



AGENDA

Jefferson County Board of Commissioners

Regular Meeting – Monday, February 24, 2025 at 9:00 a.m.

This is a Hybrid meeting: Virtual and In-Person Attendance at
Jefferson County Courthouse – Commissioners’ Chambers
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: www.co.jefferson.wa.us – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

You can join this meeting by using the following methods:

• Zoom Meeting: https://zoom.us/j/93777841705 This option will allow you to join the meeting live. You will need to enter an email address. If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.” Participation will be up to the Chair and Clerk
• Audio-only: Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705# This option will allow you to listen to the meeting live. If you wish to provide public comment, press *9 to “raise your hand.” Participation will be up to the Chair and Clerk Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.
• In-person: You are welcome to join this meeting in-person.

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: jeffbocc@co.jefferson.wa.us up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m. **CALL TO ORDER**
9:01 a.m. **PUBLIC COMMENT PERIOD – ALL TOPICS**

APPROVAL AND ADOPTION OF THE CONSENT AGENDA:

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1. **HEARING NOTICE** re: Creation of a Public Facilities District (PFD), Hearing to be held on March 10, 2025 at 10:00 a.m. in the Commissioners' Chambers (HYBRID)
 
2. **RESOLUTION NO. ____** re: Creating a County project designated as 18021420 (S. Discovery Road and S. Jacob Miller Road intersection)
 
3. **AGREEMENT, Amendment No. 4** re: Olympic Discovery Trail – Anderson Lake Connection Project; Increase in architect and engineer fees; Public Works; Washington State Recreation and Conservation Office (RCO)
 
4. **LETTER OF SUPPORT** re: Bayside Housing and Services Supportive Services for Veteran Families (SSVF) Grant Application
 
5. **ADVISORY COMMITTEE REAPPOINTMENT** re: Conservation Futures Citizen Oversight Committee (CFCOC); Ron Rempel
 
6. **ADVISORY BOARD REAPPOINTMENT** re: Peninsula Housing Authority; Pat Teal
 
7. **ADVISORY BOARD APPOINTMENTS (2)** re: Local Emergency Planning Committee (LEPC); 1) Andy Pernsteiner; and 2) Chris Caprio
 
8. **APPROVAL OF PAYROLL WARRANTS:** Dated February 20, 2025 and totaling \$97,995.82
 
9. **APPROVAL OF ACCOUNTS PAYABLE WARRANTS:** Dated February 10, 2025 and totaling \$1,690,398.89, and Dated February 18, 2025 and totaling \$908,054.49
 

REGULAR AGENDA:

No set time **COMMISSIONERS BRIEFING SESSION & LEGISLATIVE UPDATE**

9:30 a.m. **WORKSHOP and POTENTIAL ACTION** re: Grant application and matching contribution to the Flood Control Assistance Account (FCAA) Program for the Lower Dosewallips River    

Tami Pokorny, Natural Resources Program Coordinator

10:00 a.m. **WORKSHOP** re: 2025 Public Works Workplan  

Monte Reinders, Public Works Director
Eric Kuzma, Assistant Public Works Director

No set time

WORKSHOP re: Noxious Weeds Report 2024-2025  

Sophie DeGroot, Noxious Weed Control Coordinator

11:00 a.m. – 11:30 a.m. **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, Public Works Director, and Assistant Public Works Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

No set time

RECESS

1:30 p.m.

AFTERNOON SESSION

1:30 to 2:00 p.m.

EXECUTIVE SESSION with the County Administrator, Chief Civil Deputy Prosecuting Attorney (DPA), Civil DPA, and Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)

**DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re:
TOPIC OF THE EXECUTIVE SESSION**

2:00 p.m. to 3:00 p.m. **RECESS:** The Commissioners will hold individual Sheriff candidate interviews from 2:00 p.m. to 3:00 p.m.

3:00 p.m. to 3:30 p.m. **EXECUTIVE SESSION** with the County Administrator and Human Resources Director to evaluate the qualifications of an applicant for public employment. No discussion of salaries, wages, and other conditions of employment to be generally applied within the county; and, no final action on the hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, exemption as outlined in the Open Public Meetings Act, RCW 42.30.110(1)(g).

No set time

DELIBERATIONS re: Appointment of Sheriff
To include potential action and **PUBLIC COMMENT**
(approximately 3:30 p.m. to 4:30 p.m.)

No set time

ADJOURNMENT (Adjourn by 4:30 p.m.)

COMMISSIONERS MEETING SCHEDULE
The Week of February 24, 2025

A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: jeffbocc@co.jefferson.wa.us

Monday, February 24, 2025

- 9:00 a.m. BOCC Meeting – Board
- 12:20 p.m. Jumping Mouse with Mary Sepler – Heidi

Tuesday, February 25, 2025

- 10:00 a.m. Shelter Operation Check-in - Greg
- 11:15 a.m. New Shelter Coalition Meeting – Greg
- 1:00 p.m. Jefferson County Forestry Monthly Meeting - Heidi
- 1:30 p.m. Site Visit for Gateway Visitor Center – Greg
- 3:00 p.m. Climate Action Committee - Heather

Wednesday, February 26, 2025

- 12:05 p.m. Jefferson Transit Authority COA Steering Committee Meeting – Heidi
- 2:00 p.m. Jefferson County Implementation Planning Project Team Meeting - Heidi
- 2:30 p.m. Housing Fund Board Meeting – Greg, Heather
- 3:00 p.m. Gateway Signage Committee Meeting - Olympic Peninsula Tourism Commission – Greg
- 5:30 p.m. JeffCo Aquatic Coalition Aquatic Center Outreach - Heidi

Thursday, February 27, 2025

- 2:00 p.m. North Olympic Development Council 2025 Monthly Meeting – Greg, Heather
- 3:00 p.m. Child Advocacy Center Open House – Board

Friday, February 28, 2025

- 8:00 a.m. National Association of County Officials Legislative Conference – Heidi
- 12:00 p.m. Puget Sound Partnership Legislative Weekly Update - Heidi
- 12:30 p.m. KPTZ - Heather
- 1:00 p.m. OlyCAP Fiscal Committee – Greg
- 6:00 p.m. Jefferson Associated Council Quilcene Meeting - Greg

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: www.co.jefferson.wa.us and click on the Calendar tab.

COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

Americans with Disabilities Act (ADA) Accommodations Provided Upon Request
