



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – September 18, 2023 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Video for meeting is not synced with timestamps

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER** GB, KD, HE present. GB announced Executive Session at 2:30 p.m.
9:01 a.m. **PUBLIC COMMENT PERIOD** – ALL TOPICS

[09:01:08 AM \(00:01:38\)](#) Comment

[09:01:28 AM \(00:01:59\)](#) Comment

[09:03:39 AM \(00:04:09\)](#) Response to comments

No set time **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **HEARING NOTICE: RESOLUTION NO. 37-23** re: 2023 Third Quarter Budget Appropriations/Extensions; Various County Departments; Hearing scheduled for Monday, October 2, 2023 at 10:15 a.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (Hybrid)
 
2. **HEARING NOTICE** re: An Ordinance Adopting a New Chapter 15.20 of the Jefferson County Code to Establish a Commercial Property Assessed Clean Energy and Resiliency ("C-PACER") Program within Jefferson County Hearing scheduled for Monday, October 9, 2023 at 2:30 p.m. in the Commissioners' Chambers at the Jefferson County Courthouse, 1820 Jefferson Street, Port Townsend, WA (Hybrid); Department of Community Development
 
3. **AGREEMENT** re: On Call Building and Fire Services Consultant; In the Amount of \$30,000; Department of Community Development; Townzen and Associates, LLC
 
4. **AGREEMENT** re: Noxious Weed Control in County Parks, State Parks, within City Limits and on Public Works Projects; In the Amount of \$45,730; Jefferson County Extension, Washington State University; Washington State Department of Ecology, Washington Conservation Corps
 
5. **AGREEMENT** re: Jefferson County School Districts Mental Health Wellness Programs; In the Amount of \$24,708; Public Health; The Benji Project
 
6. **AGREEMENT** re: Jefferson County School Districts Mental Health – Therapy Services; In the Amount of \$191,260; Public Health; Olympic Educational School District (ESD) #114
 
7. **AGREEMENT, Amendment No. 15** re: 2022-2024 Consolidated Contracts; Additional Amount of \$1,143,615,651 for a Total of \$7,310,117; Public Health; Washington State Department of Health (DOH)
 
8. **MOTION TO RESCIND AGREEMENT** re: Interlocal for ESSENCE Data Sharing; Washington State Department of Health and Jefferson, Clallam and Kitsap Public Health/Districts
 
9. **ADVISORY BOARD APPOINTMENT** re: Olympic Area Agency on Aging (O3A); To fill an Unexpired Term to End June 24, 2025; Jefferson County Representative, Ellen Svoboda
 

10. **APPROVAL of MINUTES** re: **Regular Meeting Minutes** of August 21 and 28, 2023, September 5, 2023 and September 11, 2023 and **Special Meeting Minutes** of August 22, 2023 (Port Hadlock Sewer Project - Groundbreaking Celebration), September 1, 2023 (Hearing - Chimacum Drainage District), and September 8, 2023 (Community Conversations, Brinnon Community Center)
 
11. **Payment of Jefferson County Vouchers/Warrants** Dated September 11, 2023 Totaling \$1,106,245.99
 

[09:12:03 AM \(00:12:34\)](#) HE moved to approve the Consent Agenda as presented. KD second, unanimous.

REGULAR AGENDA:

No set time [COMMISSIONERS BRIEFING SESSION](#)

The Commissioners and Acting County Administrator/Public Works Director Monte Reinders discussed recent meetings they attended, and miscellaneous topics.

ADDITIONAL DISCUSSION ITEMS

- [BRIEFING](#) re: Potential Government Shutdown

[COMMISSIONERS BRIEFING SESSION – Continued:](#) The Commissioners reviewed upcoming meetings.

[10:21:44 AM \(01:22:15\)](#) Recess
[01:30:42 PM \(01:23:09\)](#) Reconvene

AFTERNOON SESSION

1:30 p.m. [WORKSHOP](#) re: Next Steps with Department of Natural Resources (DNR) re: Jefferson County State Forests and **PUBLIC COMMENT**
 

Heidi Eisenhour, District No. 2 Commissioner
Duane Emmons, Assistant Deputy Supervisor for Uplands, DNR
Malloree Weinheimer, Chickadee Forestry

This session is a result of discussions between DNR and Jefferson County. The workshop outlines what next steps are re: trust land management.

[02:26:10 PM \(02:18:37\)](#) Continued discussion/timeline
[02:38:18 PM \(02:30:45\)](#) Comment
[02:40:38 PM \(02:33:05\)](#) Comment
[02:47:39 PM \(02:40:06\)](#) Comment
[02:50:01 PM \(02:42:28\)](#) Comment
[02:51:34 PM \(02:44:01\)](#) Comment

[02:53:56 PM \(02:46:23\)](#) Comment
[02:54:54 PM \(02:47:21\)](#) Comment
[02:56:34 PM \(02:49:01\)](#) Comment
[02:59:47 PM \(02:52:14\)](#) Comment
[03:00:30 PM \(02:52:57\)](#) Comment
[03:00:49 PM \(02:53:16\)](#) Comment
[03:02:12 PM \(02:54:39\)](#) Comment
[03:02:48 PM \(02:55:15\)](#) Comment
[03:04:34 PM \(02:57:01\)](#) Comment
[03:05:15 PM \(02:57:42\)](#) Closing remarks, next steps discussed.

2:30 p.m. to 3:00 p.m. **ADDITIONAL BUSINESS: EXECUTIVE SESSION** re: An Executive Session was scheduled from 2:30 p.m. to 3:00 p.m. Chair Brotherton announced that the Executive Session will be held from 3:15 p.m. 3:45 p.m. to review the performance of a public employee. No discussion of salaries, wages, and other conditions of employment to be generally applied within the County; and, no final action on the hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee. Staff present: Human Resources Director and Civil Deputy Prosecuting Attorney. The Board concluded the Executive Session and resumed the regular meeting at 3:50 p.m. There was no proposed action, and therefore no public comment taken on this topic.

[03:49:59 PM \(03:07:21\)](#)

NOTICE OF ADJOURNMENT 3:40 p.m.

COMMISSIONERS MEETING SCHEDULE The Week of September 18, 2023
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, September 18, 2023

9:00 a.m. BOCC Meeting - Hybrid (Board)
12:00 p.m. BOCC Special Meeting - WSAC Virtual Assembly (Board)
2:00 p.m. NOLA Steering Committee Meeting – Virtual (Kate)
5:00 p.m. North Hood Canal Chamber of Commerce Annual Picnic – (Greg)

Tuesday, September 19, 2023

9:30 a.m. Lodging Tax Advisory Committee Special Meeting – Hybrid (Heidi)
11:00 a.m. Economic Development Council (EDC) Finance Committee Meeting – Virtual (Kate)
2:00 p.m. Northwest Straits Climate Resiliency Session – Virtual (Kate)

Wednesday, September 20, 2023

1:00 p.m. Timber Counties Caucus Meeting – Ellensburg, WA. (Heidi)
1:00 p.m. Hood Canal Coordinating Council Board of Directors Meeting – Virtual (Kate)

Thursday, September 21, 2023

2:00 p.m. North Olympic Development Council Meeting – Virtual (Kate)

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- 2:00 p.m. WSAC Legislative Steering Committee Meeting – Virtual (Kate)
- 4:30 p.m. Housing Fund Board Agenda Planning Meeting - Virtual (Greg)
- 6:00 p.m. Intergovernmental Collaborative Group (ICG) Meeting – Hybrid, Port of Port Townsend (Board)

Friday, September 22, 2023

- 10:00 a.m. Olympic Consortium Board (OCB) Meeting – Virtual (Kate)
- 10:00 a.m. CWPP Group Meeting – Hybrid, Port Hudson Pavilion (Heidi)
- 1:00 p.m. Riparian Working Group Meeting No. 2 – Virtual (Kate)
- 2:00 p.m. RECOMPETE Task Force Meeting – Virtual (Greg)

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of Commissioners – Boards & Committees or click on the Calendar tab on the home page of the website.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request