

**JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA REQUEST**

TO: Board of County Commissioners

FROM: Josh Peters, Director, Community Development
Joel Peterson, Associate Planner, Community Development

DATE: March 10, 2025

SUBJECT: **ADVISORY COMMISSION REAPPOINTMENTS (3)** re:
Planning Commission; Cynthia Koan, District 1; Matt Sircely, District 2; Richard Hull,
District 3

STATEMENT OF ISSUE:

Resolution 54-97 provides for a nine-member Planning Commission, equally representing three Districts, and having staggered 4-year terms. This year, the terms of three Planning Commission seats will expire March 17, 2025. New terms begin on March 18 of the year. Expiring terms include: District 1: Cynthia Koan, District 2: Matt Sircely, District 3: Richard Hull. The Board appoints members of the Planning Commission.

Pursuant to Planning Commission Bylaws Section 2, the notice of vacancies and request for application were advertised two times in the paper of record, February 19 and February 26, 2025 in the Leader. Three applications were received, all from the incumbent Planning Commission members, stating their qualifications and expressing their interest to continue serving another four-year term on the Planning Commission. No other applications were received. Since all applicants were incumbents, no interviews were held.

ANALYSIS:

The last Planning Commission meeting of the expiring terms would be March 19, 2025. It is typically difficult to find people to serve on the Planning Commission. The current body is in the midst of extensive public outreach, hearings, and recommendations addressing the Comprehensive Plan Periodic Update. Consistency of the planning body at this time would be beneficial. The procedures of appointing Planning Commission members are promulgated by the Board, which has the prerogative to extend a search for additional applicants and fill seats after March 17, 2025.

FISCAL IMPACT:

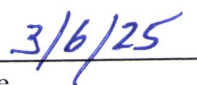
There is no fiscal impact to the County's General Fund from this decision. The Planning Commission serves on a voluntary basis, and are provided a \$50 stipend for attendance, participation in meetings, and being active in the community. Planning Commission funds are provided by the Board and administered by Community Development.

RECOMMENDATION:

Community Development recommends the Board reappoint the three aforementioned Planning Commissioners to serve another term. Their terms will expire on March 17, 2029.

REVIEWED BY:


Mark McCauley, County Administrator


Date