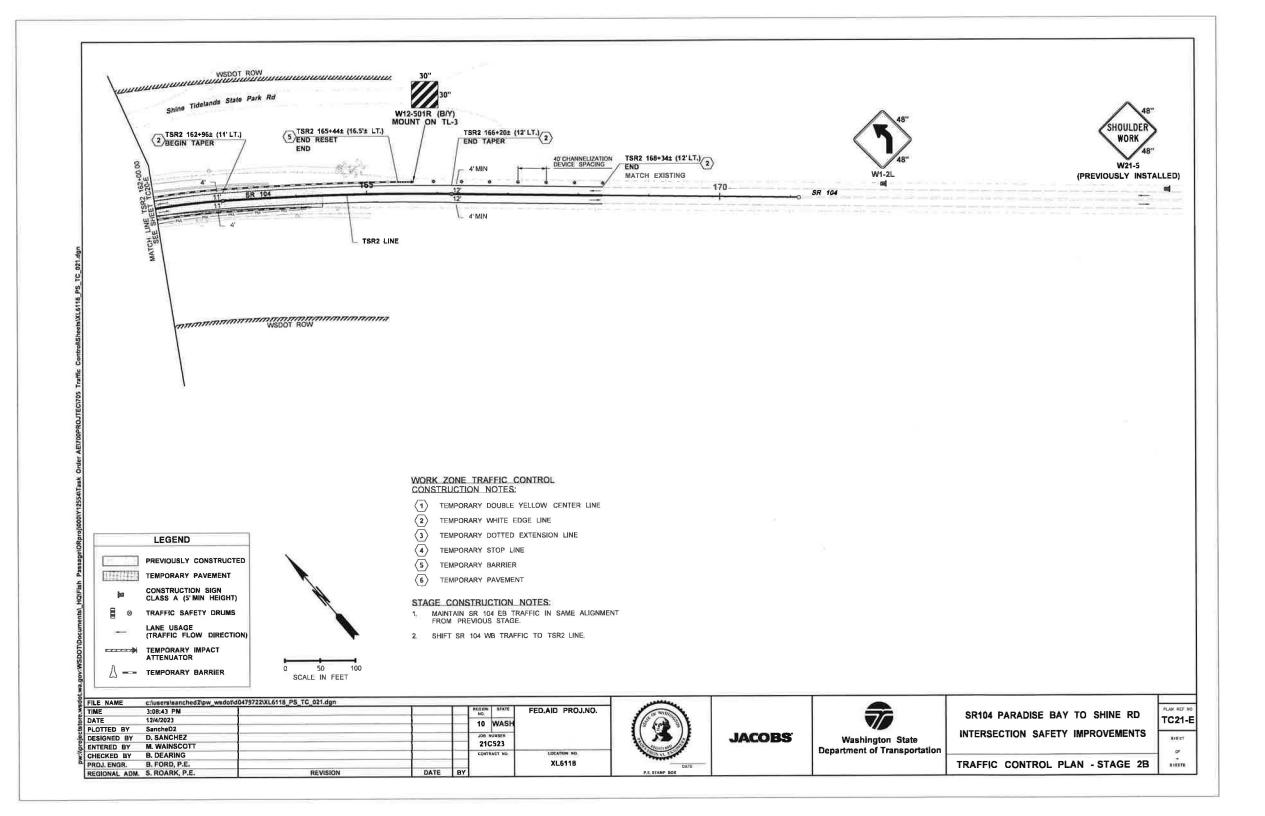
TC18-E

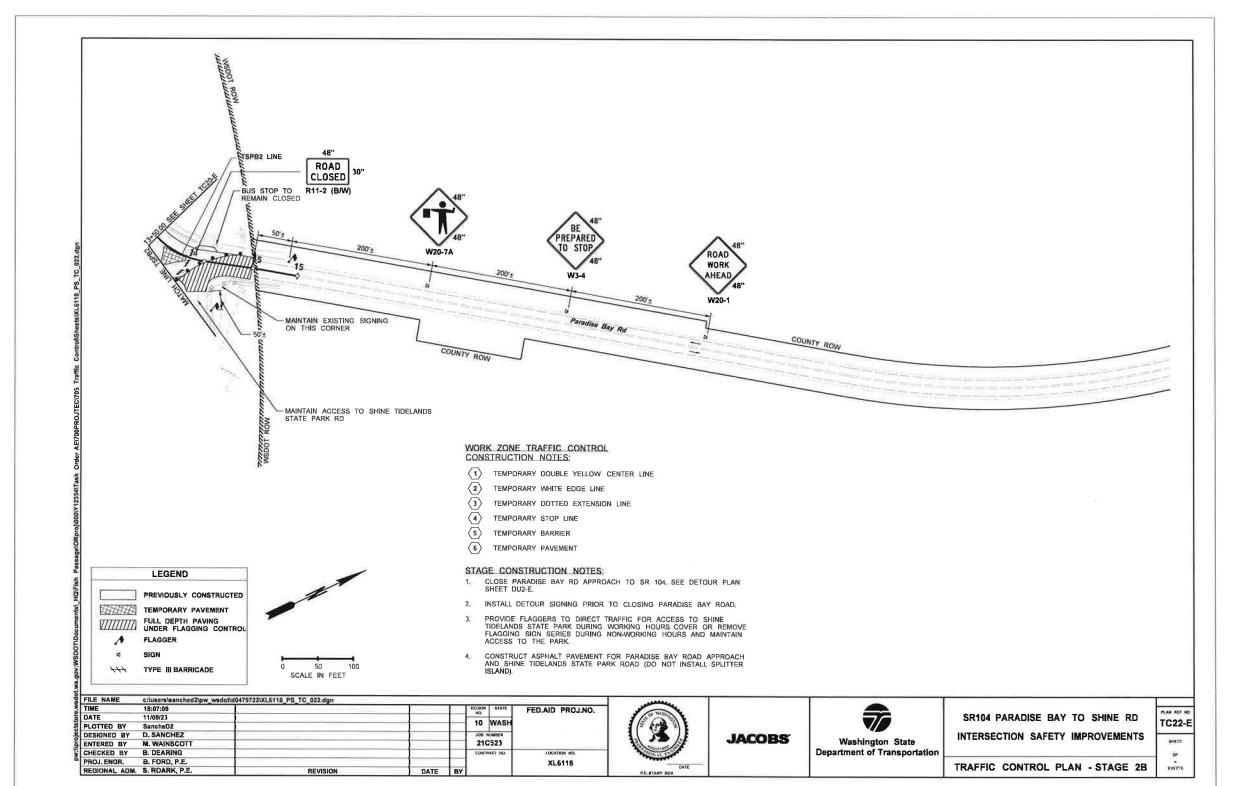
TRAFFIC CONTROL PLAN - STAGE 2A

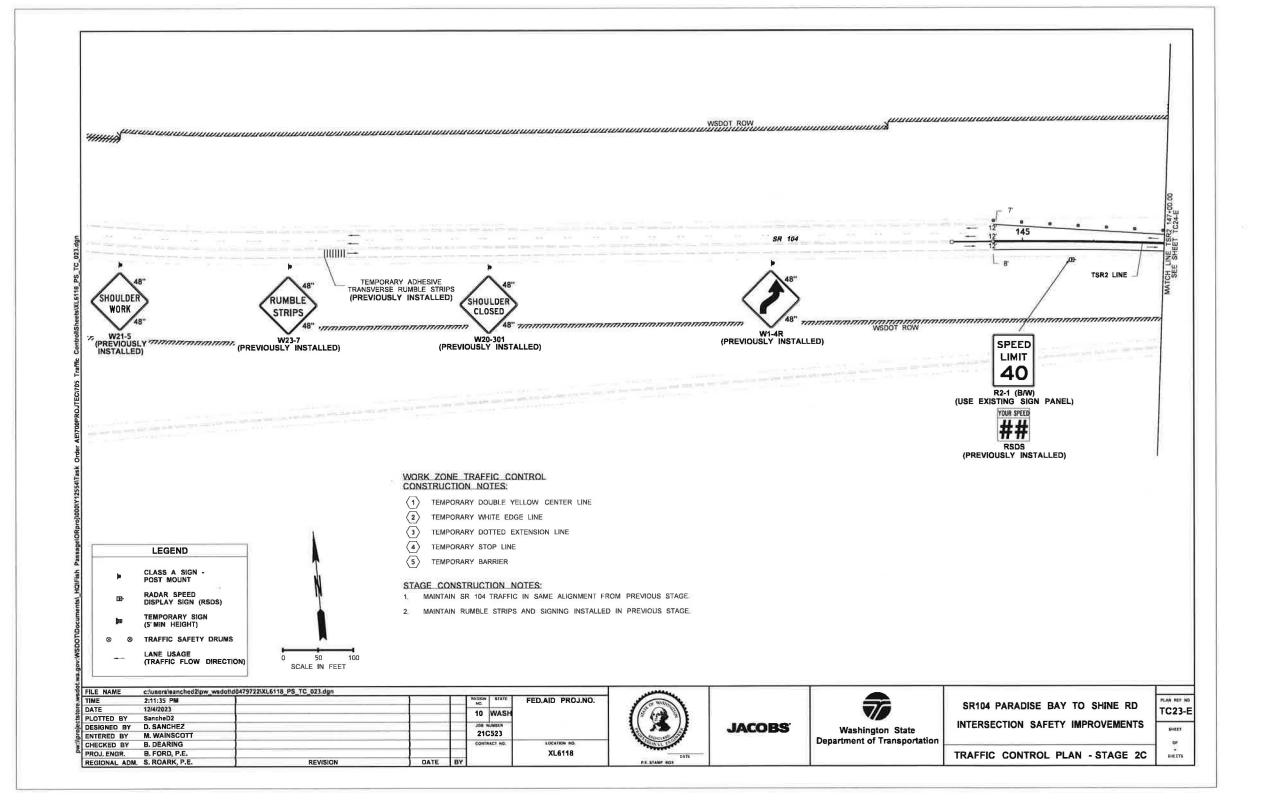
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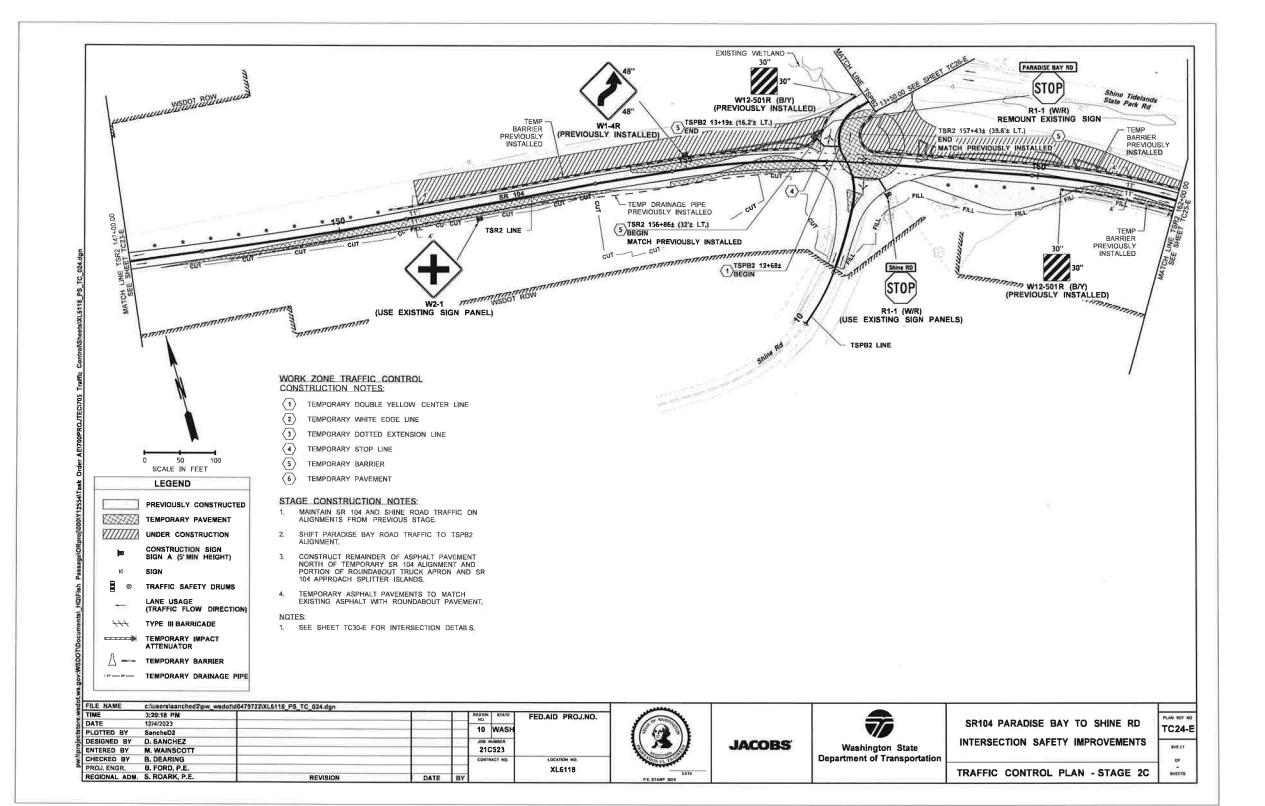


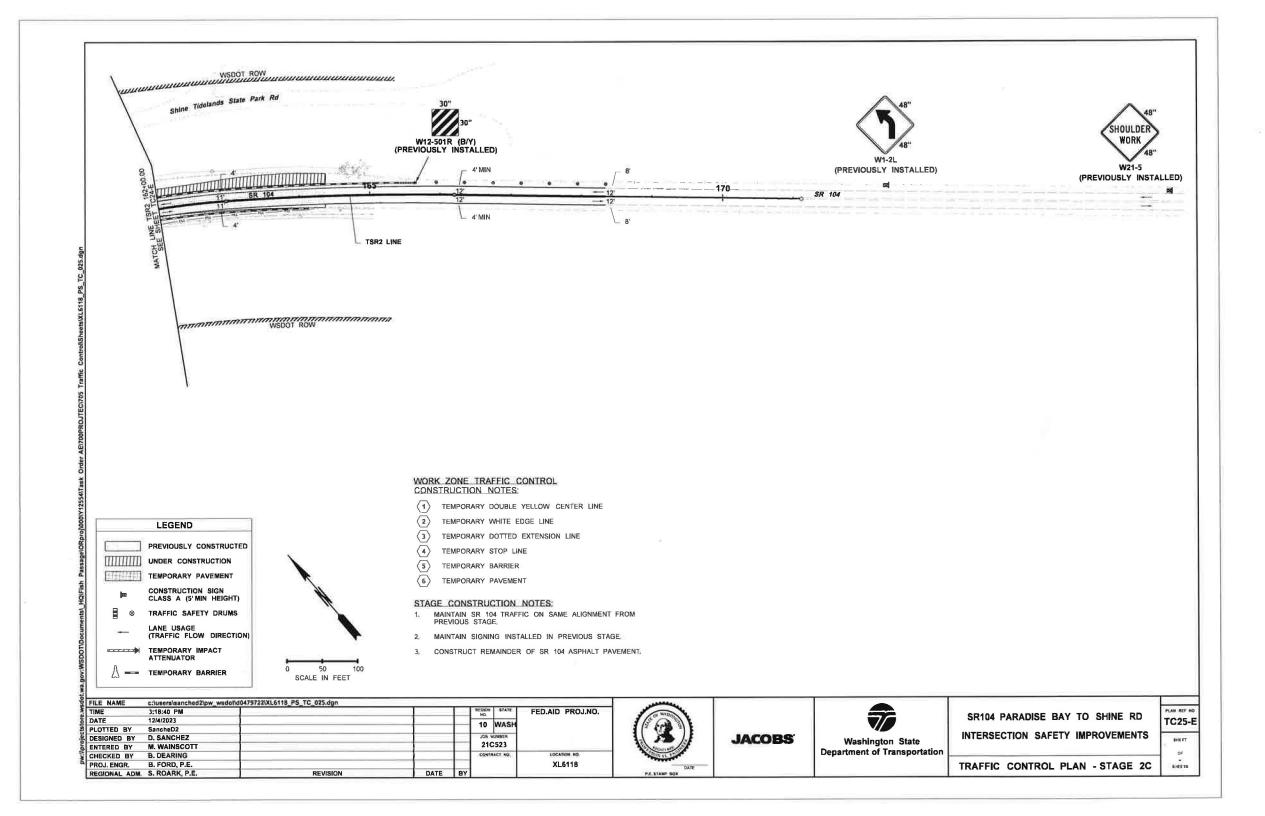


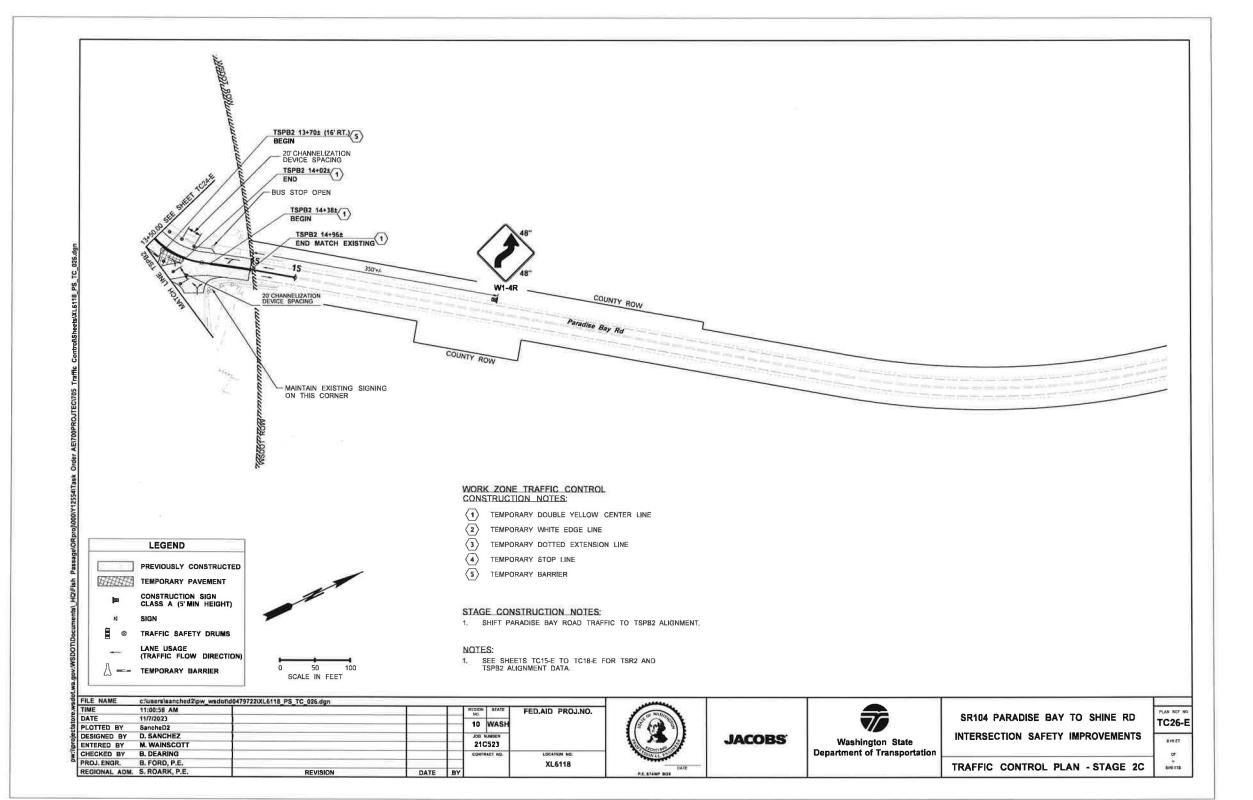


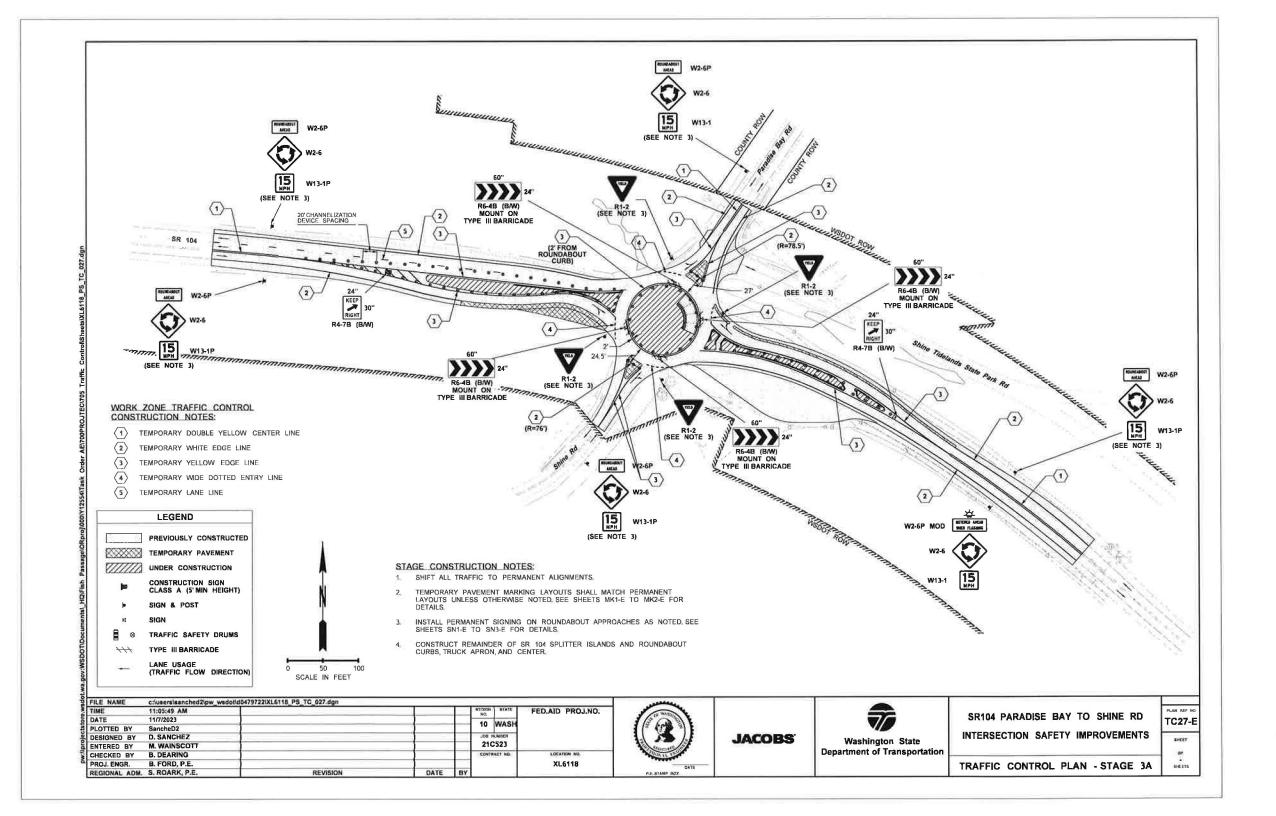


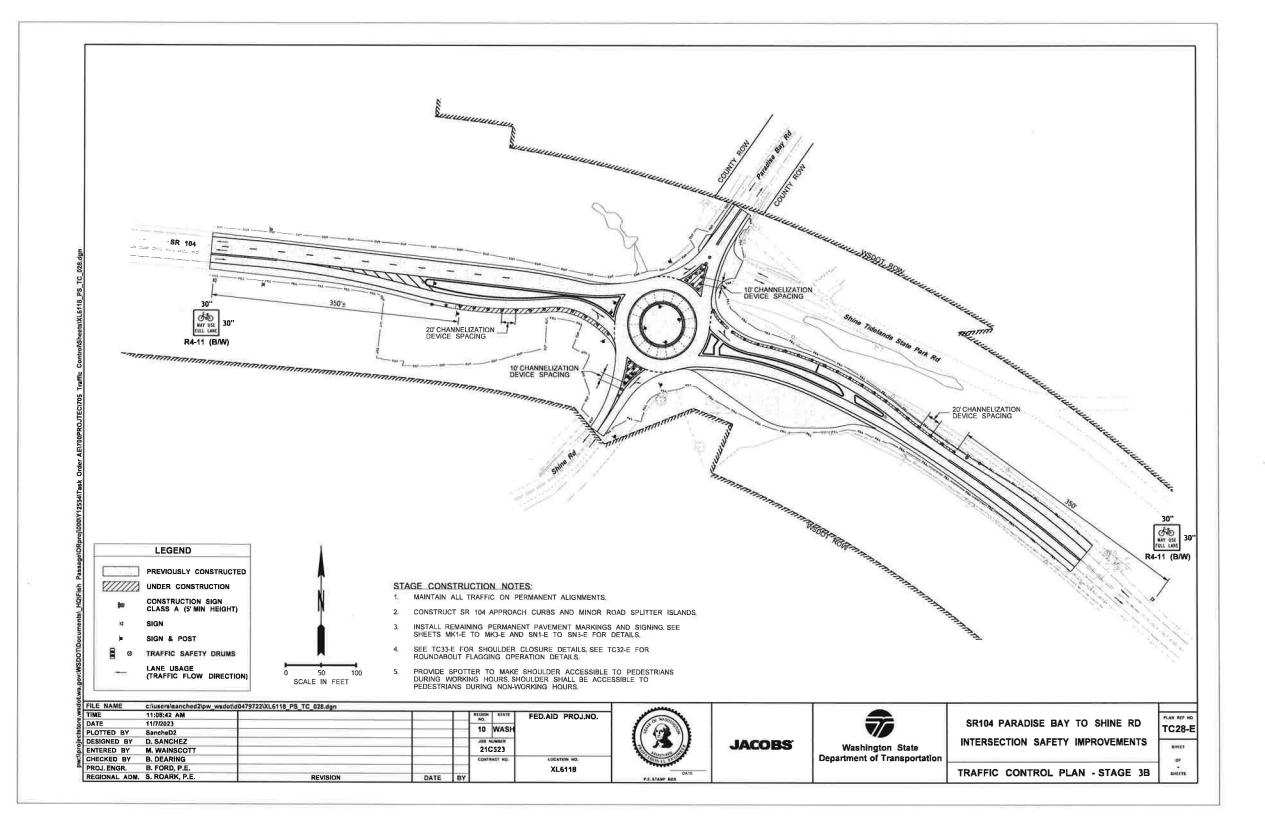


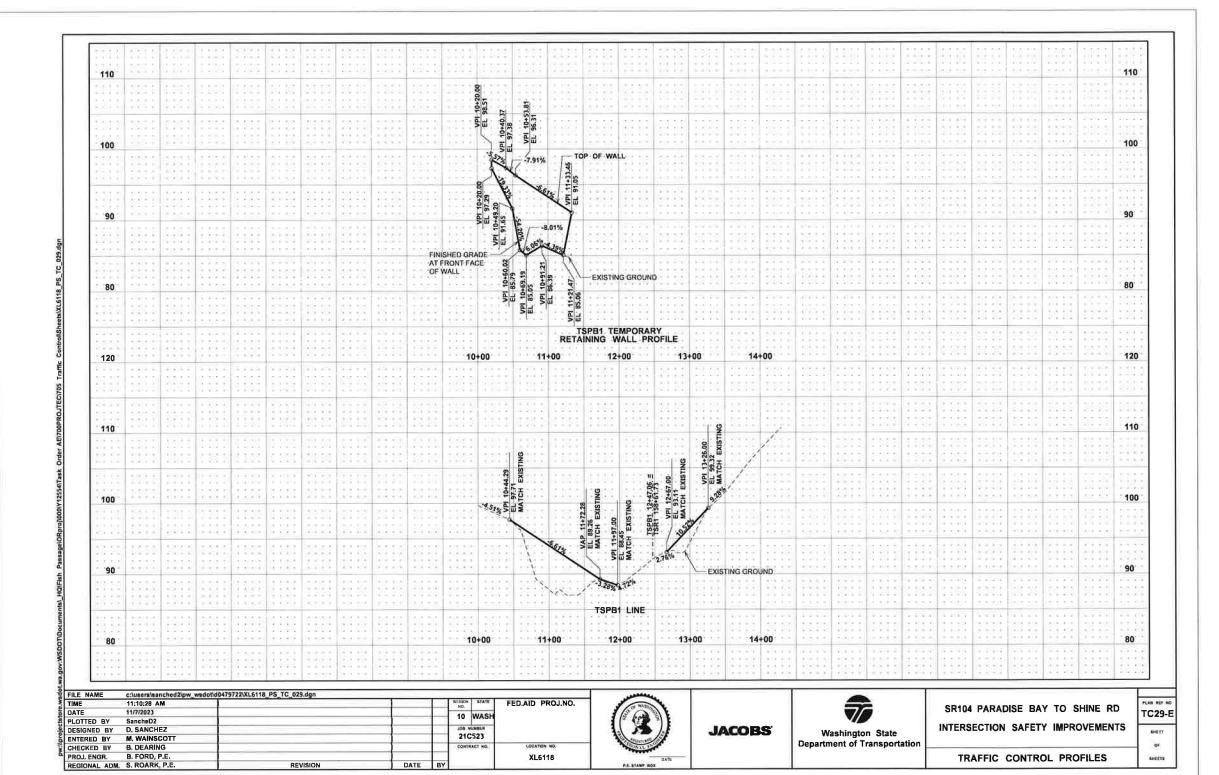


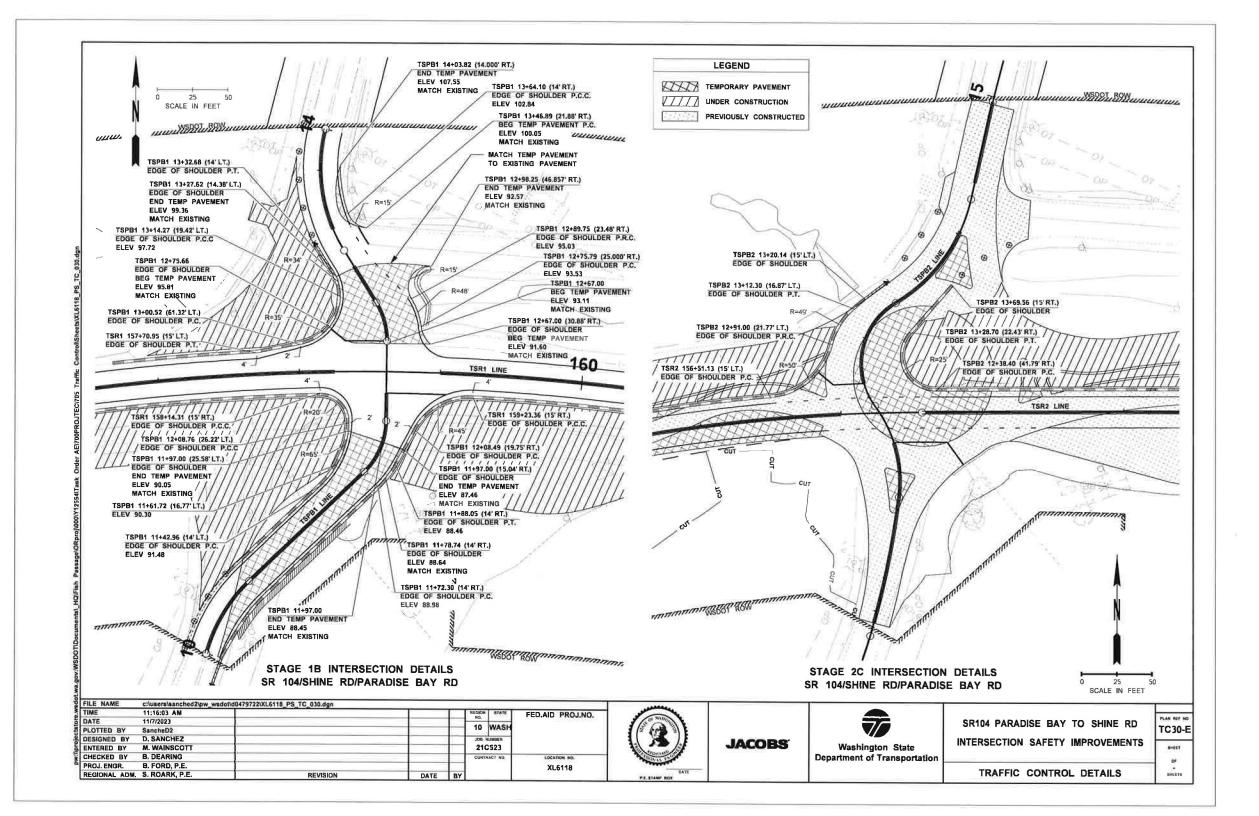


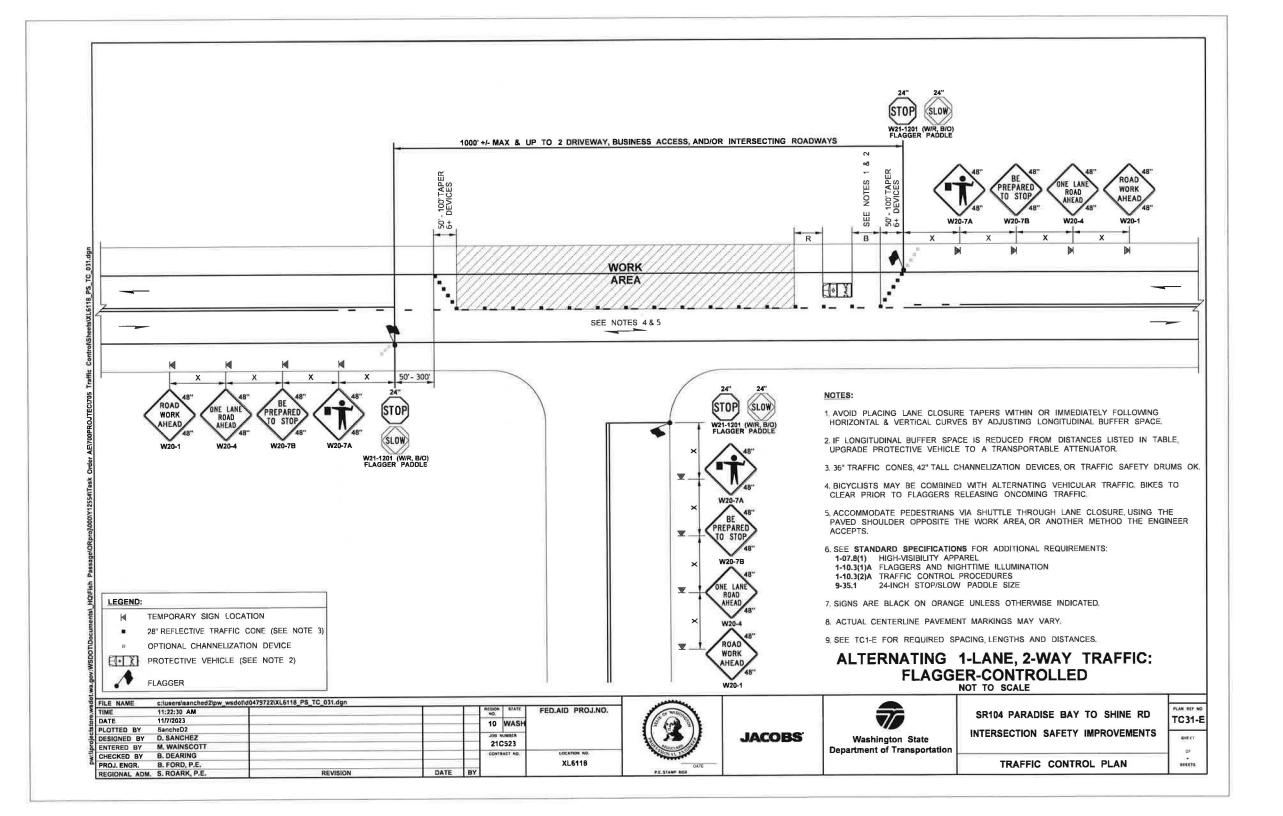


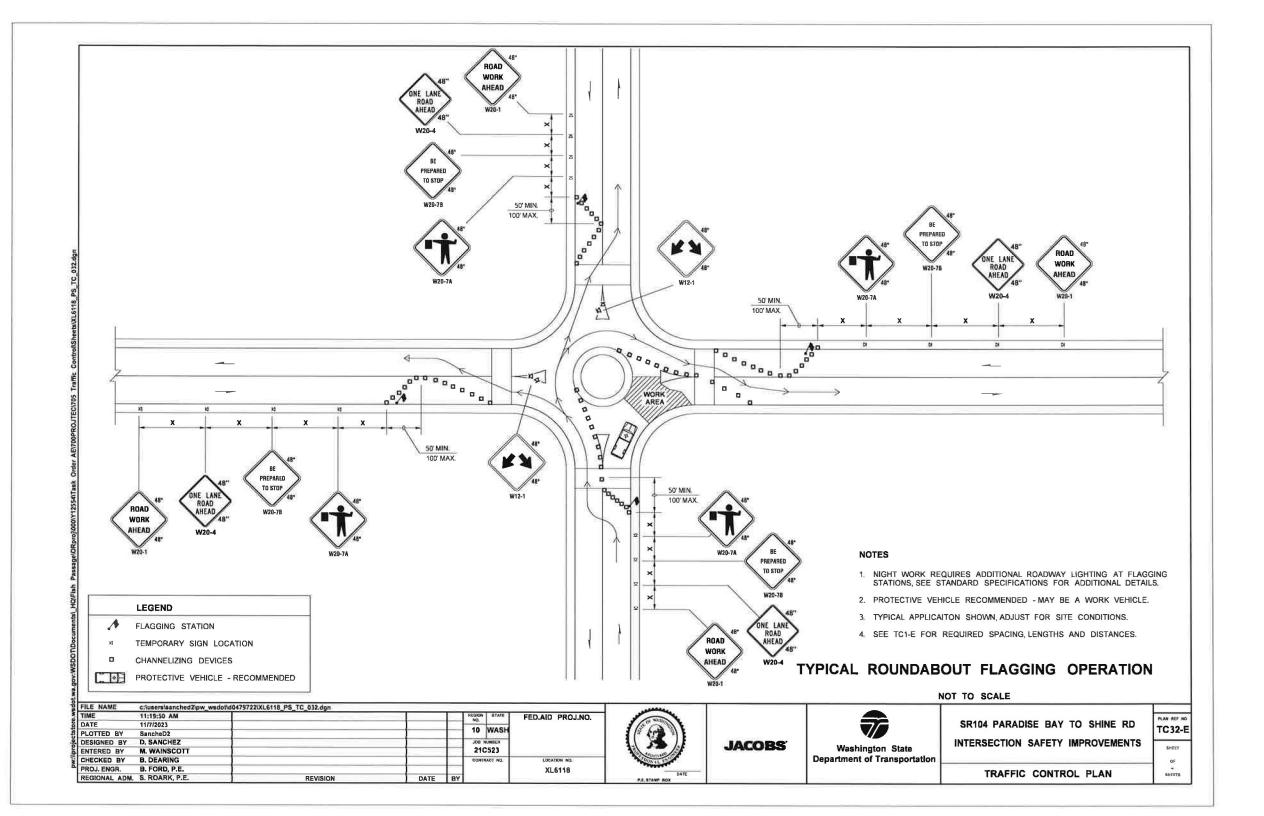


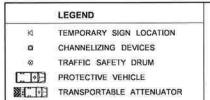












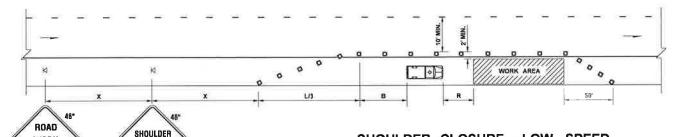
WORK

AHEAD

W20-1

WORK

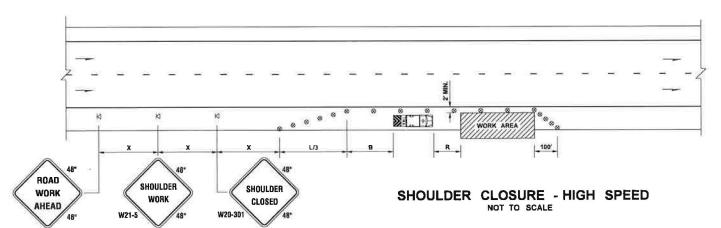
W21-5



SHOULDER CLOSURE - LOW SPEED (40 MPH OR LESS) NOT TO SCALE

NOTES

- 1. SEE TC1-E FOR REQUIRED SPACING, LENGTHS AND DISTANCES.
- 2, DEVICE SPACING FOR THE DOWNSTREAM TAPER SHALL BE 20' (FT).
- ALL SIGNS ARE BLACK ON ORANGE CLASS A SIGNS SHALL BE USED IF IN PLACE LONGER THAN 7 DAYS.



NOTES

- 1. SEE TC1-E FOR REQUIRED SPACING, LENGTHS AND DISTANCES.
- 2, NO ENCROACHMENT IN TRAVELED LANE, IF ENCROACHMENT IS NECESSARY, LANE SHALL BE CLOSED,
- 3. DEVICE SPACING FOR THE DOWNSTREAM TAPER SHALL BE 20' (FT) O.C.
- 4, ALL SIGNS ARE BLACK ON ORANGE CLASS A SIGNS SHALL BE USED IF IN PLACE LONGER THAN 7 DAYS.

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DESIGNED BY	D. SANCHEZ				10000	HARRY.		
ENTERED BY	M. WAINSCOTT				210	523		
CHECKED BY	B. DEARING				CONTR	ACT NO.	LOCATION NO.	
PROJ. ENGR.	B. FORD, P.E.						XL6118	
REGIONAL ADM.	S. ROARK, P.E.	REVISION	DATE	BY				



JACOBS



Washington State Department of Transportation

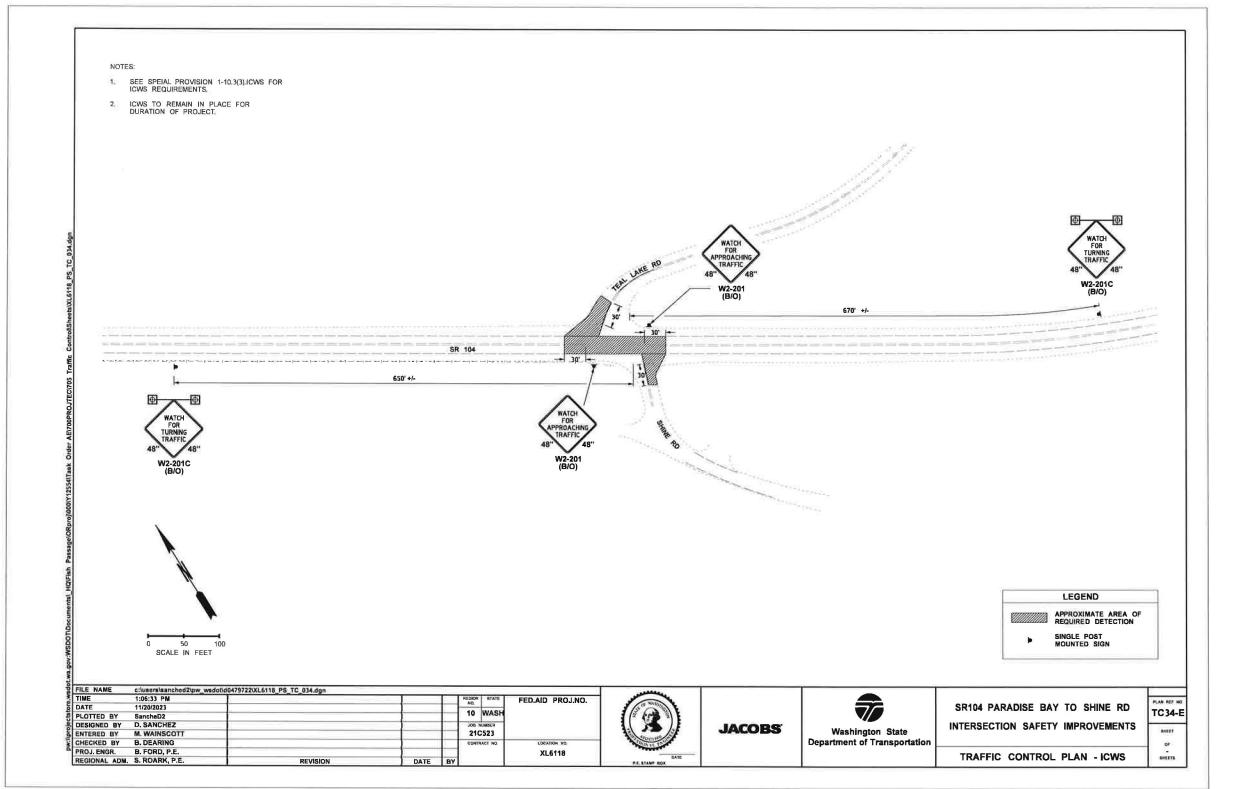
SR104 PARADISE BAY TO SHINE RD INTERSECTION SAFETY IMPROVEMENTS

Distri-

TRAFFIC CONTROL PLAN

SHEETS

TC33-E



				*	

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Lane, ramp, shoulder, and roadway closures are subject to the following restrictions:

Hours are shown in 24-hour format.

State Route 104 between MP 8.61 to MP 9.05

Alternating One-Lane, Two-Way Traffic or Intersection – Flagger Controlled Operation

Mon	21:00	to	Tues	06:00
Tues	21:00	to	Wed	06:00
Wed	21:00	to	Thurs	06:00
Thurs	21:00	to	Fri	06:00
Fri	21:00	to	Sat	06:00

State Route 104 between MP 13.61 to MP 13.87

Alternating One-Lane, Two-Way Traffic or Intersection – Flagger Controlled Operation

Mon	21:00	to	Tues	06:00
Tues	21:00	to	Wed	06:00
Wed	21:00	to	Thurs	06:00
Thurs	21:00	to	Fri	06:00
Fri	21:00	to	Sat	06:00

State Route 19

Full Closure of SR 19 with Detour onto Center Rd

The Contractor will be permitted one full closure of SR 19 at SR 104 for 21 consecutive calendar days during Stage 2 construction. Work for the full roadway closure shall be considered complete and the road ready to open to traffic when all segments shaded in Stage 2 of the staging plans are complete, all paving and temporary pavement markings are complete, all Contractor equipment and personnel are cleared from the roadway clear zone, and all signs, barricades, and PCMS's pertaining to the roadway closure and detour have been covered, removed, or turned off, or as determined by the Engineer. The roadway shall not be opened to traffic before the final lift of HMA is placed and traffic flow will not be allowed until all highway safety elements are in place.

The full roadway closure shall begin on or after May 1st, 2024, and be complete on or before June 15th, 2024, unless otherwise approved by the Engineer.

The Contractor shall select the specific closure dates within this period and notify the Engineer in writing of the schedule dates a minimum of 10 calendar days prior to the planned start of the closure. Only extreme weather events or extenuating circumstances, as determined by the Engineer, will be considered allowable reasons to change the planned start date after notification has been given. The Engineer may deny approval of the Contractor's selected start date if the required and advanced notification is not received. The dates of the one-time full roadway closure shall be displayed on PCMS boards and Class A signs at the project site for 7 days in advance of the closure, as shown in the Plans.

The total duration of the closure shall not exceed 21 days. The measurement of the total closure period will begin at 00:00 on the planned closure start date, or as approved by the Engineer.

Partial Closure of SR19 with Detour onto Center Rd

The contractor will be permitted partial closure of SR 19 at SR 104 for the duration of Stage 1 and Stage 3 construction to allow northbound turning movements from SR 104 to SR 19 and eastbound turning movements from SR 19 to SR 104.

The Stage 1 and Stage 3 partial detours shall occur between the dates of April 1 and July 30, 2024.

Traffic will be detoured onto Center Rd as shown on the Plans.

State Route 104 Short Term Traffic Holds

Short Term Traffic Holds for construction vehicle ingress and egress may be performed at any time through normal legal movements diverging and merging with public traffic. Traffic holds for truck ingress and egress shall be limited to 1 minute or less.

Short term traffic hold for activities beyond construction vehicle ingress and egress shall be limited to 23:00 to 5:00, maximum 5 minute duration. Traffic holds shall be coordinated with the Hood Canal Bridge closures to minimize traffic impacts.

Release traffic in all directions until queues dissipate before commencing another traffic hold. Where bicyclists and motorists need to share a lane following the end of traffic holds, release motorists first allowing queues to clear and then allow bicyclists to proceed.

If the Engineer determines the permitted closure hours adversely affect traffic, the Engineer may adjust the hours accordingly. The Engineer will notify the Contractor in writing of any change in the closure hours. Exceptions to these restrictions are listed below and when applicable take precedence over closures listed above. The Engineer may also consider on a case-by-case basis additional exceptions following a written request by the Contractor.

Lane, ramp, shoulder, and roadway closures are not allowed on any of the following:

- 1. A holiday,
- A holiday weekend; holidays that occur on Friday, Saturday, Sunday or Monday are considered a holiday weekend. A holiday weekend includes Saturday, Sunday, and the holiday.
- 3. After 12:00 on the day prior to a holiday or holiday weekend, and
- Before 12:00 on the day after the holiday or holiday weekend.

The two-hour period prior to and the two-hour period after the following special events:

Discovery Marathon
Lavendar Festival

Wooden Boat Festival

June 1 – 2, 2024

July 19 – July 21, 2024

September 6 – September 8, 2024

It shall be the Contractor's responsibility to obtain the dates and times of all events. The 21 consecutive calendar day closures for SR 19 are not subject to the holiday closure requirements.

Traffic Delays

When Automated Flagger Assistance Devices (AFADs) or flaggers are used to control traffic, traffic shall not be stopped for more than 15 minutes at any time. All traffic congestion shall be allowed to clear before traffic is delayed again.

If the delay becomes greater than 15 minutes, the Contractor shall immediately begin to take action to cease the operations that are causing the delays. If the 15 minute delay limit has been exceeded, as determined by the Engineer, the Contractor shall provide to the Engineer, a written proposal to revise his work operations to meet the 15 minute limit. This proposal shall be accepted by the Engineer prior to resuming any work requiring traffic control.

There shall be no delay to medical, fire, or other emergency vehicles. The Contractor shall alert all flaggers and personnel of this requirement.

General Restrictions

Construction vehicles using a closed traffic lane shall travel only in the normal direction of traffic flow unless expressly allowed in an accepted traffic control plan. Construction vehicles shall be equipped with flashing or rotating amber lights.

No two consecutive on-ramps, off-ramps, or intersections shall be closed at the same time and only one ramp at an interchange shall be closed, unless specifically shown in the Plans.

Roads or ramps that are designated as part of a detour shall not be closed or restricted during the implementation of that detour, unless specifically shown in the Plans.

Note: "controlled access" paragraph is deleted.

Advance Notification

The Contractor shall notify the Engineer in writing of any traffic impacts related to lane closure, shoulder closure, sidewalk closure, or any combination for the week by 12:00 p.m. (noon) Wednesday the week prior to the stated impacts.

The Contractor shall notify the Engineer in writing ten working days in advance of any traffic impacts related to full roadway closure, ramp closure, or both.

The Contractor shall notify the Engineer in writing of any changes to the stated traffic

impacts a minimum of 48 hours prior to the traffic impacts.

HR3 0191 Exhibit B

Record of Condition Prior to Detour Usage

Video log by:		_ of WS	SDOT	
Date of video log:		— -		
Inspected by:		_ of WS	SDOT	
		_ of Jeff	Person County	
Date of inspection:		_		
General Comments:				
Specific Comments:				
Road/Street	Milepost/Location		Comments	
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Road/Street	Milepost/Location	Comments	
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