



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, June 6, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **RESOLUTION No. ____** re: In the Matter of Adoption of the Jefferson County All Hazards Mitigation Plan (Revised 2024)
 
2. **INTERAGENCY AGREEMENT** re: Pollution Prevention Assistance; In the amount of \$213,303.22; Public Health; Washington State Department of Ecology
 
3. **AGREEMENT** re: Consolidated Appropriations Act (CAA) for the Port Hadlock Sewer Project; In the amount of \$5,500,000; Public Works; United States Environmental Protection Agency
 
4. **AGREEMENT** re: Data Sharing; No fiscal impact; Community Development; Washington State Department of Archaeology and Historic Preservation
 
5. **AGREEMENT, Amendment No. 3** re: Remedial investigation and toxic cleanup feasibility study; Extension of expiration date to June 30, 2026; Public Health; Washington State Department of Ecology
 
6. **ADVISORY BOARD UPDATE** re: Jefferson County Rural Library District Board of Trustees: 1) Resignation: Trustee Cheri Hoover; and 2) Appointment re: Trustee Lisa Brandes
 
7. **ADVISORY BOARD RESIGNATION** re: Jefferson County Planning Commission; Richard Hull
 
8. **APPROVAL OF MOTION** re: Authorizing the following Housing Task Force (HTF) members to designate an alternate to attend the HTF meetings in their absence: Viola Ware, Cheryl Weinstein, Sarah Martinez, Ajay Mohan, Michael Moore, Cameron Jones, and Adrian Smith
 
9. **APPROVAL OF MINUTES:** Regular Meeting Minutes of May 27, 2025
 
10. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated May 27, 2025 and totaling \$971,264.13 and Dated May 29, 2025 and totaling \$23,500 (Emergency warrant) and Dated May 29, 2025 totaling \$10,174.12 (Emergency warrant No. 2)
     

REGULAR AGENDA:

No set time **PROCLAMATION** re: Ride Transit Month



Nicole Gauthier, General Manager Jefferson Transit

No set time **PROCLAMATION** re: Pride Month



Kerri Ketanji, TPA Event Coordinator

9:45 a.m. **UPDATE re: EMERGENCY MANAGEMENT**

Willie Bence, Emergency Management Director

10:15 a.m. **HEARING** re: Ordinance repealing Ordinance No. 03-0311-19 and Chapter 3.01
Jefferson County Code (Biennial Budget)



Mark McCauley, County Administrator
Judy Shepherd, Finance Director

11:00 a.m. **WORKSHOP and POTENTIAL ACTION** re: Review LTAC applicants and
process

Greg Brotherton, Commissioner Dist. No. 3

No set time **COMMISSIONERS BRIEFING SESSION**

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

1:30 to 2:00 p.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy
Prosecuting Attorney (DPA), Civil DPA, Department of Community
Development Director, and Public Health Director re: Potential Litigation;
Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

No set time **ADDITIONAL DISCUSSION ITEMS**

- WSAC Regional Meeting Planning

No set time **ADJOURNMENT** (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of June 2, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, June 2, 2025

9:00 a.m. BOCC Meeting – Board

Tuesday, June 3, 2025

8:00 a.m. Port Townsend High School Senior Symposium – Heather/Heidi

8:30 a.m. LEOFF – 1 Disability Retirement Board Special Meeting – Greg

11:00 a.m. Finance Committee - Greg

1:00 p.m. Harm Reduction Conference – Heather

1:00 p.m. Jefferson County Library Lunch – Heidi

2:00 p.m. Tourism Coordinating Council (TCC) Special Meeting - Greg

Wednesday, June 4, 2025

8:30 a.m. Jefferson County Rural Library District Board of Trustees Annual Breakfast - Board

1:00 p.m. Beyond Recompete: Reshaping our Regional Future – Heather

1:00 p.m. Aquatic Center Workstream – Heidi

2:00 p.m. Jefferson County Implementation Planning Project Team Meeting – Heidi

2:00 p.m. Jefferson Transit Authority Finance Committee Meeting - Greg

Thursday, June 5, 2025

9:00 a.m. Board of Directors Meeting for EDC - Greg

10:00 a.m. Olympic Area Agency on Aging (O3A) Advisory Council COG Meeting - Heather

1:30 p.m. ICLEI – Local Government for Sustainability USA Orientation - Heather

1:30 p.m. AI Thinktank Meeting – Greg

3:00 p.m. Port Ludlow Village Council Meeting - Greg

Friday, June 6, 2025

10:00 a.m. Jefferson County Fairgrounds Association Executive Board Meeting – Heather

12:30 p.m. KPTZ – Heather

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
