

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

CONSENT AGENDA REQUEST

TO: Jefferson County Board of Commissioners
THROUGH: Josh Peters, County Administrator
FROM: Brenda Huntingford, Auditor
DATE: October 6, 2025
SUBJECT: RESOLUTION: Cancellation of unclaimed warrants exceeding one year

STATEMENT OF ISSUE: The Treasurer's office requests approval of a resolution canceling a total of 36 outstanding claims warrants and one (1) payroll warrants exceeding one year from the date of issuance.

ANALYSIS: Warrants of any municipal corporation not presented within one year of issue shall be canceled by the passage of a resolution of the governing body per **RCW 63.30.040** (10) and (11) list one year as the abandonment period for claims, wages, and payroll checks.

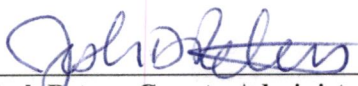
FISCAL IMPACT:

Upon cancelation of warrants, funds are credited to the issuing fund.

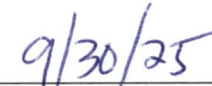
RECOMMENDATION:

Approve resolution as presented.

REVIEWED BY:



Josh Peters, County Administrator



Date

**JEFFERSON COUNTY
STATE OF WASHINGTON**

**In the Matter of Cancellation
of Unclaimed Warrants**

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RESOLUTION NO. _____

WHEREAS, pursuant to RCW 39.56.040, Registered or interest bearing warrants of any municipal corporation not presented within one year of the date of their call, or other warrants not presented within one year of their issue, shall be canceled by passage of a resolution of the governing body of the municipal corporation, and upon notice of the passage of such resolution the auditor of the municipal corporation and the treasurer of the municipal corporation shall transfer all records of such warrants so as to leave the funds as if such warrants had never been drawn.; and

WHEREAS, pursuant to RCW 63.30.040(10) Property held by a government or governmental subdivision, agency, or instrumentality, including municipal bond interest and unredeemed principal under the administration of a paying agent or indenture trustee, one year after the property becomes distributable; and

WHEREAS, pursuant to RCW 63.30.040(11) Wages, commissions, or bonuses to which an employee is entitled, or other compensation for personal services, one year after the amount becomes payable; and

WHEREAS, the warrants included in the attached list "Exhibit A" includes uncashed accounts payable warrants and county payroll abandoned per RCW 63.40.040;

NOW, THEREFORE, BE IT RESOLVED, by the Jefferson County Board of County Commissioners, that the warrants specified in the attached list "Exhibit A" be canceled in compliance with the above noted RCW; and,

BE IT FURTHER RESOLVED, that the County Auditor and Treasurer shall cancel all record of such warrants so as to leave the funds as if such warrant had never been drawn.

Approved and signed this 6th day of October 2025.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Heidi Eisenhour, Chair

Greg Brotherton, Member

ATTEST:

Heather Dudley-Nollette, Member

Carolyn Gallaway, CMC
Clerk of the Board

Jefferson County Outstanding Checks (non-cashed)

AP- Period from 7/01/2023 thru 6/30/2024

AP CHECK NO.	AMOUNT	NAME
100219056	200.00	EMMA DIECKMANN
100219461	17.62	IRENE LILLIAN EVANS
100219490	17.62	MADELINE ROSEMARY GARDEN
100220569	5.00	GARY HOBBS
100220941	200.00	ARLENE ALEN
100221859	17.62	FRANK EDWARD FEE
100221912	17.62	RUSTY A HOLT
100221913	16.31	RUTH ANN LYTLE
100222616	16.31	WILLIAM AARON MARSTON
100222750	5.20	DANIEL & JILL NICHOLS
100222751	10.40	DANIEL & JILL NICHOLS
100223148	1100.00	NUTRITION FIRST
100223188	5.16	JENNIFER MORGAN
100223415	52.37	ROLAND FARAGHER-HORWELL
100223638	5.20	RODNEY DISEKER
100223985	16.51	NATHANIEL ASHFORD
100224018	5.00	JOSEPH MANN
100224164	17.62	ASHLEY HELENE MACKENZIE
100224202	17.62	JADE SAMANTHA LAWSON
100224242	17.62	ROBERT BRUCE TIPTON
100224774	7.27	ALL SAVE CONST & MANAGEMENT
100224775	109.20	ALL-SAVE CONSTRUCTION AND MANAGEMENT
100225776	52.52	JOSHUA BOE
100225904	17.68	AARON JOSEPH FEIT
100225906	17.68	ANDREW JOSEPH RANEY
100225950	17.68	JOYCE E FOSTER
100225954	31.08	KAITLYN MARIE EJDE
100226001	209.00	TAYLOR HAYDEN HARRIMAN
100227669	26.99	ALYSSA HENDREN
100227742	31.08	ALBERT C MITCHELL
100227747	47.16	CHRISTOPHER ROLLMAN BRITTON
100227756	17.68	JULIAN MATTHEW ALVARADO
100227758	27.06	MARGARET KATHRYN PENHALLEGON
100228050	160.00	YENFANG AMY TUNG
100228211	18.04	JOHN CARKIN
PAYROLL CHECK NO.	AMOUNT	NAME
15841	290.29	NATHANIEL ASHFORD