

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

REGULAR AGENDA REQUEST

TO: Board of County Commissioners

FROM: Willie Bence – Department of Emergency Management

DATE: October 6, 2025

SUBJECT: Budget Workshop – Department of Emergency Management

STATEMENT OF ISSUE:

Several departments/elected offices have submitted General Fund add requests of sufficient impact that they should be afforded the opportunity to address the Board of Commissioners regarding these requests. The Department of Emergency Management will present on the department's budget, the current state of grant revenue it receives, and justification for DEM's General Fund add request.

ANALYSIS:

The General Fund is beginning to see some declining revenue streams along with significant increases in cost. Add requests with a sizeable impact on the General Fund require scrutiny and need to be well justified in order to be considered. Each department/elected office will present and make its case.

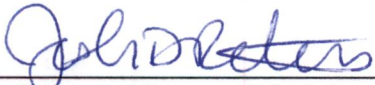
FISCAL IMPACT:

This request has no fiscal impact, pending final budgetary decisions by the BOCC.

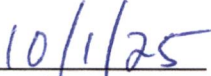
RECOMMENDATION:

That the Board of Commissioners listen to the budget presentation and ask any questions they may have. No action is required. The County Administrator and Finance Director will schedule a subsequent workshop where they will make recommendation regarding each of the General Fund add requests.

REVIEWED BY:



Josh Peters, County Administrator



Date



2026 DEM Budget Presentation

Monday, October 6th, 2025

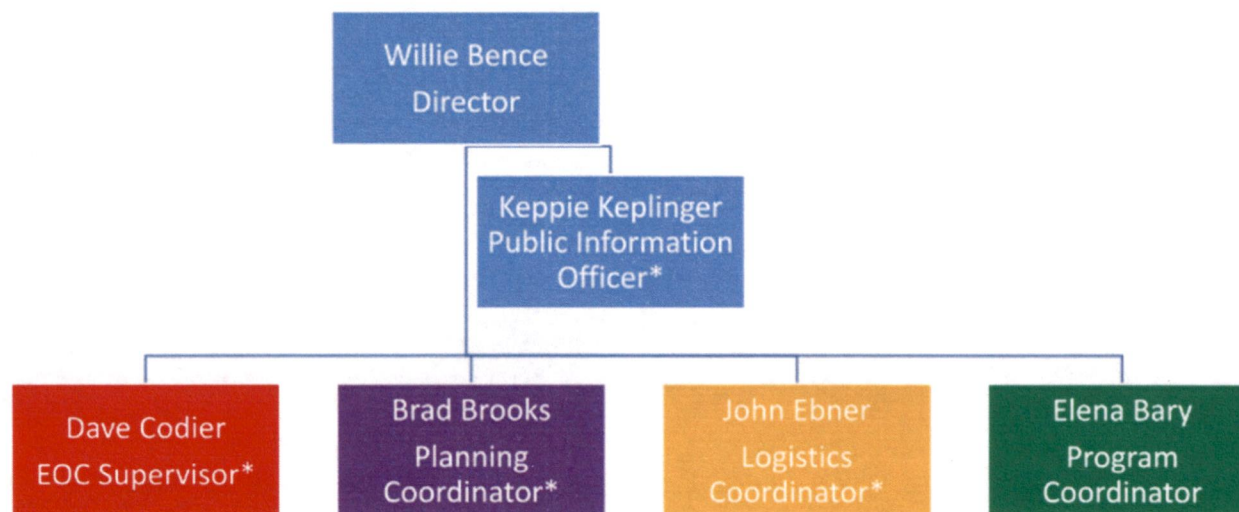
JEFFERSON COUNTY DEPARTMENT OF EMERGENCY MGMT.

Dept of Emergency Management



- Mission and/or Core Function
 - Plan for, administer, and execute a comprehensive program of disaster mitigation, preparedness, response and recovery.
- List of activities / programs
 - Readiness of Emergency Operations Center
 - Alert and Warning (including Nixle)
 - Disaster planning (CEMP, HMP)
 - Outreach and Education
- Who are your primary “customers”?
 - All county residents, “Whole Community”
- Department Snapshot
 - 2 full-time staff, 4 part-time grant-funded staff
 - 353k 2026 budget request (approx. 57k from FEMA grants)

DEM Org Chart





- ▶ IMT
- ▶ DART
- ▶ NPREP



*medical
reserve
corps*



Budget Add



- ▶ \$10,131 for Travel/Training
 - ▶ Currently at \$2,500

Justifications:

- ▶ Current budget leaves little ability to support training, professional development, and networking for six staff, nevermind volunteers.
- ▶ Emergency Management best practice dictates training and credentialing for EOC personnel - DEM developed Credentialing Plan in late 2024.
- ▶ Budget increase supports training and credentialing for staff and select volunteers
- ▶ Brad Brooks has obtained State Instructor Cert to teach classes locally to augment

Grant Status



- ▶ DEM receives funding through two grants passed through State EMD via FEMA
 - ▶ State Homeland Security Grant Program
 - ▶ Emergency Management Performance Grants
- ▶ SHSP cuts 25% from August NOFO (potential reduction from 37k to 28k)
- ▶ Majority of WA state projects not accepted by FEMA
- ▶ Period of performance reduced to 1 year
- ▶ FEMA now requiring immigration data WA is unable to provide
- ▶ Federal gov shutdown may contribute to delays