



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Tuesday, January 18, 2022

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (VIRTUAL)

Kate Dean, District 1
Heidi Eisenhour, District 2 – Chair
Greg Brotherton, District 3

COVID-19 NOTICE:

NO IN-PERSON ATTENDANCE ALLOWED
(Per Jefferson County RESOLUTION No. 45-21)

APPROVED MINUTES OF THIS MEETING  

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and/or Clerk of the meeting. |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and/or Clerk of the meeting. Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Agenda items are listed on our website at: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Past,” “Today,” or “Upcoming” to find this meeting and view agenda items.

TUESDAY

9:00 a.m. **CALL TO ORDER** H.E. called to order. All three Commissioners remembered/reflected on MLK and shared his quotes.

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS
NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request

9:01 a.m. **PUBLIC COMMENT PERIOD - Up to 30 Minutes**

This is an optional time period dedicated to listening to the public. We want to hear your ideas or concerns. To ensure equal opportunity for the public to comment, all comments shall be limited to three minutes per person and each person may address the Board one time during the public comment period. Please start by stating your name and address.

Individuals may participate during the Public Comment Period using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: jeffbocc@co.jefferson.wa.us (Comments received here will be added to the correspondence log)

PUBLIC COMMENTS RECEIVED/CORRESPONDENCE LOG:

[09:06:02 AM \(00:05:50\)](#) Comment regarding the Moderate Risk Waste (MRW) facility at the Port of Port Townsend. Interim County Administrator McCauley provided an update on the facility; it will remain at the Port of Port Townsend until 2025, allowing the County more time to plan for a MRW where the current transfer station is. Public Works will continue on a capital plan for expansion of their facility. An MOU or Agreement to follow.

[09:09:58 AM \(00:09:46\)](#) Comment requesting feedback on Canadian Covid Care Alliance videos shared with the Commissioners recently.

[09:10:40 AM \(00:10:28\)](#) Comment regarding an open letter from head of the Department of Microbiology and Immunology at Tel Aviv University Professor Ehud Qimron to the Israeli Prime Minister of Health.

[09:14:06 AM \(00:13:54\)](#) Comment regarding a large number of BIPOC not getting the COVID-19 vaccine, MLK quotes.

[09:17:14 AM \(00:17:02\)](#) Comment regarding COVID-19 statistics and public health officials.

[09:19:15 AM \(00:19:04\)](#) The Commissioners addressed comments and concerns raised during the Public Comment Period and those received via email.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: (Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT, Interlocal** re: Use of the Gateway Visitor Center for Transit to Fast Ferry Service; No Dollar Amount; Jefferson County Administrator; Jefferson Transit Authority
 
2. **AGREEMENT** re: Restoration at the Chimacum Confluence; In the Amount of \$25,600; Jefferson County Environmental Public Health; North Olympic Salmon Coalition (NOSC)
 
3. **AGREEMENT** re: Nurse Family Partnership; In the Amount of \$191,868; Jefferson County Public Health; Kitsap Public Health District
 

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4. **AGREEMENT** re: Jail Inmate Food Services; In the Amount of \$151,923; Jefferson County Sheriff's Office/Jail; Summit Food Services, LLC
 
5. **MINUTES** re: Regular Meeting of January 10, 2022 and Special Meeting Minutes of January 10, 2022 (WSAC Virtual Assembly)
 
6. **Payment of Jefferson County A/P Warrants Done by Payroll** Dated January 10, 2022
Totaling \$146,204.47 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office)
 

[09:32:39 AM \(00:32:27\)](#) KD moved to approve the Consent Agenda as presented with the scrivener error corrected as pointed out by Interim County Administrator McCauley. GB second, unanimous.

COMMISSIONERS BRIEFING SESSION – The Commissioners discussed recent meetings they attended.

REGULAR AGENDA:

9:45 a.m. **WEEKLY UPDATE** re: COVID-19

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

[09:45:39 AM \(00:45:27\)](#) KD announced next week immediately following the Weekly COVID-19 update, they will be getting an update from Congressman Derek Kilmer.

[09:46:06 AM \(00:45:54\)](#) Dr. Berry provided update

[10:22:01 AM \(01:21:49\)](#) Emergency Management update

[10:36:54 AM \(01:36:42\)](#) Recess

[10:40:33 AM \(01:40:21\)](#) Reconvene

DISCUSSION re: County Administrator Recruiting



Sarah Melancon, Human Resources Manager
Steve Worthington, Prothman

[10:48:22 AM \(01:48:10\)](#) MM contract with Prothman not to exceed \$99,999... and internal limits on each search. Will come back with a contract amendment with Prothman next week. More discussion followed. The Board gave direction to SW of Prothman to cast a wide & diverse search for the County

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Administrator position.

COMMISSIONERS BRIEFING SESSION-Continued Interim County Administrator provided an update on InterGOV – there is a June 30th go-live date, Blue beam and electronic plan review coming shortly after, as well as a workshop on the topic. The Commissioners and Interim County Administrator continued reviewing miscellaneous topics and calendar coordination.

11:29:55 AM (02:29:43) Recess

LUNCH

01:30:37 PM (02:30:58) Reconvene

1:30 p.m. **COUNTY ADMINISTRATOR BRIEFING SESSION**

WORKSHOP re: Sheriff's Navigator Program

Joe Nole, Jefferson County Sheriff
Andy Pernsteiner, Jefferson County Undersheriff

JN reviewed the Sheriff's Navigator Program with the Board and the grant for the position that goes through 2022. AP not present. Navigator Stephen Echols present.

02:11:18 PM (03:11:40) KD reviewed legislative issues re: bodycams and public records

02:20:49 PM (03:21:10) GB shared Jefferson Healthcare's Behavioral Health statistics with the Board.

COUNTY ADMINISTRATOR BRIEFING SESSION – Continued:

- **Review items to discuss**
- **Weekly COVID-19 discussion**; Staff is reviewing COVID-19 policies
- **Weekly Covid-19 Discussion** Federal OSHA mandate struck down. State Government to review employee mandate.
- **Legislative Update** KD provided update
- **2022 ICLEI Annual Membership** Additional Business: **MOTION**: GB moved to pay the annual ICLEI membership and bill the City of PT, if they're willing, for half that cost. HE seconded the motion, unanimous.
- **Homeless Housing information**; make more information available
- **New 4H Coordinator**
- **Calendar Coordination & miscellaneous items**
- **HB1627; septic alternatives**

NOTICE OF ADJOURNMENT 3:22

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COMMISSIONERS MEETING SCHEDULE
Week of January 17, 2022

Monday – January 17, 2022

HOLIDAY

Tuesday – January 18, 2022

See Agenda

1:30 p.m.	Board	County Administrator Briefing Session	Virtual
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Wednesday – January 19, 2022

11:30 a.m.	Heidi	Code Compliance Update Meeting	Virtual
Noon	Greg	7th Haven Development Team Meeting	Virtual
1:00 p.m.	Kate	Hood Canal Coordinating Council (HCCC) Meeting	Virtual
3:00 p.m.	Kate	Peninsula Regional Transportation Planning Org. (PRTPO) Fed Funding Meeting	Virtual
3:30 p.m.	Heidi	Chimacum Empowered Teens Coalition Meeting	Virtual

Thursday – January 20, 2022

10:30 a.m.	Greg	Caswell-Brown Village/Mill Road Meeting	Virtual
Noon	Heidi	Jefferson County Community Foundation (JCCF) Board Meeting	Virtual
1:00 p.m.	Kate	Jefferson Healthcare Ongoing Advocacy Touchbase Meeting	Virtual
1:00 p.m.	Heidi	Trust Land Transfer (TLT) Coalition Advocates Meeting	Virtual
2:30 p.m.	Board	Jefferson County Board of Heath Meeting	Virtual
3:00 p.m.	Greg	Solid Waste Advisory Committee (SWAC) Meeting	Virtual

Friday – January 21, 2022

9:00 a.m.	Greg	Salish Behavioral Health Admin. Services Organization (SBH-ASO) Meeting	Virtual
10:00 a.m.	Kate	Olympic Coast National Marine Sanctuary (OCNMS) Advisory Meeting	Virtual
10:30 a.m.	Kate	Jefferson County COVID-19 Coordination Meeting	Virtual
11:00 a.m.	Heidi	NACo High Performance Leadership Academy	Virtual
Noon	Kate	WSAC Legislative Steering Committee Meeting	Virtual

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