



# AGENDA

## Jefferson County Board of Commissioners

### Regular Meeting – Monday, February 10, 2025 at 9:00 a.m.

**This is a Hybrid meeting:** Virtual and In-Person Attendance at  
Jefferson County Courthouse – Commissioners’ Chambers  
1820 Jefferson Street, Port Townsend, WA

Heather Dudley-Nollette, District 1 | Heidi Eisenhour, District 2 – Chair | Greg Brotherton, District 3

To view Agenda items, meeting materials and comments received, click here: [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) – Services – Laserfiche Web Portal (username and password is: public)– Board of Commissioners – BOCC Agenda Packets – 2025 Weekly Agenda Items – Month of the meeting – Day of the meeting

#### You can join this meeting by using the following methods:

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <ul style="list-style-type: none"><li>• <b>Zoom Meeting:</b> <a href="https://zoom.us/j/93777841705">https://zoom.us/j/93777841705</a><br/>This option will allow you to join the meeting live. You will need to enter an email address. <b>If you wish to provide public comment, click on the hand icon at the bottom of the screen to “raise your hand.”</b><br/>Participation will be up to the Chair and Clerk</li></ul>                                                                                        |
| <ul style="list-style-type: none"><li>• <b>Audio-only:</b> Dial: 1-253-215-8782 and use Webinar ID: 937-7784-1705#<br/>This option will allow you to listen to the meeting live. <b>If you wish to provide public comment, press *9 to “raise your hand.”</b> Participation will be up to the Chair and Clerk<br/>Access for the hearing impaired can be accommodated using Washington Relay Service at 1-800-833-6384. If you need special accommodations, please contact our office 24 hours in advance.</li></ul> |
| <ul style="list-style-type: none"><li>• <b>In-person:</b> You are welcome to join this meeting in-person.</li></ul>                                                                                                                                                                                                                                                                                                                                                                                                  |

In the event of technical difficulties, at least one of the methods above will be accessible to the public. Please try all methods first before calling 360-385-9100 to report any issues.

#### Individuals may provide Public Comment using the following methods:

- Video: Refer to meeting instructions above
- Audio-only: Refer to meeting instructions above
- Email: You may submit comments/correspondence to us at: [jeffbocc@co.jefferson.wa.us](mailto:jeffbocc@co.jefferson.wa.us) up through 11:59 p.m. the day before the meeting.

Public Comment Periods are dedicated to listening to the public. Each person may address the Board one time during these periods. To ensure equal opportunity for the public to comment, all comments shall be limited to 2 or 3 minutes per person, depending on the volume of public in attendance. Some Agenda items may have additional Public Comment Periods – these comment periods are for listening to comments specific to that Agenda item. The Chair may add additional Public Comment Periods throughout the meeting.

9:00 a.m.      **CALL TO ORDER**  
9:01 a.m.      **PUBLIC COMMENT PERIOD – ALL TOPICS**

No set time      **APPROVAL AND ADOPTION OF THE CONSENT AGENDA:**

(Items listed below have been distributed to the Commissioners in advance for study and will be enacted by one motion. If separate discussion is desired on an item, that item may be removed from the Consent Agenda and placed on the Regular Agenda, at the request of any of the Commissioners).

1.      **RESOLUTION NO. \_\_\_\_** re: Re-establishing Jefferson County Cash Drawer, Petty Cash Account and Revolving Fund amounts in various County departments  
 
2.      **AGREEMENT** re: Noxious Weed Control Partnership; In the amount of \$5,000; WSU Extension; Clallam County Noxious Weed Control Board  
 
3.      **AGREEMENT, Amendment No. 5** re: Nurse Family Partnership; Additional amount of \$5,270 for a total of \$197,138; Public Health; Kitsap Public Health District  
 
4.      **INTERLOCAL AGREEMENT** re: Jefferson County and the Chimacum School District to maximize limited governmental resources  
 
5.      **APPROVAL OF MOTION** re: Delegate signing authority to Jefferson County Board of Commissioners' Chair for a Conflict of Interest Waiver for joint legal representation of Jefferson County and the Chimacum School District for the purposes stated in the Agenda Request  
 
6.      **ADVISORY BOARD RESIGNATION** re: Jefferson County Parks and Recreation Advisory Board; District No. 1 – Jacob Davidson  
 
7.      **ADVISORY COMMITTEE RESIGNATION** re: Conservation Futures Citizen Oversight Committee; Mary Biskup  
 
8.      **ADVISORY COMMITTEE APPOINTMENT** re: Conservation Futures Citizen Oversight Committee; Robert Simmons  
 
9.      **ADVISORY BOARD APPOINTMENT** re: Intellectual/Development Disabilities Advisory Board (IDDAB); Holly Morgan  
 
10.     **ADVISORY BOARD REAPPOINTMENT** re: Jefferson County Rural Library District Board of Trustees; Cheri Van Hoover  
 
11.     **APPROVAL OF MINUTES:** Regular Meeting Minutes of January 13, 21 and 27, 2025, and Special Meeting Minutes of January 27, 2025 (Joint Finance Committee)  
 
1.      **APPROVAL OF PAYROLL WARRANTS:** Dated February 5, 2025 and totaling \$2,827,390.47  
 

**REGULAR AGENDA:**

No set time      **COMMISSIONERS BRIEFING SESSION**

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- 10:00 a.m.                    **WORKSHOP** re: 2025 Finance Director Workplan  
- Judy Shepherd, Finance Director
- 11:00 a.m.                    **HEARING** re: Assumption of The Jefferson County Transportation Benefit District's Rights, Powers, Functions, and Obligations  
- Ariel Speser, Civil DPA
- No set time                    **DISCUSSION and POTENTIAL ACTION** re: Letter to our Congressional Delegation regarding the Federal financial assistance spending freeze and review  
- No set time                    **RECESS**
- 1:30 p.m.                    **AFTERNOON SESSION**
- 1:30 to 1:45 p.m.           **EXECUTIVE SESSION** with the County Administrator, Chief Civil Deputy Prosecuting Attorney, (2) Civil DPAs, and Department of Community Development Director re: Potential Litigation; Exemption as Outlined in the Open Public Meetings Act, RCW 42.30.110(1)(i)
- DISCUSSION, POTENTIAL ACTION with PUBLIC COMMENT re: TOPIC OF THE EXECUTIVE SESSION**
- 3:00 p.m.                    **WORKSHOP** re: Appointment of Interim Sheriff  
- Melissa Pleimann, Civil DPA
- No set time                    **ADDITIONAL DISCUSSION ITEMS**
- Legislative update
- No set time                    **ADJOURNMENT** (Adjourn by 4:30 p.m.)

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| <b>COMMISSIONERS MEETING SCHEDULE</b><br><b>The Week of February 10, 2025</b> |
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A snapshot of the meetings the Commissioners will be attending this week are notated below. If you would like to get more information on these meetings, please contact the Commissioners' Office at 360-385-9100 or send us an email at: [jeffbocc@co.jefferson.wa.us](mailto:jeffbocc@co.jefferson.wa.us)

Monday, February 10, 2025

9:00 a.m.                    BOCC Meeting – Board

Tuesday, February 11, 2025

11:00 a.m.                    Finance Committee Meeting – Greg

1:00 p.m.                    Peninsula Early Childhood Coalition (PECC) Monthly Meeting - Heather

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## Agenda: February 10, 2025

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- 2:00 p.m. Tourism Coordinating Council Meeting – Greg
- 2:30 p.m. Behavioral Health Advisory Committee Meeting - Heather
- 4:30 p.m. Jefferson Community Foundation 2025 Board Meeting – Heidi

### Wednesday, February 12, 2025

- 10:00 a.m. Olympic Region Clean Air Agency Board Meeting – Greg
- 2:00 p.m. Jefferson County Implementation Planning Project Team Meeting – Heidi
- 5:00 p.m. Jefferson County Association of Realtors Sewer Meeting - Heidi
- 6:00 p.m. Peninsula Trails Coalition Meeting - Greg
- 7:00 p.m. Grange Meeting – Heidi

### Thursday, February 13, 2025

- 9:00 a.m. Olympic Discovery Trail Meeting – Greg
- 10:00 a.m. Peninsula Trails Coalition and Jefferson Land Trust Meeting – Heidi
- 10:00 a.m. Legislative Authority and the Office of the County Engineer Meeting Day 1 - Heather
- 12:00 p.m. Habitat For Humanity EJC Roundtable Discussion – Heidi
- 3:00 p.m. Behavioral Health Consortium Meeting - Heather
- 6:30 p.m. Jefferson County Fair Association Board Meeting - Heather

### Friday, February 14, 2025

- 10:00 a.m. Legislative Authority and the Office of the County Engineer Meeting Day 2 - Heather
- 12:00 p.m. KPTZ – Greg
- 12:00 p.m. Legislative Session Update – Heidi
- 1:00 p.m. Introduction to Jamestown S’Klallam Tribe with Loni Greninger, Vice Chairman - Heather

The County has various Boards and Committees that are subject to the Open Public Meetings Act (OPMA). Agendas for those meetings will be posted to the Jefferson County website calendar 24 hours prior to the start of the meeting. Agendas will contain information on how to provide public comment, meeting access, and meeting materials (if available).

For more information, go to: [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) and click on the Calendar tab.

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COMMISSIONERS MAY ADD AND TAKE ACTION ON OTHER ITEMS NOT LISTED ON THIS AGENDA.

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Americans with Disabilities Act (ADA) Accommodations Provided Upon Request