



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, July 21, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**

9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Clean Water District Amendment to Ordinance; Hearing August 11, 2025 at 10:15 a.m. in the Commissioners Chambers, 1820 Jefferson St, Port Townsend, WA 98368 (HYBRID)
 [↩](#)
2. **INTERLOCAL AGREEMENT, Amendment No. 2** re: Student assistance professional services 2025-2026; In the amount of \$26,060; Public Health; Quilcene School District No. 48
 [↩](#)
3. **AGREEMENT** re: Recycling services grant; In the amount of \$245,079; Public Works; Washington State Department of Ecology
 [↩](#)
4. **AGREEMENT** re: Litter cleanup grant; In the amount of \$71,000; Public Health; Washington State Department of Ecology
 [↩](#)
5. **AGREEMENT** re: Mental health counseling for school districts; In the amount of \$154,300.41; Public Health; Olympic Education Service District No. 114 (Port Townsend, Chimacum, Quilcene, Brinnon)
 [↩](#)
6. **AGREEMENT** re: Developmental disabilities services; in the amount of 1,064,066; Public Health; Washington State Department of Social and Health Services
 [↩](#)
7. **AGREEMENT, Amendment No. 1** re: Noxious weed control; In the amount of \$47,090; WSU Jefferson County Extension; Washington State Department of Ecology – Washington Conservation Corps
 [↩](#)
8. **AGREEMENT, Amendment No. 4** re: Breast, cervical and colon health program services; In the amount of \$1,000; Public Health; Public Health of Seattle and King County
 [↩](#)
9. **AGREEMENT, Amendment No. 5** re: Consolidated contracts; Additional amount of \$17,023 for a total of \$3,185,889; Public Health; Washington State Department of Health
 [↩](#)
10. **ADVISORY BOARD RESIGNATION** re: Intellectual Developmental Disabilities Advisory Board (IDDAB); Kelly Matlock
 [↩](#)
11. **APPROVAL OF PAYROLL WARRANTS:** Dated July 3, 2025 and totaling \$181,920.45, and Dated July 18, 2025 and totaling \$97,106.78
 [↩](#)
12. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated July 14, 2025 and totaling \$1,694,052.79
 [↩](#)

REGULAR AGENDA:

- No set time **COMMISSIONERS BRIEFING SESSION**
- No set time **UPDATE** re: Jefferson County Grants
 
Amanda Christofferson, Grants Administrator
- 10:30 a.m. **WORKSHOP** re: Recycling program privatization
 
Al Cairns, Solid Waste Manager
- 11:00 a.m. **HEARING** re: Mason PUD No. 1 Telecommunications Franchise
 
Joshua Thornton, PW Real Property Specialist
- No set time **RECESS**
- 1:30 p.m. **AFTERNOON SESSION**
- 1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy
Prosecuting Attorney (DPA), Civil DPA re: Potential Litigation; Exemption as
Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:**
TOPIC OF THE EXECUTIVE SESSION
- 2:30 p.m. **HEARING** re: Conservation Futures Fund program project applications in 2025
 
Tami Pokorny, Natural Resources Coordinator
- No set time **PRESENTATION** re: 2026 Budget Goals and Objectives
 
Judy Shepherd, Finance Director
- No set time **ADDITIONAL DISCUSSION ITEMS**
- WSAC regional meeting; logistics
 - Community Outreach meeting; topics
- No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of July 21, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, July 21, 2025

- 9:00 a.m. BOCC Meeting – Board
12:00 p.m. Washington State Association of Counties Virtual Assembly - Heather

Tuesday, July 22, 2025

- 11:15 a.m. New Shelter Coalition Meeting – Greg
1:00 p.m. Jefferson County Forestry Monthly Meeting – Heidi
2:45 p.m. Intellectual Development Disabilities Advisory Board Meeting - Heather

Wednesday, July 23, 2025

- 10:00 a.m. Dabob TLT Proposal Meeting – Heidi
12:00 p.m. Washington State Association of Counties Newly Elected Officials Roundtable - Heather
1:00 p.m. Ecosystem Coordination Board Land Use Subcommittee Meeting - Heidi
2:30 p.m. Housing Fund Board - Greg
6:00 p.m. Washington State Association of Counties Joint Meeting and Dinner - Board

Thursday, July 24, 2025

- 8:00 a.m. Special BOCC Meeting with Washington State Association of Counties Jefferson/Kitsap County Tours - Board
2:00 p.m. North Olympic Development Council 2025 Monthly Meeting – Greg, Heather
5:00 p.m. Community Outreach Meeting 2025 at Jefferson County Library – Heidi, Heather

Friday, July 25, 2025

- 11:00 a.m. OlyCAP Picnic - Greg
12:30 p.m. KPTZ - Greg

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
