



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – April 24, 2023

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [**CALL TO ORDER**](#)
9:01 a.m. [**PUBLIC COMMENT PERIOD**](#) – ALL TOPICS

[09:01:23 AM \(00:01:26\)](#) Comment
[09:04:36 AM \(00:04:38\)](#) Comment
[09:07:50 AM \(00:07:53\)](#) Comment
[09:11:03 AM \(00:11:06\)](#) Comment
[09:14:44 AM \(00:14:47\)](#) Comment
[09:16:37 AM \(00:16:39\)](#) Comment
[09:18:53 AM \(00:18:56\)](#) Comment
[09:21:29 AM \(00:21:32\)](#) Comment
[09:24:37 AM \(00:24:40\)](#) Comment
[09:27:41 AM \(00:27:43\)](#) Comment
[09:29:58 AM \(00:30:01\)](#) Comment
[09:32:59 AM \(00:33:02\)](#) Comment
[09:34:56 AM \(00:34:59\)](#) Comment

[09:36:43 AM \(00:36:46\)](#) Response to 13 comments, which all related to decriminalizing entheogens.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **BID AWARD** re: Pavement Marking on Jefferson County Roads for Calendar Years 2023-2025, Project No. 1800-20490; Public Works; Specialized Pavement Marking, LLC
 
2. **AWARD of CONTRACT** re: Port Hadlock Wastewater Facility- Phase I, In the Amount of \$1,139,547 (plus tax); Public Works; Seton Construction
 
3. **AGREEMENT** re: Provider Agreement for Covered Services; Fee for Service; Public Health; Community Health Plan of Washington
 
4. **AGREEMENT, Amendment No. 2;** Periodic Review of the Shoreline Master Program (SMP); Update through June 30, 2023; In the Amount of \$49,980; Department of Community Development; BERK Consulting, Inc.
 
5. **AGREEMENT, Amendment No. 3;** Periodic Review of the Shoreline Master Program (SMP); Shoreline User Guide (SUG) through June 30, 2023; In the Amount of \$16,745; Department of Community Development; BERK Consulting, Inc.
 
6. **AGREEMENT, Amendment No. 4;** Periodic Review of the Shoreline Master Program (SMP); SMP Adoption, Shoreline User Guide (SUG) Completion, and Staff Training, In the Amount of \$17,608; Department of Community Development; BERK Consulting, Inc.
 
7. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board (PRAB); Two (2) Year Term to Expire May 15, 2025; District No. 3 Representative, Jon Cooke
 

8. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Library Board of Trustees; Five (5) Year Term to Expires April 2028; (Ms.) Joan Chapdelaine
 
9. **MINUTES** re: Regular Meeting Minutes of April 10 and 17, 2023, and Special Meeting Minutes of April 17, 2023 (WSAC)
     
10. **Payment of Jefferson County Payroll Warrants** Dated April 5, 2023 Totaling \$164,030.32 and April 20, 2023 Totaling \$90,585.98 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)
  
11. **Payment of Jefferson County Vouchers/Warrants** Dated April 17, 2023 Totaling \$1,392,294.91 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:45:45 AM \(00:45:47\)](#) HE moved, KD second, unanimous.

ADDITIONAL BUSINESS re: Proposed Name Change for Kilisut Harbor: Commissioner Dean reviewed a draft letter to the Washington State Committee on Geographic Names re: Support for renaming Kilisut Harbor to Passage Through. **MOTION:** After a brief discussion, Commissioner Eisenhour moved to approve the letter supporting the naming of Passage Through to the Washington Committee on Geographic Names for the new passage between Scow Bay and Oak Bay. Chair Brotherton called for public comments, hearing no comments, he called for a vote on the motion. The motion carried by a unanimous vote.

[09:50:47 AM \(00:50:50\)](#) Recess

[09:57:04 AM \(00:51:12\)](#) Reconvene

No set time **COMMISSIONERS BRIEFING SESSION** Chair Brotherton shared a video regarding new Community Assistance Referral Education Services (CARES) Navigator Team at the Fire Department.

REGULAR AGENDA:

- 10:00 a.m. **DISCUSSION AND POTENTIAL ACTION** re: **RESOLUTION NO. ____** re: Requesting that the Arrest, Investigation, and Prosecution of Individuals Involved with Entheogen-related Activities be Amongst the Lowest Priority in Jefferson County and Declaring Support for Full Decriminalization of these Activities and **PUBLIC COMMENT**  

Heidi Eisenhour, District No. 2 Commissioner

Commissioner Eisenhour stated this is an issue that the community has been talking about for a long time. She added that the goal of the resolution is about decriminalizing entheogens at a state level. She spoke with the Sheriff and the Prosecutor regarding the proposed resolution, and they voiced some concerns and shared their suggested edits with the Board.

Prosecutor James Kennedy and Sheriff Joe Nole were present and participated in discussion. The Board discussed amendments to the draft resolution. Chair Brotherton called for public comments and 10 comments were received.

[10:35:25 AM \(01:29:33\)](#) Comment
[10:37:42 AM \(01:31:50\)](#) Comment
[10:40:57 AM \(01:35:05\)](#) Comment
[10:42:40 AM \(01:36:48\)](#) Comment
[10:45:41 AM \(01:39:49\)](#) Comment
[10:48:54 AM \(01:43:02\)](#) Comment
[10:51:30 AM \(01:45:38\)](#) Comment
[10:53:25 AM \(01:47:33\)](#) Comment
[10:56:28 AM \(01:50:36\)](#) Comment
[10:59:54 AM \(01:54:02\)](#) Comment
[11:01:51 AM \(01:55:59\)](#) Response to comments and closing remarks.

11:00 – 11:15 a.m. **CLOSED SESSION** with County Administrator and Human Resources Director; To discuss that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress, exemption as outlined in the Open Public Meetings Act, RCW 42.30.140(4)(b)

[11:11:22 AM \(02:05:30\)](#) Closed Session 11:11 a.m. to 11:41 a.m.
[11:41:46 AM \(02:06:40\)](#) End of closed session. No Action taken

ADDITIONAL BUSINESS: CRAB Certificate of Good Practice: County Administrator Mark McCauley explained what was accomplished by Public Works to receive the Certificate of Good Practice. Public Works Director Monte Reinders was present and noted the importance of the certificate to the department. He introduced Eric Kuzma and Conor Ferry who provided comments.

[11:53:06 AM \(02:18:00\)](#) Commissioner Eisenhower noted that the State Capital Budget passed and reviewed Jefferson County projects that were approved for funding.
[12:01:48 PM \(02:26:42\)](#) Commissioner Dean excused herself for a noon meeting.
[12:03:03 PM \(02:27:57\)](#) Closing remarks

[12:03:11 PM \(02:28:05\)](#) Recess

AFTERNOON SESSION

[01:31:31 PM \(02:29:35\)](#) Reconvene. Chair Brotherton and Commissioner Eisenhower present. Commissioner Dean joined the meeting at 1:35 p.m.

COMMISSIONERS BRIEFING SESSION: Commissioner Eisenhower discussed recent meetings she attended.

1:30 p.m.

WORKSHOP re: WSU Extension 2023 Work Plan    

Bridget Gregg, WSU Extension Interim Director

01:36:38 PM (02:34:42) County Administrator Mark McCauley thanked Bridget Gregg for her service as WSU Extension Interim Director. BG provided a presentation on activities: 4H Youth Development, Regional Small Farms program, Master Gardener program, Sea Grant, Snap-Ed Coordinator, Food Bank Grower Coordinator, Remote Worker's Certification and Broadband initiative. She reviewed the applicants for the WSU Extension Director position.

ADDITIONAL DISCUSSION ITEMS

- [Letter to WSDOT and Governor Inslee re: Hood Canal Bridge closure; responsiveness](#); Commissioner Eisenhour will draft a letter to review during the next meeting
- [Administrative Assistant Day](#)
- [4th Graders to visit the Courthouse](#)
- [Legislative Update](#)
- [Commissioner's Briefing Session](#)
- [New Aquatic Center; draft plans](#)
- [Commissioners Briefing – Continued and miscellaneous topics](#) (time stamp off)
- [County Administrator Briefing](#)
- [Calendar Coordination](#)
- [UDSA Public Meeting re: Federal Appropriation Early Learning Facility](#): Moved to May 3, 2023 at 6:30 p.m.
- [Tentative BOCC Special Meeting](#): Proposed date to be held on May 22, 2023 at 11:00 a.m. for a CDBG Early Learning Facility Hearing
- [Boards & Committees Vacancies](#)  
- [Letter to thank Arlene Alen](#); for her work on the Planning Commission and Jefferson County Chamber; one will be drafted to review and approve at the next meeting

NOTICE OF ADJOURNMENT 4:10 p.m.

COMMISSIONERS MEETING SCHEDULE The Week of April 24, 2023

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, April 24, 2023

09:00 a.m. to 4:30 p.m. BOCC Meeting - Hybrid (Board)

Noon BOCC Special Meeting - WSAC Virtual Assembly (Board)

Agenda: April 24, 2023

Tuesday, April 25, 2023

- 8:30 a.m. Jefferson County Finance Committee Meeting – 1st Floor Conference Room, Courthouse – (Greg)
- 11:00 a.m. Economic Development Council (EDC) Finance Committee Meeting – Virtual (Kate)
- 11:00 a.m. Jefferson County Community Foundation Board Meeting – Virtual (Heidi)
- 1:00 p.m. Puget Sound Day on the Hill Preparation Meeting – Virtual (Kate)
- 3:30 p.m. Port Townsend Empowered Teens Coalition April Meeting – Virtual (Kate)

Wednesday, April 26, 2023

- 8:30 a.m. Jefferson County Budget Committee Meeting – Hybrid (Board)
- 10:00 a.m. Olympic Peninsula Strategic Plan Kick-Off Meeting – Virtual (Heidi)
- 10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
- 2:15 p.m. Childcare / Family Support Center Project Meeting – Virtual (Kate)
- 2:30 p.m. Housing Fund Board Meeting – Hybrid (Greg/Kate)
- 4:00 p.m. Jefferson County Community Foundation Reception – Maritime Center – (Kate/Heidi)

Thursday, April 27, 2023

- 9:00 a.m. JeffCOM 911 Board Meeting – Virtual (Greg)
- 11:00 a.m. Childcare / Family Support Center Project Meeting – Virtual (Kate)
- 1:00 p.m. Trust Land Transfer Touch Base Meeting – Virtual (Heidi)
- 2:00 p.m. North Olympic Development Council (NODC) 2023 Monthly Meeting – Virtual (Heidi)
- 6:00 p.m. Healthier Together Open House – Chimacum High School Auditorium (Kate)

Friday, April 28, 2023

- 10:00 a.m. 4th Grade Field Trip – Courthouse (Board)
- 11:00 a.m. HUD House America-Jefferson County Check-In Meeting – Virtual (Greg)
- 11:30 a.m. BOCC Special Meeting (Board)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
