

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, Public Works Director/County Engineer 

Agenda Date: July 8, 2024

Subject: Authorizing Resolution for RCO YAF Grant

Statement of Issue:

Public Works intends to apply Jefferson County for a Youth Athletic Facility Maintenance (YAF), grant from the Washington Recreation and Conservation Office (RCO), for replacement of infrastructure at Memorial Field including: the perimeter fence, the scoreboard, and the football goals.

Analysis/Strategic Goals/Pro's & Con's:

Memorial Field is the only sports stadium in Jefferson County, and the only public athletic field in Port Townsend. The field is booked to capacity with over 160 events every year. It serves the Rivals Interscholastic Sports program, Jefferson County Parks and Recreation youth and adult sports leagues, youth club football, and high school football camps. Cultural events also utilize the field. Fee free, regularly scheduled informal public access is available on Wednesdays and Sundays. Informal access will be expanded in the summer of 2024.

Fiscal Impact/Cost Benefit Analysis:

The total value of the project is \$493,728. The RCO YAF grant will provide 70% of the funding, or \$345,560. The local match requirement is 30% of the project value or \$148,168. Jefferson County has invested in capital improvements and day to day operations of the facility. This project is the final phase of a comprehensive facility overhaul begun in 2010 that has included: donated irrigation system, restoration and replacement of the stadium roof structure and roofing, and new field lights, as well as numerous smaller projects.

Recommendation:

Approve the resolution and return a copy to Public Works.

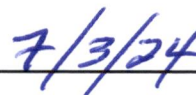
Department Contact:

Matt Tyler. 385-9129

Reviewed By:


Mark McCauley, County Administrator

Date


7/3/24

**COUNTY OF JEFFERSON
STATE OF WASHINGTON**

In the matter of authorizing	}	
a WA-RCO-YAF Grant for	}	RESOLUTION NO
Memorial Field Infrastructure Replacement	}	

WHEREAS, Jefferson County Public Works seeks to apply for a Youth Athletic Facility Maintenance (YAF), grant from the Washington Recreation and Conservation Office (RCO), for replacement of infrastructure at Memorial Field including: the perimeter fence, the scoreboard, and the football goals.

WHEREAS, the formal name of the project is “RCO: 24-1768 DEV, Memorial Field Essential Infrastructure Replacement”.

WHEREAS grant assistance is requested by Jefferson County to aid in financing the cost of the Project referenced above;

WHEREAS, this resolution/authorization authorizes the person(s) identified below to act as the authorized representative/agent on behalf of Jefferson County (the County) and to legally bind County with respect to the above Project for which Jefferson County seeks grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, the RCO requires this resolution at the time of final application.

NOW THEREFORE, IT IS HEREBY RESOLVED that Jefferson County Public Works intends to apply for funding assistance, managed by the RCO, for maintenance projects in county parks.

IT IS FURTHER RESOLVED that Jefferson County authorizes the following persons holding specific positions (and subsequent holders of those positions) to execute the following documents binding our organization on the above project.

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Matt Tyler, Parks and Recreation Manager
Project contact (day-to-day administering of the grant and communicating with the RCO)	Matt Tyler, Parks and Recreation Manager Eric Kuzma, Asst. Public Works Director
RCO Grant Agreement (Agreement)	Jefferson County Board of Commissioners
Agreement amendments	Jefferson County Board of Commissioners
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Jefferson County Board of Commissioners

The above persons are considered an “authorized representative(s)/agent(s)” for purposes of the documents indicated. Jefferson County Public Works shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

IT IS FURTHER RESOLVED that:

1. Jefferson County acknowledges and warrants, after conferring with its legal counsel, that it’s authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of Jefferson County for their assigned role/document.
2. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on Jefferson County’s part.
3. Jefferson County understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of Jefferson County.
4. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
5. Jefferson County acknowledges that the grant will only be used for maintenance of local park property owned by our organization.
6. This resolution/authorization is deemed to be part of the formal grant application to the Office
7. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises, and obligations set forth herein.

PASSED AND ADOPTED THIS _____ **DAY OF** _____, 2024.

JEFFERSON COUNTY WASHINGTON

Board of County Commissioners

Jefferson County, Washington

By: _____
Kate Dean, Commissioner Date

By: _____
Greg Brotherton, Commissioner Date

By: _____
Heidi Eisenhour, Commissioner Date

SEAL:

ATTEST:

Carolyn Galloway Date
Clerk of the Board