

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

To: Board of County Commissioners
Mark McCauley, County Administrator

From: Josh D. Peters, Community Development Director
Joel Peterson, Associate Planner

Date: March 11, 2024

Subject: Approval for Advertising, Planning Commission District 3 Vacancy

STATEMENT OF ISSUE:

Planning Commission member Michael Nilssen resigned from his District 3 seat on February 21, 2024, vacating his term that expires on March 17, 2024. The Department of Community Development (DCD) wishes to conduct public outreach in order to fill this vacant seat.

ANALYSIS

With the Board approval, DCD plans to advertise this position with the attached ad in the newspaper or record, *The PT Leader*, as well as on the Jefferson County website. These actions will facilitate filling the vacated seat. The appointment will be made by the Board of County Commissioners (BoCC), following candidate interviews.

FISCAL IMPACT/COST-BENEFIT ANALYSIS:

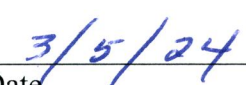
Jefferson County has budgeted for a 9-member Planning Commission and associated advertising costs.

RECOMMENDATION:

DCD recommends that the BoCC approve the attached advertisement for publication.

REVIEWED BY:


Mark McCauley, County Administrator


Date

Please run in two editions: March 13, 2024 and March 20, 2024

CLASSIFIED ADS:

Contact: Jefferson County Department of Community Development
360.379.4460 or Planning@co.jefferson.wa.us

Jefferson County Planning Commission has a Vacancy: Help shape our community's future growth & character!

Jefferson County Planning Commission Vacancy

Help shape our community's future growth & character! There is a position open for the Jefferson County Planning Commission in District 3. The volunteer term runs for four years, beginning March 17, 2024, or as soon as filled, and ending March 16, 2028. There is a possibility of serving more than one term.

District 3 extends from southern Oak Bay to South County and the West End. A district map is available online at the website given below.

The Planning Commission assists the Department of Community Development (DCD) and prepares advisory recommendations to the Board of County Commissioners. The group provides a forum for public review of land use and planning proposals such as the Comprehensive Plan, zoning designations, policies and regulations that guide development activities around the county. The group does not review project-specific permits. Upcoming work may address these local issues:

- Comprehensive Plan Periodic Review
- Housing Issues
- Hospitality Establishments

Meetings are typically held the first and third Wednesdays of each month at 5:30 PM virtually or at the Tri-Area Community Center in Chimacum.

TO APPLY: Submit a completed Volunteer Application Form online at www.co.jefferson.wa.us/formcenter/dcd-11/jefferson-county-planning-commission-app-71 or email a printout of the online form to: Jefferson County Board of Commissioners, PO Box 1220, Port Townsend, WA 98368. The position is open until filled. Review of applications will begin immediately.

LEARN MORE: Visit the Planning Commission webpage, including Commissioner District map, at www.co.jefferson.wa.us/580/Planning-Commission or contact DCD at 360-379-4460 or Planning@co.jefferson.wa.us.