



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – September 26, 2022

Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

This is a Hybrid meeting: Virtual and In-Person Attendance

Kate Dean, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

THIS MEETING EXPERIENCED TECHNICAL DIFFICULTIES – TIMESTAMPS MAY BE OFF

You can join this meeting by using the following methods:

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| <ul style="list-style-type: none">• Zoom Meeting: https://zoom.us/j/93777841705
This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk |
| <ul style="list-style-type: none">• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#
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Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. |
| <ul style="list-style-type: none">• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation. |
| <ul style="list-style-type: none">• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time. |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

9:00 a.m. **CALL TO ORDER** H.E. called to order. She noted the recent shooting handled by JCSO and she voices support by the department when making decisions and responding to stressful situations.

9:01 a.m. **PUBLIC COMMENT PERIOD** – **ALL TOPICS:** *Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.*

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting. To view comments/correspondence received thus far, click here:

Agenda: September 26, 2022

www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda
Packets – 2022 Weekly Agenda Items – Month of the meeting – Day of the meeting

[09:04:51 AM \(00:03:57\)](#) Comment

[09:08:41 AM \(00:07:48\)](#) Comment

[09:12:08 AM \(00:11:15\)](#) Comment

[09:16:11 AM \(00:15:18\)](#) Comment

[09:20:18 AM \(00:19:25\)](#) Comment

[09:21:42 AM \(00:20:49\)](#) During comment period, Chair Eisenhower reminded commentators that comments received outside of today's hearings, will not be a part of the hearing record, and they would need to speak again at the hearing. Clerk of the Board Gallaway added that DCD staff will be present for the hearing to listen to testimony and concerns, and they are not currently present to hear their comments now. The Commissioners and County Administrator addressed comments and concerns raised during the Public Comment Period.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **AGREEMENT, Amendment No. 3** re: Support of the Hood Canal Regional Pollution Identification and Correction Program Phase IV; No Dollar Amount, Time Extension Only; Jefferson County Public Health; Hood Canal Coordinating Council (HCCC)
 
2. **AGREEMENT** re: Collective Bargaining and Trust Participation for Jefferson County Central Services Employees; In Various Amounts; Jefferson County Centrals Services Department and Jefferson County Human Resources; Teamsters Local No. 589 and Washington Teamsters Welfare Trust
 
3. **MINUTES** re: Regular Meeting of September 19, 2022
 
4. **ADVISORY BOARD REAPPOINTMENT** re: Conservation Futures Citizen Oversight Committee; Four (4) Year Term to Expire August 5, 2026; Open Interest – “Climate Change” Representative; Craig Schrader
 
5. **ADVISORY BOARD APPOINTMENTS (3)** re: Conservation Futures Citizen Oversight Committee; 1) To Serve an Unexpired Term to End February 22, 2024; Open Interest – Equity Representative, Cameron Jones; 2) To Serve an Unexpired Term to End February 22, 2024; Ecosystem Services Representative, Jessica Randall; 3) To Serve an Unexpired Term to End June 22, 2023; District No. 3 Representative, Kalyn Marab
 
6. **Payment of Jefferson County Payroll Warrants** Dated September 20, 2022 Totaling \$68,072.23 and A/P Warrants Done by Payroll Dated September 20, 2022 Totaling \$14,189.77 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office)
 

7. **Payment of Jefferson County Vouchers/Warrants** Dated September 19, 2022 Totaling \$974,514.96 (Records of all claims submitted for payment along with vouchers approved and signed by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:30:44 AM \(00:29:51\)](#) GB moved to approve the Consent as presented, KD second, unanimous.

REGULAR AGENDA:

PROCLAMATION re: Proclaiming the Month of October 2022 as Community Planning Month



Brent Butler, Department of Community Development Director
Josh Peters, Planning Manager

[09:31:57 AM \(00:31:04\)](#) BB thanked the BOCC and County Administrator for promoting the proclamation and read from a quote re: Planning. JP read from a quote re: Planning.

[09:33:58 AM \(00:33:05\)](#) All three Commissioners read aloud the proclamation.

[09:37:52 AM \(00:36:58\)](#) KD moved as read with correction of the date at the end. GB second, unanimous.

COMMISSIONER BRIEFING SESSION: Commissioner Dean discussed recent meetings she attended and miscellaneous topics.

9:45 a.m. **WEEKLY COMMUNITY UPDATE** re: COVID-19, Monkey Pox (MPV) and Emergency Management Update

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

[10:17:55 AM \(01:17:02\)](#) Emergency Management update

[10:21:41 AM \(01:20:48\)](#) Recess

[10:30:32 AM \(01:21:45\)](#) Reconvene

10:30 a.m. **HEARING** re: Adopting Jefferson County 2022 Parks, Recreation, Open Space and Trails Plan



Matt Tyler, Parks and Recreation Manager

CANCELLED

[10:34:13 AM \(01:25:26\)](#) GB noted that the agenda had no link to the hearing materials. The BOCC agreed to cancel the Hearing. MT will produce an updated hearing notice for the Board to approve this morning. Tentatively set for October 10, 2022 at 10:30 a.m.

COMMISSIONERS BRIEFING SESSION – Continued: The Commissioners and County Administrator continued discussing meetings they attended, and miscellaneous comments.

Agenda: September 26, 2022

11:00 a.m. **HEARING** re: Lot of Record re: Determination of the Legal Status of Lots, Site Development Review, Boundary Line Adjustment; Amending Chapter 18.10 and 18.35 in the Jefferson County Code (JCC); Adopting a New Chapter 18.12; Adopting a New Article VII in Chapter 18.40; and Miscellaneous Other Amendments to Chapter 18.40 JCC
  **Updated Document Packet** →:  
Brent A. Butler, AICP, Community Development Director
Josh D. Peters, AICP, Community Development Planning Manager
Bryan Benjamin, Community Development Assistant Planner

[11:00:38 AM \(01:51:51\)](#) Chair Eisenhower opened the public hearing.

[11:02:20 AM \(01:53:33\)](#) DCD Director reviewed the purpose of the hearing.

[11:12:41 AM \(02:03:54\)](#) Bryan Benjamin provided a presentation on LLOR. Staff answered comments and questions during the presentation.

[11:51:46 AM \(02:42:59\)](#) The Commissioners reviewed WSAC Special Virtual meeting re: Noontime attendance. The Commissioners agreed on continuing with the hearing and cancelling the special meeting.

[11:52:50 AM \(02:44:03\)](#) Continued hearing and staff discussion.

[12:52:34 PM \(03:43:47\)](#) Chair Eisenhower opened the floor to allow for public testimony. The following individuals provided testimony:

[12:54:14 PM \(03:45:27\)](#) Allison Lewis, Brinnon

[12:57:41 PM \(03:48:54\)](#) Tom Thiersch, Jefferson County

[01:01:19 PM \(03:52:32\)](#) Jim Fox, Port Townsend

[01:04:01 PM \(03:55:14\)](#) Terry Smith, Port Hadlock

[01:05:01 PM \(03:56:14\)](#) Sally Ellis, Port Townsend

[01:07:32 PM \(03:58:45\)](#) Shellie Yarnell, Brinnon

[01:08:51 PM \(04:00:04\)](#) Lizanne Coker, Port Townsend

[01:11:04 PM \(04:02:17\)](#) Susan Stoll, Brinnon

[01:14:59 PM \(04:06:12\)](#) Kevin Coker, Port Townsend

[01:17:41 PM \(04:08:54\)](#) Frank Hoffman, Port Townsend

[01:21:07 PM \(04:12:20\)](#) Bob Heinith, Port Townsend

[01:26:57 PM \(04:18:11\)](#) George Yount, Port Townsend (timestamp off)

[01:27:48 PM \(04:19:01\)](#) Amanda Grace, District 2 Jefferson County

[01:29:33 PM \(04:20:46\)](#) Paula Mallory, Brinnon

[01:32:00 PM \(04:23:13\)](#) Chair Eisenhower closed oral testimony.

[01:32:59 PM \(04:24:12\)](#) Recess

[01:44:22 PM \(04:25:49\)](#) Reconvene

DELIBERATIONS re: HEARING re: Lot of Record re: Determination of the Legal Status of Lots, Site Development Review, Boundary Line Adjustment; Amending Chapter 18.10 and 18.35 in the Jefferson County Code (JCC); Adopting a New Chapter 18.12; Adopting a New Article VII in Chapter 18.40; and Miscellaneous Other Amendments to Chapter 18.40 JCC

[01:45:02 PM \(04:26:29\)](#) DCD staff addressed comments and concerns raised during public testimony.

The Commissioners deliberated on the issue. Also discussed was if the Commissioners would like to extend the moratorium or hold a new hearing.

[02:39:41 PM \(05:21:08\)](#) Recess until 3pm

Reconvene 306 pm **TECHNICAL DIFFICULTIES.** Video of this meeting stalled and a Zoom version of this session was uploaded. Timestamps will be off.

CONTINUED DELIBERATIONS re: HEARING re: Lot of Record re: Determination of the Legal Status of Lots, Site Development Review, Boundary Line Adjustment; Amending Chapter 18.10 and 18.35 in the Jefferson County Code (JCC); Adopting a New Chapter 18.12; Adopting a New Article VII in Chapter 18.40; and Miscellaneous Other Amendments to Chapter 18.40 JCC: The Commissioners discussed having Commissioner Brotherton work with DCD Director Butler and Planning Manager Peters on bringing forward a revised version of the ordinance next week that the Board can review and take-action on. Chair Eisenhower stated for the record that the oral and written testimony portion of the hearing is closed.

ADDITIONAL BUSINESS re: HEARING NOTICE re: Adopting Jefferson County 2022 Parks, Recreation, Open Space and Trails Comprehensive Plan: As the hearing was cancelled this morning, Public Works staff drafted a Hearing Notice for Board approval. After review, Commissioner Dean moved to approve a Hearing Notice to reschedule the Adoption of the Jefferson County 2022 Parks, Recreation, Open Space and Trails Comprehensive Plan, with a hearing to be held in the Commissioners' Chambers on October 10, 2022 at 10:30 a.m. Commissioner Brotherton seconded the motion which carried by a unanimous vote.

ADDITIONAL BUSINESS re: Caswell-Brown Village Potential Award of HUD Continuum of Care Program Funds: Commissioner Brotherton provided a draft letter outlining Jefferson County's financial support to OlyCAP if they are awarded HUD Continuum of Care Program Funds. After the Board reviewed the letter and made edits, Commissioner Dean moved to approve the letter, as amended. Commissioner Brotherton seconded the motion which carried by a unanimous vote.  [↩](#)

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- **Boards and Committees:** Chair Eisenhower and Commissioner Dean are both serving on Washington State Association of Counties (WSAC) Federal Issues Committee. Some future meetings may need to be special noticed in the event both Commissioners plan on attending.

NOTICE OF ADJOURNMENT 4:32 p.m.

COMMISSIONERS MEETING SCHEDULE

Week of September 26, 2022

Monday – September 26, 2022

See Agenda

Noon	Board	SPECIAL MEETING re: WSAC Virtual Assembly	Virtual
1:30 p.m.	Board	AFTERNOON SESSION	Hybrid

Tuesday – September 27, 2022

2:45 p.m.	Greg	Intellectual/Developmental Disabilities Advisory Board Meeting	Virtual
3:30 p.m.	Kate	Key City Theatre Ribbon Cutting	Port Townsend
3:30 p.m.	Kate	Port Townsend Empowered Teens Coalition September Meeting	Virtual
4:00 p.m.	Heidi	Celebration of Life for Scott Landis	Finnriver Cidery
6:30 p.m.	Kate	Mikita Wilbur Lecture	Jefferson County Public Library

Wednesday – September 28, 2022

All Day	Kate	Funder's Forum	Jamestown S'Klallam Tribe, Sequim
8:30 a.m.	Board	Jefferson County Budget Committee Meeting	Virtual
10:00 a.m.	Heide	Climate & Disaster Resilience Project Funding for N. Olympic Peninsula	Sequim
10:00 a.m.	Kate	Anti-Racist Equality Literacy Meeting	Virtual
Noon	Board	OlyCAP Open House BBQ Picnic	Caswell-Brown Village
1:00 p.m.	Kate	Commerce Model Climate Element Meeting	Virtual
1:30 p.m.	Greg	Funding Opportunities Committee Meeting	Virtual
2:30 p.m.	Greg/Kate	Housing Fund Board Meeting	Virtual
2:30 p.m.	Kate	Childcare/Family Support Center Project Meeting	Virtual

Thursday – September 29, 2022

9:00 a.m.	Heidi	Taxing District Focus Group Meeting No. 3	Virtual
9:30 a.m.	Kate	Puget Sound Partnership Salmon Recovery Council Meeting	Virtual
11:00 a.m.	Kate	Childcare Convening - Jefferson County Meeting	Virtual
1:00 P.M.	Heidi	ALICE Training	Courthouse
1:00 p.m.	Heidi	Trust Land Transfer Meeting	Virtual
1:00 p.m.	Greg	HUD House America-Jefferson County Check-In	Virtual
1:30 p.m.	Heidi	Mental health Field Response Team Meeting	Virtual

Friday – September 30, 2022

8:15 a.m.	Heidi	Keynote Address: Dept. of Community Development	NW Maritime Center Cntr
10:00 a.m.	Heidi	Encumbered Lands Working Group Meeting	Virtual
11:00 a.m.	Kate	Healthier Together Initiative Meeting	City Hall, Port Townsend
3:30 p.m.	Heidi	Liberating Structures Workshop	Chimacum Schools

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request