



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – **Tuesday**, May 28, 2024 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 - Chair | Heidi Eisenhour, District 2 | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of County Commissioners – BOCC Agenda Packets – 2024 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

- | |
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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”
Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk
Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance. |
| <ul style="list-style-type: none">• In-person: You are welcome to join this meeting in-person. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

[9:00 a.m.](#)
[9:01 a.m.](#)

CALL TO ORDER at 9:01
PUBLIC COMMENT PERIOD – ALL TOPICS

Two received.

IF YOU ARE HAVING DIFFICULTIES REVIEWING DOCUMENTS CLICK THE BUTTON AT THE TOP OF AGENDA LABELED RELATED DOCS.

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

Motion: Commissioner Eisenhour moved to approve consent agenda as presented. Commissioner Brotherton seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. ____** re: Creating a County Project for Van Trojen Road, Bituminous Surface Treatment (BST) MP 0.08-1.30
 
2. **AGREEMENT** re: De-escalation Training; In the Amount of \$1,000; Public Health; Behavioral Health Solutions
 
3. **AGREEMENT** re: Data Sharing Agreement: Foodborne Illness; No cost; Public Health; Washington State Department of Health
 
4. **INTERLOCAL AGREEMENT** re: Household Hazardous Waste Disposal; Not to exceed \$13,750/year; Public Works; Kitsap County
 
5. **ADVISORY BOARD REAPPOINTMENT** re: Clean Water District Advisory Council; Four Year Term Expiring May 28, 2028; Lee Steele
 
6. **ADVISORY BOARD RESIGNATION** re: Jefferson County Noxious Weed Control Board; Christine Heycke
 
7. **APPROVAL OF MINUTES:** Regular Meeting Minutes of May 13 and 20, 2024
   

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION**

9:45 a.m. **DISCUSSION** re: Washington State Department of Natural Resources Dabob Bay Natural Area Expansion Proposal Support and **PUBLIC COMMENT**



Heidi Eisenhour, Commissioner, District No. 2
Kristen Ohlson-Kiehn, DNR Recreation and Conservation Division Manager
Jayana Marshall, DNR Conservation Program Assistant Division Manager

10:39:05 AM (01:40:39) recess until 10:41 a.m.

10:30 a.m. **DISCUSSION and POTENTIAL ACTION** re: Letter of Support for Washington Coastal Restoration and Resiliency Initiative (WCRRI) Project #24-1602, Pulling Together in Restoration, Phase 6 and **PUBLIC COMMENT**



Jill Silver, 10,000 Years Institute Executive Director

11:15:38 AM (02:14:32) Continued Commissioners Briefing

RECESS at 1149

AFTERNOON SESSION

1:30 p.m. **CONTINUED HEARING DELIBERATIONS re: DISCUSSION and POTENTIAL ACTION** re: Ordinance to Adopt Rules for Ordinances, Resolutions and Motions in Jefferson County and **PUBLIC COMMENT**



Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney

2:30 p.m. **UPDATE** re: Emergency Shelter Management and **PUBLIC COMMENT**



Greg Brotherton, Commissioner District No. 3
Mark McCauley, County Administrator
Judy Shepherd, Finance Manager

No set time **BRIEFING and POTENTIAL ACTION** re: Proposed Sponsorship Program for Qualifying Activities and **PUBLIC COMMENT**



Mark McCauley, County Administrator

No set time **ADDITIONAL DISCUSSION ITEMS**

- Boards and Committee Vacancies



02:22:33 PM (03:41:18) recess until 2:30 p.m.

02:30:47 PM (03:42:34) reconvened

ADJOURNMENT 2:57 p.m.

COMMISSIONERS MEETING SCHEDULE
The Week of May 28, 2024

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, May 27, 2024

MEMORIAL DAY - HOLIDAY

Tuesday, May 28, 2024

9:00 a.m. BOCC Meeting – (Hybrid) Board
1:00 p.m. Jefferson Transit Authority Climate Action Plan – (Hybrid) Kate
1:00 p.m. Olympic Consortium Board – (Virtual) - Greg
3:00 p.m. Peninsula Regional Transit Planning Organization Funding Work Group – (Virtual) Kate
4:00 p.m. Jefferson County Foundation Board Meeting – (Virtual) Heidi

Wednesday, May 29, 2024

11:00 a.m. Shelter Coalition – Greg
2:30 p.m. Childcare Capacity/Family Support – (Virtual) Kate
5:30 p.m. Short Farm Work Group - Heidi

Thursday, May 30, 2024

11:00 a.m. Jefferson County Childcare Convening – (Virtual) Kate
11:45 a.m. Behavioral Health Advisory Board Opioid Planning Retreat – Heidi
12:30 p.m. Leadership Council Executive Committee – (Virtual) Kate
2:00 p.m. Washington State Association of Counties Bylaws Committee Meeting – (Virtual) Kate
2:00 p.m. Habitat for Humanity Mason Street Update Event – Greg

Friday, May 31, 2024

12:30 p.m. KPTZ County Connections Radio Show - Heidi

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public) – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
