

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of Commissioners
FROM: Chris Goy, Central Services Director
DATE: May 8, 2023
RE: Letter of Intent – ZEVIP Electric Vehicle Charging Stations
Funding Opportunity

STATEMENT OF ISSUE: The Washington State Department of Transportation (WSDOT) is conducting an open competitive grant solicitation for the installation of electric vehicle direct-current fast charging stations at publicly accessible sites along priority State Route corridors across Washington entitled the Zero Emission Vehicle Infrastructure Program (ZEVIP). Governmental entities are required to apply alongside a private sector partner. Four viable County-owned properties have been identified at this time.

ANALYSIS: In order to proceed with obtaining assistance from a grant aggregator (Cyan Strategies) to apply for the ZEVIP grant and secure an exemplary private sector partner, the grant aggregator has requested a letter of intent from the Jefferson County Board of Commissioners for their support of those actions. Cyan Strategies has helped its clients win over 95 percent of all ZEVIP awards and last funding round, all initial awards went to Cyan Strategies' clients. Cyan Strategies is already underway with another project through the City of Port Townsend for direct-current fast charging stations at the Jefferson County Chamber of Commerce offices. Electric Vehicle Charging Stations (EVCS) is Cyan Strategies' recommended private partner. Currently operating 173 electric vehicle charging stations nationwide, 252 DC fast chargers, and dozens of locations in the Pacific Northwest, EVCS would be a highly reputable private sector partner. EVCS and Cyan Strategies provide a unique business model which coordinates all grant application functions, requires no financial support from Jefferson County for capital or operating expenses, remains responsible for long-term maintenance, and pays site host five cents per kilowatt-hour dispensed.

FISCAL IMPACT: Zero dollars (\$0.00) in installation or maintenance costs incurred by Jefferson County for the length of the agreement, the terms of which are negotiable following the grant being awarded. Additionally, if signed by the Board of Commissioners, the standard revenue agreement from all installed charging stations would be five cents per kilowatt-hour (\$0.05/kWh) to Jefferson County. Estimated annual revenue is difficult to ascertain at this moment until regular usage trends can be observed.

RECOMMENDATION: That the Board of Commissioners sign the attached letter of intent. This letter of intent is non-binding and the Board retains the right to not proceed with an agreement at a later date.

REVIEWED BY:


Mark McCauley, County Administrator Date 5/4/23



Board of County Commissioners
1820 Jefferson Street
PO Box 1220
Port Townsend, WA 98368

Kate Dean, District 1 Heidi Eisenhour, District 2 Greg Brotherton, District 3

May 8, 2023

EV Charging Solutions, Inc. (EVCS)
11800 Clark Street
Arcadia, CA 91006

RE: DC Fast Charging Stations Letter of Intent

Dear Mr. Vishnevsky,

The Board of Commissioners of Jefferson County, Washington appreciates the opportunity to include four Jefferson County locations in your larger grant application for Washington State Department of Transportation's (WSDOT) Zero Emission Vehicle Partnership Program (ZEVIP) funding to install and maintain publicly-available, direct-current fast charging stations for electric vehicles at or adjacent to:

- Tri-Area Community Center (10 W Valley Rd., Chimacum, WA 98325)
- Port Townsend Community Center (620 Tyler St., Port Townsend, WA 98368)
- Olympic Peninsula Gateway Visitors Center (93 Beaver Valley Rd. Port Ludlow, WA 98365)
- Jefferson County Courthouse Park (1820 Jefferson St, Port Townsend, WA 98368)

As the market share of electric vehicles increases, we see a good value in providing this charging amenity for our customers, tenants and visitors.

We understand that the installation and maintenance of these charging stations is dependent upon the award of funding through the WSDOT ZEVIP program or other grants, as well as the execution of a site host agreement between our two parties.

Our understanding is that EVCS and its grant partners will be responsible for submitting the ZEVIP applications. Our role in the application process will be fulfilled through this letter of intent and by providing access to our sites for the EVCS site development team.

If funds are awarded, we understand that no capital or operating costs will be required from Jefferson County for the completion of these charging station installations or the maintenance of the chargers. We further understand that EVCS will provide a revenue share of five cents per kilowatt-hour sold at these charging stations to our company as compensation for the dedicated use of four to ten parking spots and space for the electrical switchgear and equipment.

This final site host agreement will contain exhibits which will describe the specific equipment, locations, and design of these charging stations, and will be approved by our legislative body before permitting is initiated.

Please consider this letter as our intent to be the host of sites for EVCS owned and operated fast-charging stations and our intent to enter into a site host agreement within thirty days of the project funding pending successful negotiation of agreement terms by both parties.

Sincerely,

Kate Dean, District No. 1 Heidi Eisenhour, District No. 2 Greg Brotherton, Chair, District No. 3