



AGENDA

Jefferson County Board of Commissioners

Regular Meeting Monday – March 6, 2023

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Kate Dean, District 1 | Heidi Eisenhour, District 2 | Greg Brotherton, District 3 – Chair

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal – Board of County Commissioners – BOCC Agenda Packets – 2023 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired and others can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• Website: www.co.jefferson.wa.us Follow the links under “Quick links,” “Videos of Meetings,” and click on “Today.” This option will allow you to watch the meeting live-streaming, with no participation.
• In-Person: You are welcome to join the meeting in-person. This option may be limited as we are operating at 50% room occupancy at this time.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. [CALL TO ORDER](#)
9:01 a.m. [PUBLIC COMMENT PERIOD](#) – ALL TOPICS

[09:04:27 AM \(00:04:33\)](#) Comment
[09:05:17 AM \(00:05:23\)](#) Comment
[09:09:27 AM \(00:09:32\)](#) Comment
[09:10:57 AM \(00:11:03\)](#) Response to comments

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at a specific time, at the request of any of the Commissioners.)

1. **CALL FOR BIDS** re: Port Hadlock Wastewater Facility Phase I – Site Preparation, Earthwork and Utilities; Public Works
 
2. **RESOLUTION** re: PUBLIC NOTICE re: Notice of 45-Day Comment Period for Title III Projects Under the Secure Rural Schools and Community Self Determination Act; Central Services
 
3. **AGREEMENT** re: 5-Way Agreement with the Economic Development Council (EDC) Team Jefferson, City of Port Townsend, Port of Port Townsend and Jefferson County Public Utility District (PUD) No. 1
 
4. **AGREEMENT** re: Youth Cannabis and Commercial Tobacco Prevention Program; Subrecipient Agreement; In the Amount of \$5,000; Port Townsend School District No. 50, Basketball Courts
 
5. **AGREEMENT** re: Youth Cannabis and Commercial Tobacco Prevention Program; Subrecipient Agreement; In the Amount of \$3,500; Port Townsend School District No. 50, Peer Mediation
 
6. **AGREEMENT** re: Community Navigator; In the Amount of \$39,900; Public Health; Olympic Peninsula YMCA – Jefferson County Branch
 
7. **AGREEMENT, Amendment No. 1** re: Public Works Solid Waste Division Employment Program for Individuals with Intellectual and Developmental Disabilities; One Year Extension; Public Works; Cascade Community Connections
 
8. **AGREEMENT, Amendment No. 1** re: Economic Development Services; In the Amount of \$74,250 in 2023 and \$100,000 in 2024; County Administrator; Economic Development Council (EDC) Team Jefferson
 
9. **ADVISORY BOARD APPOINTMENT** re: Jefferson County Noxious Weed Board; Four (4) Year Term to Expire March 6, 2027; District No. 3 Representative, Tami Pokorny
 

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10. **ADVISORY BOARD REAPPOINTMENT** re: Clean Water District Advisory Council; Four (4) Year Term to Expire February 2, 2027; District No. 2 Representative, Kara Cardinal
 
11. **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Intellectual Developmental Disabilities Advisory Board; Three (3) Year Term to Expire March 20, 2026; Member, Kelly Matlock
 
12. **ADVISORY BOARD RESIGNATION** re: Jefferson County Parks and Recreation Advisory Board; District No. 3 Representative, Tim Rensema
 
13. **MINUTES** re: Regular Meeting of February 21 and 27, 2023, Special Meeting of February 23, 2023 (Executive Session), and Special Meeting of February 23, 2023 (WSDOT)
     
14. **Payment of Jefferson County Payroll Warrants** Dated March 3, 2023 Totaling \$2,114,257.50 (Records of all claims submitted for payment along with A/P Warrants approved by the Payroll Services Manager are retained in the Jefferson County Auditor's Office.)
 
15. **Payment of Jefferson County Vouchers/Warrants** Dated March 3, 2023 Totaling \$1,355.33 (Records of all claims submitted for payment along with vouchers approved by the Board of Jefferson County Commissioners are retained by the Jefferson County Auditor and Public Works Department.)
 

[09:20:20 AM \(00:20:26\)](#) HE moved to approve the Consent Agenda as presented. KD second, unanimous.

REGULAR AGENDA:

PROCLAMATION re: Proclaiming March as Red Cross Month

   

- American Red Cross Meeting Handout

Andy Stockton, Red Cross Local Representative

[09:22:09 AM \(00:22:14\)](#) The Commissioners read the proclamation aloud. **MOTION:** KD moved to approve the Proclamation as read. HE second, unanimous

[09:24:51 AM \(00:24:56\)](#) AS thanked the BOCC for the proclamation. He provided information on the history of the Red Cross and how to get in contact with them.

[09:31:26 AM \(00:31:31\)](#) Photo op

Call for public comments

[09:32:52 AM \(00:32:57\)](#) Comment re: clarification requested by the Commissioners

COMMISSIONERS BRIEFING SESSION: Commissioner Dean and Commissioner Eisenhower discussed recent meetings they attended and miscellaneous items.

9:45 a.m.

**MONTHLY PUBLIC HEALTH AND EMERGENCY MANAGEMENT
UPDATE**

Dr. Allison Berry, Public Health Officer
Willie Bence, Emergency Management Director

[09:46:07 AM \(00:46:12\)](#) Health Update

[10:20:00 AM \(01:20:06\)](#) Emergency Management Update: March is Tsunami Preparedness Month, Hood Canal Bridge summer construction.

[10:26:29 AM \(01:26:34\)](#) Recess

[10:31:05 AM \(01:26:58\)](#) Reconvene

10:30 a.m.

BID OPENING re: Publication of County Legal Notices



Carolyn Gallaway, Clerk of the Board

BIDDER

Peninsula Daily News
The Leader

BID AMOUNT

Font Size 7.2, Total print circulation: 1,279, electronic subscriptions 2,631
Font Size 7.0, Total print circulation: 5,539, electronic subscriptions 210

Clerk Gallaway noted that there are other various components included in the bids and she will prepare a comparison analysis to be reviewed during the next meeting.

COMMISSIONERS BRIEFING SESSION – Continued: The Commissioners and County Administrator continued discussing recent meetings they attended, miscellaneous items and started reviewing upcoming meetings.

10:45 a.m.

BID OPENING re: Snow Creek Road MP 0.84 Culvert Replacement, County Project No. 18020310, County Road No. 352909, FEMA Hazard Mitigation Grant No. D21-031



Mark Thurston, Public Works Engineer

[10:46:08 AM \(01:42:01\)](#) MT opened the bids received. Engineers Estimate is: 1,445,600.00

BIDDER

[Scarsella](#)
[Nordland Construction NW](#)
[Bruch and Bruch Construction](#)

BID AMOUNT

\$1,171,988.40
\$1,559,945.00
\$1,092,394.00

Staff will review bids for accuracy and report a bid award at a later date.

COMMISSIONERS BRIEFING SESSION – Continued: The Commissioners continued reviewing upcoming meetings.

DISCUSSION re: LETTER of SUPPORT re: Dabob Area Inter-Trust Exchange 86-100443 Proposal; County Administrator; Washington State Department of Natural Resources: Chair Brotherton presented the proposed letter of support he received from Northwest Watershed Institute Executive Director Peter Bahls. Commissioner Eisenhour reviewed the [map of Dabob Bay parcels](#). After review of the letter and discussion, the Board agreed to bring back the letter for for approval next week. Discussion continued.

LEGISLATIVE UPDATE: Commissioner Dean provided a legislative update to the Board. Commissioner Eisenhour reviewed bills she has been following.

[11:46:03 AM \(02:41:56\)](#) Recess

RECESS

[01:31:03 PM \(02:42:40\)](#) Reconvene

1:30 p.m.

WORKSHOP re: Opioid Settlement Funding  

Greg Brotherton, Commissioner, District No. 3
Apple Martine, Jefferson County Public Health Director
Philip Hunsucker, Chief Civil Deputy Prosecuting Attorney
Stephanie Lewis, Salish BH-ASO Regional Administrator
Jolene Kron, Deputy Administrator/Clinical Director of Salish BH-ASO

SL provided a presentation re: Opioid Settlement Funds Update. An opioid settlement has been reached in the amount of \$430,249,769.02 and 50% of funds will go to the state and 50% of funds will go to local governments. These funds will be distributed over the next 17 years. The first two Jefferson County payments of \$34,504.34 and \$36,262.38 have been received. SBH-ASO can directly administer these funds on behalf of a County or release the funds directly to a county. Each county may choose how it wishes to expend these funds, in accordance with approved uses delineated in settlement.

[01:47:21 PM \(02:58:58\)](#) SL, JK, PH, AM participated in discussion. The Board discussed possible methods of utilizing the funds with the BH-ASO representatives.

2:00 – 2:30 p.m. **EXECUTIVE SESSION** with the County Administrator and Chief Civil Deputy Prosecuting Attorney re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

[02:20:59 PM \(03:32:36\)](#) Start of Executive Session: 2:21 pm to 3:00 p.m.

[03:01:36 PM \(03:32:50\)](#) End of Executive Session. As there is was no proposed action, no public comment taken.

ADDITIONAL DISCUSSION ITEMS

- [Campers in vehicles/County Right-of-Ways](#); citizen concerns

- [Miscellaneous topics](#)
- [Entheogens](#); brief discussion
- [Calendar Coordination](#)

NOTICE OF ADJOURNMENT 3:12 p.m.

COMMISSIONERS MEETING SCHEDULE The Week of March 6, 2023
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, March 6, 2023

09:00 a.m. to 4:30 p.m. BOCC Meeting - Hybrid (All 3)
12:00 p.m. to 1:00 p.m. BOCC Special Meeting - WSAC Virtual Assembly (All 3)

Tuesday, March 7, 2023

11:00 a.m. Maritime Washington Advisory Board – Virtual (Kate)
6:00 p.m. Marine Resources Committee (MRC) Meeting – Virtual (Heidi)

Wednesday, March 8, 2023

9:00 a.m. Olympic Region Clean Air Agency (ORCAA) Finance Committee Meeting – Virtual (Greg)
9:00 a.m. CARES Ride Along – Jefferson County (Heidi)
10:00 a.m. ORCAA Board of Directors Regular Board Meeting - Virtual (Greg)
10:30 a.m. State Board of Health Meeting – Tumwater (Kate)
10:30 a.m. Jefferson County Strategic Plan Project Team Meeting – Virtual (Heidi)
2:00 p.m. Olympic Peninsula Tourism Strategic Plan Review - Proposal Review Meeting – Virtual (Heidi)
2:15 p.m. Childcare / Family Support Center Project Meeting – Virtual (Kate)
5:30 p.m. OlyCAP Board Meeting – OlyCAP, Port Townsend Office (Greg)
6:00 p.m. Olympic Discovery Trail (ODT) Board Meeting – Virtual (Heidi)
7:00 p.m. Chimacum Grange Meeting – Chimacum (Heidi)

Thursday, March 9, 2023

10:00 a.m. Olympic Workforce Development Council Meeting- Virtual (Kate)
1:00 p.m. Trust Land Transfer Legislative Work Session – Olympia (Heidi)
3:00 p.m. Behavioral Health Consortium (BHC) Meeting – Virtual (Greg)

Friday, March 10, 2023

8:30 a.m. Healthier Together Monthly Planning Meeting - Hybrid (Kate)
9:30 a.m. Strait Ecosystem Recovery Network Quarterly Meeting -Virtual (Heidi)
10:00 a.m. Housing Fund Board Sub-Committee COCC Housing Providers Meeting -Virtual (Greg)
10:00 a.m. Municipal Research Service Center Board Meeting – Virtual (Kate)
Noon WSAC 2023 Legislative Virtual Update – Virtual (Heidi)
1:00 p.m. Solid Waste Planning Task Force Meeting – Virtual (Greg)
The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA).
Agendas for those meetings will be posted to the Jefferson County website calendar

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24 hours prior to the start of the meeting. The Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us – Services – Laserfiche Web Portal –
Board of Commissioners – Boards & Committees
or click on the Calendar tab on the home page of the website.

THE COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request