



DRAFT

MINUTES

Regular Meeting – February 21, 2023, 9:00 a.m.

Jefferson County Courthouse – Commissioners' Chambers
1820 Jefferson Street, Port Townsend, WA (Hybrid)

CALL TO ORDER: Chair Greg Brotherton, Commissioner Kate Dean and Commissioner Heidi Eisenhour participated in the meeting. Chair Brotherton called the meeting to order at the appointed time.

PUBLIC COMMENT PERIOD: Chair Brotherton called for public comments, and six comments were received. The Commissioners addressed the comments.

APPROVAL AND ADOPTION OF THE CONSENT AGENDA: Commissioner Dean moved to approve the items on the Consent Agenda as presented. Commissioner Eisenhour seconded the motion which carried by a unanimous vote.

1. **RESOLUTION NO. 06-23** re: In the Matter of Finding and Determination to Declare Certain person Property as Surplus and Authorize Disposal
2. **RESOLUTION NO. 07-23** re: Establish a New Department in the General Fund for Therapeutic Courts
3. **CERTIFICATION** re: County Road Administration Board (CRAB) Road Levy Certification
4. **MEMORANDUM of AGREEMENT** re: Corrections Officer Hiring Incentive; Jefferson County Sheriff's Office Uniformed Support Services; Fraternal Order of Police; Ryan Taylor
5. **AGREEMENT** re: Corrections Center Lower Parking Lot; In the Amount of \$17,537.83; Central Services Facilities; Shold Excavating
6. **AGREEMENT** re: Anti-Racist Literacy Workshop; In the Amount of \$23,779 (NACCHO Grant Funds); Public Health; Usawa Consulting
7. **AGREEMENT** re: Olympia Oyster Outreach; In the Amount of 9,800; Jefferson County Marine Resources Committee; Puget Sound Restoration Fund
8. **AGREEMENT** re: 2023 Affordable Housing/Homelessness Grant Funding; Tiny Shelters for Caswell-Brown Village; In the Amount of \$20,000; Jefferson County Administrator; Community Build
9. **AGREEMENT, Amendment No. 1** re: Olympic Discovery Trail – Anderson Lake Connection Project; Additional Right of Way; Public Works; Recreation and Conservation Office
10. **ADVISORY BOARD RESIGNATION** re: Jefferson County Marine Resources Committee (MRC); District No. 3 Representative, Heather Burns
11. **ADVISORY BOARD APPOINTMENT** re: Jefferson County Parks and Recreation Advisory Board (JCPRAB); Two (2) Year Term to Expire February 21, 2023; District No. 2 Representative, Bob Hoyle

12. **ADVISORY BOARD APPOINTMENT** re: North Pacific Coast Marine Resources Committee (MRC); Two (2) Year Term to Expire December 7, 2024; District No. 2 Representative, Wendy Feltham
13. **MINUTES** re: Regular Meeting of February 13, 2023
14. **Payment of Jefferson County Payroll Warrants** Dated 02/03/23 Totaling \$161,959.03 and Dated 02/17/23 Totaling \$93,504.88 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)
15. **Payment of Jefferson County Vouchers/Warrants** Dated 02/13/23 Totaling \$1,567,212.79 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)

COMMISSIONERS' BRIEFING SESSION: Commissioner Eisenhower briefed the Board on the recent Washington D.C. National Association of Counties (NACo) conference she attended. Commissioner Dean provided a legislative update and discussed other meetings she attended.

PUBLIC HEALTH AND EMERGENCY MANAGEMENT UPDATE: Public Health Officer Dr. Allison Berry provided information on the viruses circulating in Jefferson County. Emergency Management Director Willie Bence provided an Emergency Management update.

The meeting was recessed at 10:30 a.m. and reconvened at 10:33 a.m. with all three Commissioners present.

HEARING re: Ordinance Relating to Courthouse Security; Repealing and Replacing Resolution No. 78-99: Sheriff Joe Noel and Chief Civil Deputy Prosecuting Attorney Philip Hunsucker were present for the hearing. County Administrator Mark McCauley stated that due to the importance of security to employees and the public, formalizing procedures we have had in place makes sense, and codifying them accomplishes that objective.

Chief DPA Hunsucker explained that to codify this ordinance, changes will need to be made. He suggested that the Commissioners should listen to testimony today and continue deliberations the following week. After staff discussion, Chair Brotherton opened the hearing to allow for public testimony. The following individuals provided testimony: Steven Schumacher – Port Townsend, Stacie Prada (Treasurer) – Port Townsend, Brenda Huntingford (Auditor) – Port Ludlow, Margaret Taylor – Port Townsend, Chuck Henry – Port Townsend, Tom Thiersch – Jefferson County, and George Yount – Port Townsend. Hearing no further testimony, Chair Brotherton closed the hearing.

Commissioner Dean indicated it might be beneficial to keep the hearing open until the end of deliberations. Clerk Carolyn Gallaway suggested that the Board could close the oral testimony portion of the hearing and extend the written deliberations. Chair Brotherton stated the Board will make a determination on hearing testimony at the end of deliberations. After deliberations, Commissioner Brotherton closed the oral testimony portion of the hearing, and stated that written testimony will be extended through February 24, 2023 at 4:30 p.m. The Board agreed to continue deliberations on February 27, 2023, at a time to be determined.

Commissioners Meeting Minutes of February 21, 2023

The meeting was recessed at 12:04 p.m. and reconvened at 1:31 p.m. with all three Commissioners present.

UPDATE re: Planning Process for Solid Waste Facility Replacement: Public Works Director Monte Reinders and Solid Waste Manager Al Cairns were present to give a presentation to review the issues of the current Solid Waste Facility, and review potential sites for a new facility. Public Works indicated they have a 5-7 year timeframe to address these issues. Manager Cairns reported that Public Works has been receiving input from various stakeholders including the Solid Waste Advisory Committee (SWAC) members, Vitek Environmental Engineers, an integrated planning team, and Public Works staff. Currently, the most promising potential future site appears to be at the SR19 and HWY 104 intersection.

ADDITIONAL DISCUSSION ITEMS: The Commissioners and County Administrator reviewed the following:

- Meeting planning re: Upcoming Special Meeting with the Washington Department of Transportation on February 23, 2023 at 10:00 a.m.
- Discussion re: FY24 Congressionally Directed Spending (CDS); Requests Portal has opened

NOTICE OF ADJOURNMENT: Chair Brotherton adjourned the meeting at 2:59 p.m. until the next regular meeting or special meeting as properly noticed.

JEFFERSON COUNTY
BOARD OF COMMISSIONERS

SEAL:

Greg Brotherton, Chair

ATTEST:

Kate Dean, Member

Carolyn Gallaway, CMC
Clerk of the Board

Heidi Eisenhour, Member