



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, May 13, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER** HE and GB present. HE is Acting Chair in KD’s absence.
9:01 a.m. **PUBLIC COMMENT PERIOD** – ALL TOPICS

09:01:47 AM (00:01:33) Tom Thiersch

[09:03:53 AM \(00:03:39\)](#) Shellie Yarnell

[09:04:58 AM \(00:04:45\)](#) Response to comments

If you are not able to click on the PDF please click the tab at the top labelled Related Docs and they will open that way.

No set time **[APPROVAL AND ADOPTION OF THE CONSENT AGENDA:](#)**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **INTERGOVERNMENTAL AGREEMENT** re: Cooperative Purchasing Agreement; No cost; Auditor's Office; Snohomish County
 
2. **AGREEMENT** re: Material Testing for the Phase 3 Low Pressure Sewer Collection System for Port Hadlock UGA, Project No. 40521140; In the Amount of \$68,311; Public Works; HWA GeoSciences, Inc.
 
3. **AGREEMENT** re: Jefferson County HVAC Replacement for Public Health, Department of Community Development and Public Works; In the Amount of \$56,297.86; County Administrator; Mayda
 
4. **[AGREEMENT](#)** re: Approval of EV Car Charging Site Host Agreement for the Olympic Peninsula Gateway Visitors Center Site; Revenue Share to Jefferson County at \$0.05/kWh; Auditor's Office; EV Charging Solutions Inc.
 
5. **AGREEMENT** re: Postpone Smart Phone Pledge to Develop and Implement Tobacco, Vapor and Marijuana Product Intervention Strategies; In the Amount of \$1,000; Public Health; Port Townsend School District No. 50
 
6. **[AGREEMENT](#)** re: Lactation Accommodation Space; In the Amount of \$10,718.74; Superior Court; Administrative Office of the Courts
 
7. **AGREEMENT, Amendment No. 1** re: Early Childhood Courts Project; No cost; Superior Court; Center for Children and Youth Justice
 
8. **AGREEMENT, Amendment No. 1** re: Group Employment Services; Additional Amount of \$5,022.44 for a total of \$63,022.44; Public Health; Cascade Community Connections
 
9. **AGREEMENT, Amendment No. 1** re: Individual Employment Services; Additional Amount of \$157,707 for a total of \$447,707; Public Health; Cascade Community Connections
 
10. **AGREEMENT, Amendment No. 1** re: Community Inclusion Services/Outcome Payments; Additional Amount of \$85,199.56 for a total of \$285,485.56; Public Health; Cascade Community Connections
   

11. **AGREEMENT, Amendment No. 1** re: Self-Determination/Self-Advocacy Services; Additional Amount of \$4,680 for a total of \$21,680; Public Health; People First of Washington State
 
12. **APPROVAL OF MINUTES:** Regular Meeting Minutes of May 6, 2024
 
13. **Payment of Jefferson County Payroll Warrants** Dated May 3, 2024 Totaling \$2,439,864.58
 

[09:09:47 AM \(00:09:33\)](#) GB moved, HE second. Motion carried.

REGULAR AGENDA:

No set time **PROCLAMATION** re: Declaring the Week of May 12-18, 2024 as National Police Week and Observe May 15, 2024 as Peace Officers' Memorial Day
 

Joe Nole, Sheriff

The Commissioners read aloud the proclamation. GB moved to approve the proclamation. HE seconded the motion. The motion carried. Sheriff Joe Nole was present and stated it means a lot to law enforcement to know that people respect what they do. He is grateful for the relationship they have with County government.

PUBLIC COMMENT PERIOD – Continued: Acting Chair Eisenhower opened the floor to allow for additional public comments.

[09:16:49 AM \(00:16:35\)](#) Maggie
[09:20:18 AM \(00:20:04\)](#) Response to comment

No set time **PROCLAMATION** re: Proclaiming May 2024 as Mental Health Awareness Month
 

Patrick Johnson, President NAMI
Jim Novelli, Chief Executive Officer, Discovery Behavioral Healthcare

The Commissioners read aloud the proclamation. GB moved to approve the proclamation. HE seconded the motion. The motion carried. NAMI President Patrick Johnson and Discovery Behavioral Healthcare CEO Jim Novelli were present and thanked the Commissioners for the proclamation. They talked about the importance of providing housing and other treatments. Sheriff Nole thanked the Commissioners for the proclamation and noted that the Jefferson County Jail is a defacto mental health facility, and homelessness also impacts mental health.

PUBLIC COMMENT PERIOD – Continued: Acting Chair Eisenhower opened the floor to allow for additional public comments.

[09:37:18 AM \(00:37:04\)](#) Julia

[09:39:21 AM \(00:39:07\)](#) Heather

[09:42:39 AM \(00:42:26\)](#) Response to comments

No set time **COMMISSIONERS BRIEFING SESSION:** The Commissioners and County Administrator discussed recent meetings they attended, miscellaneous topics, and reviewed upcoming meetings.

10:30 a.m. **DELIBERATION and POTENTIAL ACTION** re: Establishment of Final Docket, 2024 Comprehensive Plan and Unified Development Code Annual Amendment Cycle; and Planning Commission Recommendation on 2024 Comprehensive Plan Amendment Cycle Final Docket



Josh Peters, DCD Director
Joel Peterson Associate Planner

Department of Community Development Associate Planner Joel Peterson was present to discuss the Establishment of the Final Docket and reviewed the recommendation based on perceived need, urgency and appropriateness. He reviewed the proposed amendments with the Board and answered questions.

[10:45:09 AM \(01:44:55\)](#) After discussion, Commissioner Brotherton moved to approve the final document as recommended by the Planning Commission for 2024. Acting Chair Eisenhower seconded the motion. She opened the floor to allow for public comments on the motion, and no comments were received. She called for a vote on the motion. The motion carried.

[10:47:30 AM \(01:47:16\)](#) Recess

[10:57:31 AM \(01:47:36\)](#) Reconvene

11:00 a.m. **PRESENTATION** re: County Road Administration Board (CRAB) Certificate of Good Practice



Monte Reinders, Public Works Director
Eric Kuzma, Assistant Public Works Director

The Commissioners and County Administrator Mark McCauley noted all the work done by Public Works staff. Public Works Director Monte Reinders accepted the certificate on behalf of the department and thanked the Commissioners for recognizing the department. He provided an update of Public Works activities and added that having the CRAB certification enables them to be eligible for certain grants.

[11:25:13 AM \(02:15:18\)](#) Recess

[01:30:12 PM \(02:15:29\)](#) Reconvene

RECESS

1:30 p.m. **AFTERNOON SESSION**

1:30 p.m. [WORKSHOP](#) re: Solid Waste Update



Al Cairns, Solid Waste Manager

Public Works Solid Waste Manager Al Cairns was present to provide a report on Solid Waste programs, review of the fee increases for the solid waste facilities, curbside service usage, and pilot program for low-income customers. Public Works Director Monte Reinders and Manager Cairns answered questions posed by the Board.

No set time **ADDITIONAL DISCUSSION ITEMS**

ADJOURNMENT 2:17 p.m.

COMMISSIONERS MEETING SCHEDULE

The Week of May 13, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, May 13, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
9:00 a.m. Puget Sound on the Hill – (Washington DC) Kate

Tuesday, May 14, 2024

9:00 a.m. Puget Sound on the Hill – (Washington DC) Kate
11:00 a.m. Shelter Coalition Meeting – Greg
2:30 p.m. Behavioral Health Advisory Committee – (Hybrid) Heidi
3:30 p.m. EPL Discussion – (Hybrid) Greg
6:00 p.m. Growth Management Steering Committee – (Hybrid) Heidi

Wednesday, May 15, 2024

9:00 a.m. Puget Sound on the Hill – (Washington DC) Kate
3:30 p.m. Chimacum Empowered Teens Coalition – (Virtual) Heidi
5:30 p.m. Short Farm Public Open House - Heidi

Thursday, May 16, 2024

9:00 a.m. Legislative Steering Committee Retreat – (Out of Town) Kate
2:30 p.m. Board of Health Meeting – (Hybrid) Board

Friday, May 17, 2024

9:00 a.m. Olympic Consortium Board – (Virtual) Greg
9:00 a.m. Legislative Steering Committee Retreat – (Out of Town) Kate
10:00 a.m. Olympic Coast National Marine Sanctuary SAC - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

Agenda: May 13, 2024

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request