

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS**

REGULAR AGENDA REQUEST

TO: Board of County Commissioners

FROM: Mark McCauley, County Administrator

DATE: May 13, 2024

SUBJECT: County Road Administration Board (CRAB): Certificate of Good Practice

STATEMENT OF ISSUE:

Annually, each county engineer and either the Chair of the Board of County Commissioners or the County Executive must certify that the county has operated in compliance with the Standards of Good Practice. Based upon this certification, CRAB issues Certificates of Good Practice to the State Treasurer, which allows disbursement of gas tax revenues to the individual counties in the following year (WAC 136-04-050).

ANALYSIS:

Per RCW 36.78.020 "Standards of good practice" shall mean general and uniform practices formulated and adopted by the board relating to the administration of county roads and the safe and efficient movement of people and goods over county roads, which shall apply to engineering, design procedures, maintenance, traffic control, safety, planning, programming, road classification, road inventories, budgeting and accounting procedures, management practices, equipment policies, personnel policies, and effective use of transportation-related information technology.

CRAB Standards:

Maintenance Management
Vacancy in the Position of County Engineer
Priority Programming Procedures
Six-Year Programs
Annual Road Program, Construction Report, and County Forces Construction
Inspection of Bridges on County Roads
Pavement Management System
Relationship between County Engineer and County Legislative Authority
County Forces Construction
Traffic Law Enforcement Expenditures
Accommodation of Utilities on County Roads
Maintenance of County Road Log
County Accident Reports

Jefferson County has again met all the standard required for the issuance by CRAB of a Certificate of Good Practice for 2023.

FISCAL IMPACT:

None.

RECOMMENDATION:

That the Board present the Certificate of Good Practice to Monte Reinders, Director, Public Works.

REVIEWED BY:



Mark McCauley County Administrator

Date 5/7/24



TO: County Executives and Chairs of Boards of County Commissioners

FROM: Jane Wall, Executive Director

DATE: April 29, 2024

RE: Certificate of Good Practice

It is my pleasure to send you a copy of the enclosed Certificate of Good Practice that was approved by resolution of the County Road Administration Board at its meeting on April 25, 2024. We have mailed the original certificate to your County Engineer as they are required to post it in a publicly accessible location in the Public Works office. We encourage you to acknowledge this great achievement at an appropriate time for recognition should you wish.

A Certificate of Good Practice has been transmitted to the State Treasurer on behalf of your county pursuant to the authority contained in RCW 36.78.090 as shown on the certificate enclosed. This action by the CRABoard will assure the continued distribution of your monthly state gas tax allotment from the Office of the State Treasurer.

On behalf of the members and staff of the CRABoard, I would like to express my appreciation for the cooperation we have received from and through your county engineer's office during the past year.

Enclosure

Cc: County Engineer


JANE WALL
Executive Director

RECEIVED
MAY 02 2024
**JEFFERSON COUNTY
COMMISSIONERS**

CERTIFICATE
OF GOOD PRACTICE

HAS BEEN TRANSMITTED TO THE STATE TREASURER ON BEHALF OF

Jefferson County

FOR THE YEAR 2023

Pursuant to the authority contained in RCW 36.78.090 and in recognition of the fact that this county has submitted to the Department of Transportation or to this Board all reports required by law or regulation of the Board; and has reasonably complied with provisions of law relating to county road administration and with the Standards of Good Practice as formulated and adopted by the Board.

APRIL 25, 2024



Rob Coffman
ROB COFFMAN, CHAIR OF THE BOARD

COPY

RESOLUTION 2024-004

WHEREAS RCW 36.78.090 provides that the County Road Administration Board each year shall transmit to the State Treasurer Certificates of Good Practice on behalf of the counties which during the preceding calendar year have submitted to the State Transportation Commission or to the CRABoard all reports required by law or regulation of the CRABoard and have reasonably complied with provisions of law relating to county road administration and with Standards of Good Practice as formulated and adopted by the Board; and

WHEREAS the County Road Administration Board met on April 25-26, 2024 in Olympia, Washington to make such a determination pursuant to an analysis of annual certification questionnaires in accordance with WAC 136-04 by the counties; and

WHEREAS the County Road Administration Board determined that 35 counties were in compliance with the provisions of RCW 36.78.090 and 4 counties were in conditional compliance as they relate to the issuance of Certificates of Good Practice;

WHEREAS the Director of Highways and Local Programs has certified to CRAB that 36 of 39 counties are current and in compliance with National Bridge Inspection Standards (NBIS). Three counties are currently out of compliance, Asotin, Grays Harbor, and Pierce counties, Pierce being in reasonable compliance for CRAB's purposes, and

WHEREAS 31 of the 39 counties' required submittals were submitted to CRAB by the April 1st deadline. Of the 8 counties missing the deadline, 6 counties had reasonable explanations, complied soon after the deadline and, are considered to be in reasonable compliance. The remaining 2 counties, Clallam and Pacific did not have reasonable explanations and are not considered to be in reasonable compliance.

NOW, THEREFORE, BE IT RESOLVED that a Certificate of Good Practice be transmitted to the State Treasurer on behalf of the following counties:

ADAMS
BENTON
CHELAN
CLARK
COLUMBIA
COWLITZ
DOUGLAS
FERRY
FRANKLIN
GARFIELD
GRANT
ISLAND

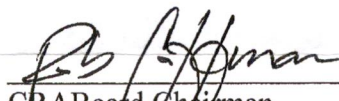
JEFFERSON
KING
KITSAP
KITITAS
KLICKITAT
LEWIS
LINCOLN
MASON
OKANOGAN
PEND OREILLE
PIERCE
SAN JUAN

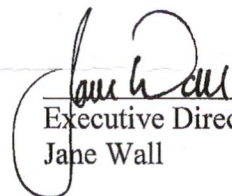
SKAGIT
SKAMANIA
SNOHOMISH
SPOKANE
STEVENS
THURSTON
WAHKIAKUM
WALLA WALLA
WHATCOM
WHITMAN
YAKIMA

NOW, THEREFORE, BE IT FURTHER RESOLVED that a Conditional Certificate of Good Practice be transmitted to the State Treasurer on behalf of the following counties and, that Asotin and Grays Harbor be required to report their progress quarterly toward compliance two weeks before each Board meeting until complete and, they shall be in full compliance by December 31st, 2024, and that Clallam and Pacific take administrative steps to improve their required reporting and report to the Board at their July 25-26, 2024 meeting what steps they have taken:

ASOTIN, GRAYS HARBOR, CLALLAM, AND PACIFIC

Adopted by the CRABoard on April 25, 2024.


CRABoard Chairman
Commissioner Coffman


Executive Director
Jane Wall