

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, Public Works Director/County Engineer 

Agenda Date: March 11, 2024

Subject: Solid Waste Transfer Station Self-Haul Hours

Statement of Issue: Beginning April 2, 2024, Public Works would like to increase operational hours for self-haul customers at the transfer station by 3 hours per week and at the Quilcene drop box by 2 hours per week with consolidation of the Quilcene drop box operating days as shown in the below table:

	Tue	Wed	Thu	Fri	Sat	Weekly Hours
Transfer Station Current	9 – 4:30	9 – 4:30	9 – 4:30	9 – 4:30	9 – 4:30	37.5
Transfer Station Revised	8:30 -4:30	8:30 -4:30	8:30 -4:30	8:30 -4:30	8:30 -5	40.5
Quilcene Current*	9 – 4:30	Closed	9 – 4:30	Closed	9 – 4:30	21
Quilcene Revised*	Closed	Closed	8:30 - 4:30	8:30 - 4:30	8:30 – 5	23

* Staffed with one employee; ½ hr. closure for lunch

Analysis/Strategic Goals/Pro's & Con's: The Public Works Solid Waste Division staffing level has improved and new staff will be trained at a level that will allow for additional self-haul customer service hours.

Fiscal Impact/Cost Benefit Analysis: No budget impact.

Recommendation: Per JCC 8.10.060, "The solid waste transfer station, Quilcene drop box site, and recycle center hours of operation shall be set by the director of public works with approval by the board of county commissioners." Public Works requests approval of the revised transfer station and Quilcene drop box hours of operation.

Department Contact: Al Cairns X213

Reviewed By:


Mark McCauley, County Administrator

3/6/24
Date