



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, October 7, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

- | |
|--|
| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE** re: 2024 Third Quarter Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, October 21, 2024 at 10:00 a.m.
 
2. **AGREEMENT** re: Parent to Parent Services to assist those with disabilities; In the Amount of \$18,008; Public Health; Clallam Mosaic
 
3. **AGREEMENT** re: Therapeutic Courts – Staff training to learn national best practices; In the Amount of \$10,000; Superior Court; Salish Behavioral Health Administrative Services Organization
 
4. **AGREEMENT** re: Early Intervention Services for Children Birth through Three Years Old; In the Amount of \$32,225; Public Health; Concerned Citizens
 
5. **AGREEMENT** re: Human Growth and Development; In the Amount of \$8,979.90; Public Health; Quilcene School District
 
6. **AGREEMENT** re: Clinical Supervision for Public Health Harm Reduction Team; In the Amount of \$5,950; Public Health; Annemarie Mende
 
7. **CHANGE ORDER, No. 1** re: Phase 2 – Low Pressure Sewer Collection System for the Port Hadlock UGA; Decreased Amount of \$46,909.27 for a total of \$4,950,797.73; Public Works; Seton Construction
 
8. **CHANGE ORDER, No. 2** re: Phase 2 – Low Pressure Sewer Collection System for the Port Hadlock UGA; Additional Amount of \$60,179.56 for a total of \$5,010,977.29; Public Works; Seton Construction
 
9. **CHANGE ORDER, No. 3** re: Membrane Bioreactor (MBR) Wastewater Treatment Plant Equipment; Additional Amount of \$28,879.77 (100% funded); Public Works; Ovivo USA, LLC
 
10. **FINAL BOARD APPROVAL** re: Olympic Terrace 2 Phase II Plat Alteration SUB18-00015; (BOCC originally approved on February 27, 2023); DCD
 
11. **ADVISORY BOARD RESIGNATION** re: Jefferson County Marine Resources Committee; Christopher Kelley
 
12. **APPROVAL OF MINUTES:** Regular Meeting Minutes of September 23, 2024
 
13. **APPROVAL OF PAYROLL WARRANTS:** Dated September 20, 2024 Totaling \$103,168.56
 

14. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated September 23, 2024
Totaling \$369,088.82
 [↩](#)

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

No set time **PROCLAMATION** re: Proclaiming October 6-12, 2024 as Mental Illness
Awareness Week  [↩](#)

Patrick Johnson, President of local NAMI

No set time **PROCLAMATION** re: Proclaiming October, 2024 as Community Planning
Month  [↩](#)

Josh Peters, DCD Director

No set time **PROCLAMATION** re: Proclaiming October, 2024 as National Disability
Employment Month  [↩](#)

9:45 a.m. **MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT
UPDATE**

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

10:15 a.m. **DISCUSSION and POTENTIAL ACTION** re: Coroner Duties
 [↩](#)

James Kennedy, Prosecutor

No set time **DISCUSSION and POTENTIAL ACTION** re: Gardiner Community Center
Executive Board  [↩](#)

Mark McCauley, County Administrator

No set time **RECESS**

1:30 p.m. **AFTERNOON SESSION**

2:30 p.m. **BRIEFING** re: Dabob Bay Natural Area Boundary Expansion – Economic
Assessment  [↩](#)

Heidi Eisenhour, Commissioner District No. 2
Peter Bahls, Executive Director Northwest Watershed Institute

3:00 p.m. **PRESENTATION** re: Naming the New Bridge over Naylors Creek as the Tom
Jay Bridge  [↩](#)

Heidi Eisenhour, Commissioner District No. 2
Al Latham
Sarah Johani

No set time
No set time

ADDITIONAL DISCUSSION ITEMS
ADJOURNMENT (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE

The Week of October 7, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, October 7, 2024

9:00 a.m. BOCC Meeting – Board
4:30 p.m. North Hood Canal Chamber of Commerce - Greg

Tuesday, October 8, 2024

9:00 a.m. Washington State Board of Health Meeting – Kate

Wednesday, October 9, 2024

1:00 p.m. Solid Waste Task Force – Greg
4:30 p.m. Strategic Planning Happy Hour – Heidi
6:30 p.m. Peninsula Trails Meeting - Kate
7:00 p.m. Grange Meeting - Heidi

Thursday, October 10, 2024

10:00 a.m. Jefferson Timber Collective and Jefferson Land Trust – Heidi
10:30 a.m. Board of Health Agenda Planning Meeting - Kate
11:00 a.m. Jefferson Transit Authority Steering Committee Workshop - Heidi
1:00 p.m. Jefferson County Forestry Monthly Meeting - Heidi

Friday, October 11, 2024

8:00 a.m. Resource Advisory Committee (all day) - Greg
12:30 p.m. KPTZ – Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
