

Jefferson County
Board of Commissioners
Agenda Request

To: Board of Commissioners
Mark McCauley, County Administrator

From: Monte Reinders, P.E., Public Works Director/County Engineer 

Agenda Date: September 11, 2023

Subject: Change Order No. 1, Phase 1 - Site Prep., Earthwork and Service Utilities for the Port Hadlock Sewer, Project No. 405-2114-0, Commerce Project No. 22-96515-026

Statement of Issue: Change Order No. 1 with Seton Construction of Port Townsend, Washington.

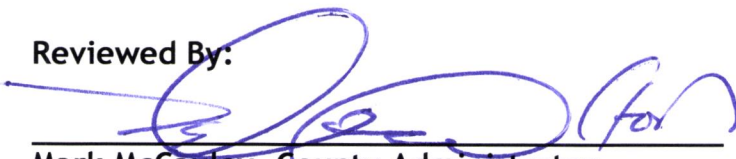
Analysis/Strategic Goals/Pro's & Con's: This change order includes the material only cost for 4-inch and 2-inch conduit and fiber vaults. These were originally to be supplied by the P.U.D. #1 at County cost; however, it is now required that the customer supply these materials which Seton Construction can do.

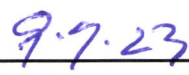
Fiscal Impact/Cost Benefit Analysis: The amount for Change Order No. 1 is \$73,272.57. The contract amount will increase from \$1,243,245.78 to \$1,316,518.35. The project is funded at 100% by the Department of Commerce.

Recommendation: Public Works recommends that the Board authorize Change Order No. 1 with Seton Construction, and return two originals to Public Works for further processing.

Department Contact: Samantha Harper, P.E., Project Manager, 385-9175.

Reviewed By:


Mark McCauley, County Administrator


Date

Sheet 1 of 2 Date: 8/25/2023	JEFFERSON COUNTY DEPARTMENT OF PUBLIC WORKS CHANGE ORDER	Change Order No. 1
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Ordered by County Engineer under terms of ☒ Section 1 - 04, 4 of the Standard Specifications ☐ Change proposed by Contractor	Contract No. 405-2114-0 To: Seton Construction 4640 S. Discovery Rd. Port Townsend, WA 98368
Endorsed by: Seton Construction, Inc. Signature President 8/29/23 Date	Project Title Phase 1 - Site Prep., Earthwork, and Service Utilities for the PH Sewer
Consent given by Surety: (when required) By: _____ Attorney-in-fact Date	

You are ordered to perform the following described work upon receipt of an approved copy of this change order:

Provide conduit and vaults per Seton's negotiated proposal to Owner Change Request (OCR) No. 2 (attached). Unit prices arefor materials only as the installation is within the original price.

All work materials and measurement to be in accordance with the provisions of the standard specifications and special provisions for the type of construction involved.

ORIGINAL CONTRACT AMOUNT (incl. 9.1% sales tax)	CURRENT CONTRACT AMOUNT (incl. 9.1% sales tax)	ESTIMATED NET CHANGE THIS ORDER (incl. 9.1% sales tax)	ESTIMATED CONTRACT TOTAL AFTER CHANGE (incl. 9.1% sales tax)	
\$ 1,243,245.78	\$ 1,243,245.78	\$73,272.57	\$ 1,316,518.35	
ORIGINAL CONTRACT TIME	CURRENT CONTRACT TIME	CONTRACT TIME CHANGE (Add/Del)	NEW CONTRACT TIME	
100	100	N/A	N/A	

APPROVAL RECOMMENDED ☐ _____ Project Manager Date	APPROVAL RECOMMENDED ☒ _____ County Engineer Date
APPROVAL RECOMMENDED ☐ _____ Engineering Services Manager Date	APPROVED ☐ _____ Chair, Jefferson County Commissioners Date

OWNER CHANGE REQUEST NO. 2

Owner Change Request

Project: **Phase 1 Site Preparation, Earthwork and Service Utilities**

Commerce Grant No.: 22-96515-026

Jefferson County PW Project No.: 405-2114-0

Date: July 14, 2023

TO: Chad Smith, Seton Construction General Manager

In connection with your Contract with Jefferson County please furnish your proposal for performing the changes outlined below and/or detailed on the attachments referred to:

Description of Changes:

Owner Change Request No. 2 request a unit price for supplying electric (4-inch) Schedule 40 conduit, fiber (2-inch) Schedule 40 conduit and fiber vaults materials.

The labor was included under Bid Item 59, Joint Utility Trench (Power and Communication) for the conduit installation and Bid Item 60, Utility Vault for the utility vaults. NOTE: The power vaults (PM-1 and V2) will still be supplied by the PUD, as stated in the Bid Documents, has they have been paid through the County's WWTP electrical quote for service.

New Bid Item No.	Planned Quantity	Unit	Item Description
64	6,490	LF	4-inch PVC Schedule 40 Conduit (material only)
65	2,233	LF	2-inch PVC Schedule 40 Conduit (material only)
66	2	EA	Fiber Vault (material only)

The linear footage for the conduits will include the material cost of the sweeps, pipe glue, locate tape, tracer wire and pull string. The amount of conduit sweeps required for each conduit size will be calculated by the contractor.

The fiber vault will be a Pencil, part #PM243636PCH00021 or approved equal, attached is a Pencil cut sheet.

Reference Plan Sheets: E-100 and E-101

BY: **Samantha Harper, P.E.**
(Project Manager for Jefferson County)

Digitally signed by Samantha Harper, P.E.
DN: C=US, E=s Harper@co.jefferson.wa.us, O=Jefferson County
Public Works, CN="Samantha Harper, P.E."
Date: 2023.07.14 10:52:05-0700'

DATE: 7/14/2023

REVIEWED BY: **Monte Reinders**
($< 2.5k$, Eng. Services Mgr., $> 2.5k$ County Engineer)

Digitally signed by Monte Reinders
DN: C=US, E=mreinders@co.jefferson.wa.us,
O=Jefferson County Public Works, OU=Public Works
Director, CN=Monte Reinders
Date: 2023.07.14 11:42:58-0700'

DATE: 7/14/2023

PROPOSAL **COP No. 1**

TO: Jefferson County

We propose to perform all changes described in the above request based upon the following unit costs (may attach sheet):

See attached OCR No. 2 Cost Proposal

The foregoing amount covers all direct and indirect costs related to these changes and to the effect of the changes on the remainder of the project. All other provisions remain in full force and effect.

We request the completion date be extended 0* working days because of this work.

*Supplier quoting 14-16 week lead time for Pencil fiber vault delivery from date of order. No Liquidated Damages shall be associated with delivery and installation of fiber vaults

BY: **Chad Smith**
(for Seton Construction, Inc. (Contractor))

DATE: 8/14/2023

ACCEPTANCE OF PROPOSAL AND APPROVAL TO PROCEED WITH CHANGES

A future CHANGE ORDER TO THE CONTRACT will be prepared for execution by the Contractor and Jefferson County.

TO: _____ **(Contractor)**

You are hereby directed to proceed with the changes described above.

BY:  _____
(Project Manager for Jefferson County)

DATE: 8/23/23

REVIEWED BY:  _____
(< 2.5k, Eng. Services Mgr., > 2.5k County Engineer)

DATE: 8-23-23

COP No. 1

#2305 PORT HADLOCK WWTP CHANGE ORDER SUMMARY OCR No. 2 Furnish Conduits and Fiber Vaults						
Item	Task Description	Quantity	Unit	Unit Price	Task Total	
1	New Bid Item #64.4 Inch PVC Schedule 40 Conduit (Material Only)	6,490	LF	\$8.13	\$52,763.70	
2	New Bid Item #65.2 Inch PVC Schedule 40 Conduit (Material Only)	2,233	LF	\$3.31	\$7,391.23	
3	New Bid Item #66 Fiber Vault PM243636PCH00021 (Material Only)	2	EA	\$3,503.00	\$7,006.00	
Subtotal of Items 1-3					\$67,160.93	
9.10% Sales Tax					\$6,111.64	
Change Order Total					\$73,272.57	

Received

SAH 230814