



**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners
Mark McCauley, County Administrator

FROM: Apple Martine, Director
Anna McEnery, DD & BH Coordinator

DATE: May 8, 2023

SUBJECT: Agenda Item – Interagency Agreement #K7850 between the Washington State Employment Security Department and Jefferson County Public Health for the Jefferson County Accessible Community Advisory Committee (ACAC); to increase awareness and accessibility for County residents with disabilities; The Agreement is for One Year from Execution; \$7,000.00.

STATEMENT OF ISSUE:

Jefferson County Public Health, Developmental Disabilities Division, is requesting Board approval of Interagency Agreement #K7850, by accepting grant funds from the Washington State Employment Security Department. The Agreement is for one year upon signature; \$7,000.00.

ANALYSIS/STRATEGIC GOALS/PRO'S and CON'S:

Jefferson County Public Health, Developmental Disabilities Division, contracts with the Washington State Employment Security Department to increase awareness, accessibility and to remove barriers for County residents with disabilities. The Jefferson County Accessible Community Advisory Committee (ACAC) is developing and implementing the following grant project: To create equitable and inclusive access to nature by upgrading the facilities at the five-acre Illahee Preserve; so, it will be accessible to more than 3,630 Jefferson County residents who experience disabilities.

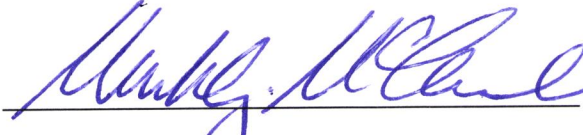
FISCAL IMPACT/COST BENEFIT ANALYSIS :

This is a grant-funded project, which is budget neutral and has no impact on the general fund.

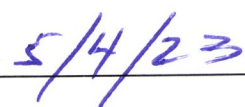
RECOMMENDATION:

JCPH management request approval of Interagency Agreement #K7850, with the Washington State Employment Security Department; to implement an ACAC grant project that will increase awareness, accessibility and to remove barriers for County residents with disabilities; the Agreement is for one year from execution; \$7,000.00.

REVIEWED BY:



Mark McCauley, County Administrator



Date

CONTRACT K7850
Between
WASHINGTON STATE EMPLOYMENT SECURITY DEPARTMENT
And
JEFFERSON COUNTY, WASHINGTON

CONTRACT INFORMATION			
Contract start date Upon Execution	Contract end date One-year from Execution	Contract amount \$7,000	Authorization Chapter 39.34 RCW
Purpose In collaboration with Jefferson County Parks, the Accessible Communities Advisory Committee (ACAC) of Jefferson County will upgrade the facilities at the Illahee Preserve for accessibility to all.			
PARTIES:			
Jefferson County, WA (County)			
Address 615 Sheridan, Port Townsend, WA 98368		Business registration or UBI 161-001-169	Statewide Vendor Number SWV0002430
Contract Manager Anna McEnery	Telephone: 360-385-9410	Email amcenery@co.jefferson.wa.us	
Employment Security Department (ESD)			
Contract manager Elaine Stefanowicz		Contact address 212 Maple Park Ave. SE, Olympia, WA 98501	
CM Phone 360-890-3774	CM email elaine.stefanowicz@esd.wa.gov	Division Human Resources	
ATTACHMENTS: This Contract includes the following attachment(s) and document(s) incorporated herein			
Exhibit A – Statement of Work.			
Exhibit B – Budget			
The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding, all previous agreements, writings, and communications, oral or otherwise, regarding the subject matter of this Contract. The parties signing below represent that they have read and understand this Contract, and have the authority to execute this Contract.			
Jefferson County Washington		Employment Security Department	
Date		Date	
Name Greg Brotherton		Name Elizabeth Gordon	
Title Chair, Board of County Commissioners		Title GCDE Executive Director	

Approved as to form only:

 May 3, 2023
 Philip C. Hunsucker Date
 Chief Civil Deputy Prosecuting Attorney

Exhibit A
Statement of Work

JEFFERSON COUNTY

ACCESSIBLE COMMUNITIES ADVISORY COMMITTEE (ACAC)

Project

To create disability access to Jefferson Land Trust's popular Illahee Preserve located near Kala Point.

Overview

Jefferson Land Trust will upgrade the facilities at Illahee Preserve to be accessible to all. This Land Trust property set on five acres showcases open space that overlooks forest and salmon bearing Chimacum Creek.

Timeline

It will take approximately 9 months to complete the project.

Resources required

Individual supplies and materials needed to open Illahee Preserve to all are: Landscape fabric, landscape fabric staples, and gravel to build the trail from the parking area to the open shelter; and a signpost and sign to designate an accessible parking spot at the trailhead. This benefits people with disabilities by making our preserve available and welcoming to all without exclusion.

Cost

\$7,000

Cost is for the budget in Exhibit B.

Exhibit B

Budget

JEFFERSON COUNTY

ACCESSIBLE COMMUNITIES ADVISORY COMMITTEE (ACAC)

LAND TRUST CONTRACT

Costs:

Supplies and Materials: \$7,000

In-Kind Donations: The Jefferson Land Trust volunteers will help build the accessible trail.