Regular Agenda
Commissioners Chambers

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA REQUEST

TO: **Board of County Commissioners**

FROM: **Adiel McKnight, Executive Assistant**

DATE: **February 20, 2024**

SUBJECT: **CERTIFICATION of Annual Inventory of the Capitalized Assets as of December 31, 2023**

STATEMENT OF ISSUE:

Per RCW 36.32.210 – Inventory of County Capitalized Assets, this action is the Board's certification of the inventory of capitalized assets of the County on December 31, 2023 to be filed with the County Auditor.

Each Department Head and Elected Official has verified the inventory from their Department (signed inventory certifications are included.)

After the "Verification on Oath" is administered and signed, the Inventory Certification will then be filed with the Auditor as prescribed by law.

FISCAL IMPACT:

None.

RECOMMENDATION:

Recommendation is to certify the County's inventory as of December 31, 2023.

REVIEWED BY:

Mark McCauley, County Administrator

2/13/24
Date

INVENTORY CERTIFICATION

State of Washington}

ss

County of Jefferson}

KATE DEAN, HEIDI EISENHOUR and GREG BROTHERTON, first duly sworn on oath, depose and say: That the following sheets containing the inventory of capitalized assets of the several departments of the County, as certified by each Department Head, is true and correct inventory of the capitalized assets belonging to Jefferson County on December 31, 2023.

Certified this 20th day of February, 2024.

BOARD OF COUNTY COMMISSIONERS
JEFFERSON COUNTY, WASHINGTON

Kate Dean, Chair

SEAL:

Greg Brotherton, Commissioner

Heidi Eisenhour, Commissioner

ATTEST:

Carolyn Gallaway, CMC
Clerk of the Board

VERIFICATION ON OATH

I, Kate Dean, state under oath that the statements I am making in the Inventory Certification are true.

_____

Kate Dean, Chair

State of Washington County
of Jefferson County

Signed and sworn to before me on February 20, 2024 by Kate Dean.

_____

Carolyn Gallaway, Notary
My Appointment expires: March 29, 2026

VERIFICATION ON OATH

I, Greg Brotherton, state under oath that the statements I am making in the Inventory Certification are true.

_____

Greg Brotherton, Commissioner

State of Washington County
of Jefferson County

Signed and sworn to before me on February 20, 2024 by Greg Brotherton.

_____

Carolyn Gallaway, Notary
My Appointment expires: March 29, 2026

VERIFICATION ON OATH

I, Heidi Eisenhour, state under oath that the statements I am making in the Inventory Certification are true.

_____

Heidi Eisenhour, Commissioner

State of Washington County
of Jefferson County

Signed and sworn to before me on February 20, 2024 by Heidi Eisenhour.

_____

Carolyn Gallaway, Notary
My Appointment expires: March 29, 2026