



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, July 8, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **RESOLUTION NO. __** re: Authorizing a Washington Recreation and Conservation Office Youth Athletic Facility Maintenance Grant for Memorial Field Infrastructure Replacement
 
2. **CALL FOR BIDS** re: Supply of Aggregate for 2025-2026 Jefferson County Bituminous Surface Treatment Program
 
3. **AGREEMENT** re: Coastal Observation and Seabird Survey Team (COASST) – Dead Bird Citizen Science for Youth Community Members; In the Amount of \$17,953; Public Health; University of Washington
 
4. **AGREEMENT** re: E911 County Basic Service Operations (E25-16); In the Amount of \$294,843; Jefferson County JeffCom 911; Washington State Military Department
 
5. **AGREEMENT, Amendment No. 1** re: Mental Health Therapy Services for Children at the Brinnon School District; Additional Amount of \$37,418 for a total of \$74,836; Public Health; Jumping Mouse Children’s Center at the Brinnon School District
 
6. **AGREEMENT, Amendment No. 1** re: Mental Health Therapy Services for Children at the Chimacum School District; Additional Amount of \$38,531 for a total of \$77,062; Public Health; Jumping Mouse Children’s Center at the Chimacum School District
 
7. **AGREEMENT, Amendment No. 1** re: Social Support Services – Alternative to Traditional Environmental Complaint Enforcement; Additional Amount of \$30,000 for a total not to exceed \$60,000; Public Health; MCS Counseling Group
 
8. **AGREEMENT, Amendment No. 2** re: Community Wildfire Protection Plan; In the Amount not to exceed \$125,000; County Administrator; SWCA Environmental Consultants
 
9. **AGREEMENT, Amendment No. 3** re: Breast, Cervical and Colon Health Program; Up to \$5,000; Jefferson County Public Health; Public Health of Seattle King County
 
10. **AGREEMENT, Amendment No. 6** re: Housing Incarcerated Individuals for the Department of Corrections; Increase in current bed rate; Sheriff’s Office; Washington State Department of Corrections
 
11. **APPROVAL OF MINUTES:** Special Meeting Minutes of June 26, 2024 (WSAC), June 28, 2024 and Regular Meeting Minutes of June 24, 2024 and July 1, 2024
 
12. **Payment of Jefferson County Payroll Warrants** Dated July 5, 2024 Totaling \$2,310,522.61
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

9:30 a.m. **UPDATE** re: Jefferson County Forestry Strategic Plan  

Mark McCauley, County Administrator
Malloree Weinheimer, Chickadee Forestry

No set time **BRIEFING AND POTENTIAL ACTION** re: Establishment of a Local
Emergency Planning Committee (LEPC), and Approval of By-laws and
Appointment of Members  

Bradley Brooks, DEM Planning Coordinator

No set time **UPDATE** re: Jefferson County Historical Society & Museum of Art + History
 

Greg Brotherton, Commissioner District No. 1
Tara McCauley, Director Historical Society

11:00 a.m. **HEARING** re: Moratorium on Short Term Rentals  

Josh Peters, DCD Director

No set time **RECESS**

No set time **ADDITIONAL DISCUSSION ITEMS**

No set time **ADJOURNMENT**

COMMISSIONERS MEETING SCHEDULE

The Week of July 8, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 8, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
12:00 p.m. Rhododendron Carnival Walk and Talk - Kate
6:00 p.m. Healthier Together Task Force Meeting – (Hybrid) Greg

Tuesday, July 9, 2024

11:00 a.m. Shelter Coalition – (Virtual) Greg
12:00 p.m. Jefferson County Lobbyist – (Virtual) Kate
2:30 p.m. Behavioral Health Advisory Committee - (Hybrid) Greg
4:30 p.m. Retired Public Employees Picnic - Heidi

Wednesday, July 10, 2024

9:00 a.m. WA Dept. of Natural Resources Carbon and Forest Management Work Group – (Virtual) Heidi
9:30 a.m. Short Farm Work Group – Port Commission Meeting – Heidi
2:30 p.m. Childcare Capacity/Family Support – (Virtual) Kate

Agenda: July 8, 2024

4:00 p.m. 24th Legislative District Candidate Forum - Heidi
6:30 p.m. Peninsula Trails Meeting – Kate

Thursday, July 11, 2024

10:00 a.m. Peninsula Trails Coalition and Jefferson Land Trust – Heidi
10:30 a.m. Board of Health Agenda Planning Meeting - Kate
1:00 p.m. Jefferson County Forestry Monthly Meeting – (Virtual) Heidi

Friday, July 12, 2024

9:00 a.m. Trust Land Transfer Advisory Committee Meeting 2 – (Virtual) Heidi
12:00 p.m. County Coordinated Response - Heidi
12:30 p.m. KPTZ – Greg
1:00 p.m. Department of Natural Resources Encumbered Lands Workgroup – (Vir

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request