

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA REQUEST

TO: Board of County Commissioners

FROM: Heather Dudley-Nollette, County Commissioner

DATE: September 15, 2025

RE: **LETTER OF SUPPORT:** Olympic Neighbors' Mason Street Group Home

STATEMENT OF ISSUE:

Olympic Neighbors has been in operation for seven years and is the only organization developing supportive housing specifically for this population in our county at this time. Their services remain full with a waitlist. Their clients benefit greatly from their inclusive services and are integrated in a meaningful way and seen as valuable, contributing members of the local community. Olympic Neighbors is pursuing a Housing Trust Fund grant as part of the capital stack to build a group home in the new Mason Street development in Port Hadlock.

ANALYSIS:

Funding for Olympic Neighbors' Mason Street Group Home will result in affordable and supportive housing for 6 extremely low-income adults with Intellectual and Developmental Disabilities (I/DD) in Jefferson County. See the attached letter for more details about the project.

FISCAL IMPACT:

There is no fiscal impact.

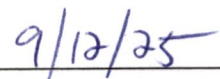
RECOMMENDATION:

Support this effort to build affordable housing for people living with I/DD by signing this letter of support and returning it to Olympic Neighbors in time to be submitted with their grant application. (Deadline October 1)

REVIEWED BY:



Josh Peters, County Administrator



Date



Board of County Commissioners
1820 Jefferson Street
PO Box 1220
Port Townsend, WA 98368

Heather Dudley-Nollette, District 1 Heidi Eisenhour, District 2 Greg Brotherton, District 3

September 15, 2025

Housing Trust Fund
Department of Commerce
P. O. Box 42525
Olympia, WA 98504-2525

Re: Support for Olympic Neighbors' Mason Street Group Home - Jefferson County

Dear Housing Trust Fund Staff:

Please accept this letter of support for Olympic Neighbors' funding application for their Mason Street Group Home. This is a project in Port Hadlock, WA that will result in affordable and supportive housing for 6 extremely low-income adults with Intellectual and Developmental Disabilities (I/DD) in Jefferson County. Olympic Neighbors' will also provide 24-hour staff support to the clients who will live in the house.

This project aligns with the County's commitment to homeless and affordable housing programs and is consistent with Jefferson County's Growth Management Act required Comprehensive Plan. Olympic Neighbors' clients earn under \$15,000 per year, putting them in an extremely cost-burdened category for housing. Olympic Neighbors' clients also require some level of staff support to live in the community. By creating affordable and supportive housing for people with I/DD we can ensure that our community is one of inclusion and diversity.

Olympic Neighbors has now been in operation for seven years and is still the only organization developing supportive housing specifically for this population in our county at this time. Their services remain full with a waitlist. Olympic Neighbors' clients benefit greatly from the inclusive services provided. They are integrated in a meaningful way and seen as valuable, contributing members of the local community.

We urge you to fund Olympic Neighbors' application and to help ensure that people with I/DD can thrive in their home communities. Thank you for your consideration.

Sincerely,

Heather Dudley-Nollette, Dist. 1

Heidi Eisenhour, Dist. 2 - Chair

Greg Brotherton, Dist. 3

**U.S. Department of Housing
and Urban Development**

**Certification of Consistency Plan
with the Consolidated Plan
for the Continuum of Care
Program Competition**

I certify the proposed activities included in the Continuum of Care (CoC) project application(s) is consistent with the jurisdiction's currently approved Consolidated Plan.

Applicant Name: Olympic Neighbors

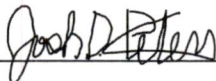
Project Name: Mason Street AFH

Location of the Project: Mason Street Group Home, Port Hadlock, Washington

Name of
Certifying Jurisdiction: Jefferson County, Washington

Certifying Official
of the Jurisdiction Name: Josh D. Peters

Title: County Administrator

Signature: 

Date: 9/15/2025

Public reporting burden for this collection of information is estimated to average 3.0 hours per response, including the time for reviewing instructions, completing the form, attaching a list of projects if submitting one form per jurisdiction, obtaining local jurisdiction's signature, and uploading to the electronic e-snaps CoC Consolidated Application. This agency may not conduct or sponsor, and a person is not required to respond to, a collection information unless that collection displays a valid OMB control number.

Privacy Act Statement. This form does not collect SSN information. The Department of Housing and Urban Development (HUD) is authorized to collect all the information required by this form under 24 CFR part 91, 24 CFR Part 578, and is authorized by the McKinney-Vento Act, as amended by S. 896 The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 (42 U.S.C. 11371 et seq.).

HUD considers the completion of this form, including the local jurisdiction(s) authorizing official's signature, as confirmation the project application(s) proposed activities submitted to HUD in the CoC Program Competition are consistent with the jurisdiction's Consolidated Plan and, if the project applicant is a state or unit of local government, that the jurisdiction is following its Consolidated Plan per the requirement of 24 CFR part 91. Failure to either submit one form per project or one form with a listing of project information for each field (i.e., name of applicant, name of project, location of project) will result in a technical deficiency notification that must be corrected within the number of days designated by HUD, and further failure to provide missing or incomplete information will result in project application removal from the review process and rejection in the competitive process.

Instructions for completing the HUD-2991, Certification of Consistency with the Consolidated Plan

The following information must be completed by the Continuum of Care's designated Collaborative Applicant. If the CoC has multiple projects, it may complete a single HUD-2991 for the jurisdiction provided the Collaborative Applicant includes a list of all projects with applicant names, project names, and locations that will be submitted to HUD with the form when forwarding to the jurisdiction for signature. If there are multiple jurisdictions located within a CoC's geographic area, it must obtain a signed HUD-2991 for each jurisdiction where projects are located.

Completed by the CoC's Collaborative Applicant:

Applicant Name. Enter the name of the project applicant's organization.

Project Name. Enter the name of the project application that will be submitted to HUD in the Continuum of Care Program Competition.

Location of the Project. Enter the physical address of the project; however, if the project is designated as a domestic violence project, enter a P.O. Box or address of the main administrative office provided it is not the same address as the project.

Name of Certifying Jurisdiction. Enter the name of jurisdiction that will review the project information and certify consistency with the Consolidated Plan (e.g., City of..., County, State).

Must be completed by the certifying jurisdiction.

Certifying Official of the Jurisdiction. Enter the name of the official who will sign the form.

Title. Enter the official title of the certifying official (e.g., mayor, county judge, state official).

Signature. The certifying official is to sign the form.

Date. Enter the date the certifying official signs the form.