



DRAFT

MINUTES

Regular Meeting – August 15, 2022, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Virtual)

CALL TO ORDER: Chair Heidi Eisenhour, Commissioner Kate Dean and Commissioner Greg Brotherton participated in the meeting remotely. Chair Eisenhour called the meeting to order at the appointed time. All three Commissioners voiced support for the City of Port Townsend and the local YMCA for upholding state law regarding transgender use of restroom facilities. Chair Eisenhour commented on the annual Jefferson County Fair.

PUBLIC COMMENT PERIOD: Chair Eisenhour called for public comments, no comments were received.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: After discussion, Commissioner Brotherton moved to remove Consent Agenda Item No. 9 re: Agreement re: Lease for Portable Port Hadlock Road Crew Shop, and approve the remaining items as presented. Commissioner Dean seconded the motion. Chair Eisenhour noted there is a scrivener error on Consent Agenda Item No. 2 re: Substance Use Disorder Evaluation Services, which will be fixed by staff. She called for a vote on the motion. The motion carried by a unanimous vote. The removed Consent Agenda item was approved later in the meeting.

1. **AGREEMENT, Interagency No. IAA22172, Amendment No. 1** re: Blake Reimbursement; Additional Amount of \$148,684 for a Project Total of \$298,967; Jefferson County Administrator; Administrative Office of the Courts
2. **AGREEMENT, Amendment No. 1** re: Substance Use Disorder Evaluation Services; Additional Amount of \$7,485 for a Project Total of \$71,485; Jefferson County Public Health; Gateway to Freedom
3. **AGREEMENT, Amendment No. 6** re: 2022-2024 Consolidated Contracts; Additional Amount of \$1,433,000 for a Project Total of \$4,542,110; Jefferson County Public Health; Washington State Department of Health (DoH)
4. **AGREEMENT** re: Remote Registered Dietitian Services; In the Amount of \$52,143; Jefferson County Public Health; Adrienne Maxwell, RDN, CD, CLE
5. **AGREEMENT** re: Drop-In and Scheduled Mental Health Counseling; In the Amount of \$23,400; Jefferson County Public Health; Andrea Knutson, LS WAIC
6. **MEMORANDUM OF AGREEMENT** re: Preceptor Services to Advance Students of Medicine in Need of Practicum Course Work; No Dollar Amount; Jefferson County Public Health; Louise Herrington School of Nursing, Baylor University
7. **AGREEMENT** re: Shoreline Sea Level Rise Study and Report; In the Amount of \$74,414; Jefferson County Department of Community Development; Washington State Department of Ecology Grant through Environmental Science Associates (ESA)

8. **AGREEMENT** re: Little Quilcene River Bridge Replacement, County Project No. 18020970, Federal Aid No. BRS-Q161(101); In the Amount of \$522,314; Jefferson County Public Works; Sargent Engineers, Inc.
9. **AGREEMENT** re: Lease for Portable Port Hadlock Road Crew Shop; In the Amount of \$3,041.72 per Month for 24 Months for a Total of \$72,990.72; Jefferson County Public Works; Pacific Mobile Structures (Removed and then approved later in the meeting)
10. **AGREEMENT, Change Order No. 2** re: Construction for JUMP! Project at HJ Carroll Park; Additional Amount of \$6,339.57 for a Project Total of \$765,410.07; Jefferson County Public Works; Interwest Construction, Inc. (ICI)
11. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board (JCPRAB); Two (2) Year Term to Expire June 13, 2024; District No. 1 Representative, Mallore Weinheimer
12. **ADVISORY BOARD APPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board (JCPRAB); Two (2) Year Term to Expire August 15, 2024; District No. 1 Representative Jacob Davidson
13. **MINUTES** re: Regular Meeting of August 8, 2022 and Special Meeting of August 8, 2022 (WSAC Virtual Assembly)
14. **Payment of Jefferson County Payroll Warrants** Dated August 5, 2022 Totaling \$1,070,300.62 and A/P Warrants Done by Payroll Dated August 5, 2022 Totaling \$543,289.15 and A/P Warrants Done by Payroll Dated August 5, 2022 Totaling \$383,299.74 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office)
15. **Payment of Jefferson County Vouchers/Warrants** Dated August 8, 2022 Totaling \$850,632.54 and Dated August 9, 2022 Totaling \$876.66 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

PUBLIC COMMENT PERIOD - Continued: Chair Eisenhower called for public comments, one comment was received.

COMMISSIONERS' BRIEFING SESSION: Commissioner Dean and Commissioner Brotherton discussed recent meetings they attended, miscellaneous topics and reviewed upcoming meetings.

PUBLIC COMMENT PERIOD - Continued: Chair Eisenhower called for public comments, no comments were received.

COMMISSIONERS' BRIEFING SESSION - Continued: Chair Eisenhower discussed recent meetings she attended, miscellaneous topics and reviewed upcoming meetings.

PUBLIC COMMENT PERIOD - Continued: Chair Eisenhower called for public comments, no comments were received.

COMMISSIONERS' BRIEFING SESSION - Continued: County Administrator Mark McCauley discussed recent meetings he attended and miscellaneous topics. All three Commissioners reviewed upcoming meetings.

WEEKLY COMMUNITY UPDATE: COVID-19, Monkey Pox Virus (MPV) and Emergency Management Update: Public Health Officer Dr. Allison Berry provided information on the viruses circulating in Jefferson County. The Commissioners discussed the possibility of moving to hybrid meetings with Dr. Berry. After discussion, the Commissioners agreed to start hybrid meetings in September.

Emergency Management Director Willie Bence provided information on the All-County picnic and Washington wildfire status.

DISCUSSION re: AGREEMENT re: Opioid Litigation: Chief Civil Deputy Prosecuting Attorney Philip Hunsucker briefed the Board regarding an allocation between Washington State and local governments for a \$430 Million State settlement with three large distributors. Jefferson County will receive \$807,231.89, which is to be distributed through Salish Behavioral Health. After discussion, Chair Eisenhower opened the floor to allow for public comments. Two comments were received.

Commissioner Brotherton moved that the Board of County Commissioners approve the Allocation Agreement between the State of Washington and Washington local governments for Distribution of settlement funds from the State of Washington's settlement with AmerisourceBergen Corp., Cardinal Health Inc. and McKesson Corp. for opioid abatement, including the Subdivision Settlement participation form. Commissioner Dean seconded the motion which carried by a unanimous vote.

CONTINUED DISCUSSION re: APPROVAL of AGREEMENT re: Lease for Portable Port Hadlock Road Crew Shop (Consent Agenda Item No. 9): Chair Eisenhower stated that Public Works indicated they wish to continue leasing the portable until the Capital Plan is completed. Commissioner Dean moved to approve Consent Agenda Item No. 9 (**AGREEMENT re: Lease for Portable Port Hadlock Road Crew Shop**). Commissioner Brotherton seconded the motion which carried by a unanimous vote.

BRIEFING re: Potential Application for Connecting Housing to Infrastructure Program (CHIP): Olympic Community Action Programs (OlyCAP) Housing and Development Director Kathy Morgan briefed the Board on the CHIP application and answered questions. After discussion, Chair Eisenhower opened the floor to allow for public comments. None were received.

Commissioner Brotherton moved that Jefferson County applies for the Connecting Housing to Infrastructure Program (CHIP) grant program as presented in this briefing and passes any award to OlyCAP as a loan. Chair Eisenhower seconded the motion which carried by a unanimous vote.

COMMISSIONERS' BRIEFING SESSION - Continued: The Commissioners agreed to review a draft Proclamation in support of City of Port Townsend and the local YMCA regarding transgender rights during the afternoon session at 1:30 p.m.

The meeting was recessed at 11:18 a.m. and reconvened at 1:32 p.m. with all three Commissioners present.

ADDITIONAL BUSINESS: Proclamation re: Transgender Support: Commissioner Dean shared a draft Proclamation that would proclaim that the Jefferson County Board of Commissioners value transgender residents and visitors and urge all people to be respectful, welcoming, and kind to all people, regardless of gender identity. The proclamation further proclaims that discrimination and prejudice, in any form, particularly against transgender people, are unwelcome and have no place in Jefferson County. She noted that she is upset how the YMCA, City of Port Townsend and staff are being treated as a result of an incident at the YMCA regarding a transgendered individual using the facilities. Jefferson County Transgender Support Facilitator Beau Aldren was present and commented on the proposed proclamation.

Chair Eisenhower opened the floor to allow for public comments. One comment was received. Commissioner Dean moved to approve the Proclamation as read. Commissioner Brotherton seconded the motion which carried by a unanimous vote.

WORKSHOP re: Public Works together with Peninsula Trails Coalition; To Provide Current Status of the Olympic Discovery Trail (ODT) in Jefferson County: Public Works Assistant Director Eric Kuzma, Engineer John Fleming, Peninsula Trails Coalition (PTC) Jeff Bohman, PTC Member Jeff Selby and North Kitsap Trails Association Vice President Don Willott were present for discussion.

After discussion, Chair Eisenhower opened the floor to allow for public comments. One comment was received.

WORKSHOP re: City of Port Townsend; Affordable and Workforce Housing in Jefferson County; Delivering the Evans Vista Neighborhood Project: City of Port Townsend Manager John Mauro, City of Port Townsend Planning and Community Development Director Emma Bolin and City of Port Townsend Public Works Director Steve King were present for discussion and provided a presentation on the Evans Vista Neighborhood Project.

After discussion, Chair Eisenhower opened the floor to allow for public comments. One comment was received.

Commissioner Brotherton moved to commit \$500,000 from the Federal revenue sharing to the Evans Vista Project. Commissioner Dean suggested amending the motion in case the County does not receive funding, or receives a drastically reduced amount, as there is quite a bit of uncertainty around Federal revenue sharing funds. Commissioner Brotherton withdrew his motion.

Commissioner Brotherton moved that as long as the Federal revenue sharing dollars come in at over \$1.5 Million, that Jefferson County commits \$500,000 towards the Evans Vista Project. Commissioner Dean seconded the motion which carried by a unanimous vote.

ADDITIONAL DISCUSSION ITEMS: The Commissioners provided closing remarks.

NOTICE OF ADJOURNMENT: Chair Eisenhower adjourned the meeting at 3:27 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Heidi Eisenhower, Chair

ATTEST:

Greg Brotherton, Member

Carolyn Gallaway, CMC
Clerk of the Board

Kate Dean, Member