

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS

CONSENT AGENDA REQUEST

TO: Board of County Commissioners

FROM: Mark McCauley, County Administrator

DATE: March 17, 2025

SUBJECT: Request Approval: Interlocal Contract Between the Washington State Department of Licensing and Jefferson County for the Collection of Car Tab Fees Associated with the Jefferson County Transportation Benefit District (TBD)

STATEMENT OF ISSUE:

On January 13, 2025 the Jefferson County Transportation Benefit District Board approved a \$20 vehicle registration renewal fee. The Washington State Department of Licensing (DOL) will collect the fee on behalf of the county and will remit the monies collected to the county minus 1% to cover DOL's administration costs.

ANALYSIS:

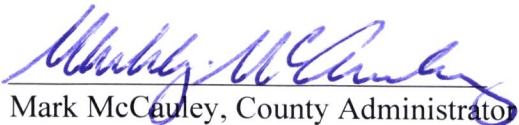
In order for the DOL to undertake this effort the DOL and Jefferson County need to enter into a contract, which is attached.

FISCAL IMPACT:

None.

RECOMMENDATION:

Approve the attached contract with DOL.


Mark McCauley, County Administrator

3/14/25
Date

CONTRACT REVIEW FORM
(INSTRUCTIONS ARE ON THE NEXT PAGE)

Clear Form

CONTRACT WITH: Washington State Department of Licensing Contract No: WADOL TBD Fee

Contract For: Collection of the TBD \$20 vehicle tab renewals Term: Until TBD Dissolution

COUNTY DEPARTMENT: County Administrator
Contact Person: Mark McCauley
Contact Phone: 360-385-9130
Contact email: mmccauley@co.jefferson.wa.us

AMOUNT: N/A

Revenue: N/A
Expenditure: N/A
Matching Funds Required: N/A
Sources(s) of Matching Funds: N/A
Fund #: N/A
Munis Org/Obj: N/A

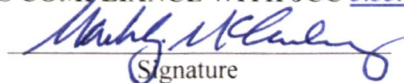
PROCESS:

☒ Exempt from Bid Process
☐ Cooperative Purchase
☐ Competitive Sealed Bid
☐ Small Works Roster
☐ Vendor List Bid
☐ RFP or RFQ
☐ Other: competitive hire

APPROVAL STEPS:

STEP 1: DEPARTMENT CERTIFIES COMPLIANCE WITH JCC 3.55.080 AND CHAPTER 42.23 RCW.

CERTIFIED: ☐ N/A: ☒


Signature

3/11/25
Date

STEP 2: DEPARTMENT CERTIFIES THE PERSON PROPOSED FOR CONTRACTING WITH THE COUNTY (CONTRACTOR) HAS NOT BEEN DEBARRED BY ANY FEDERAL, STATE, OR LOCAL AGENCY.

CERTIFIED: ☐ N/A: ☒


Signature

3/11/25
Date

STEP 3: RISK MANAGEMENT REVIEW (will be added electronically through Laserfiche):

STEP 4: PROSECUTING ATTORNEY REVIEW (will be added electronically through Laserfiche):

Electronically approved by Risk Management on
3/11/2025.
State contract - cannot change.

STEP 5: DEPARTMENT MAKES REVISIONS & RESUBMITS TO RISK MANAGEMENT AND PROSECUTING ATTORNEY(IF REQUIRED).

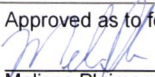
STEP 6: CONTRACTOR SIGNS

STEP 7: SUBMIT TO BOCC FOR APPROVAL

Electronically approved as to form by PAO on 3/11/2025.
State language -- cannot change. No PAO signature line.
Please add next time.

	INTERLOCAL CONTRACT TRANSPORTATION BENEFIT DISTRICT (TBD) BETWEEN DEPARTMENT OF LICENSING (DOL) AND JEFFERSON COUNTY, WA		DOL Contract No. K8734 TBD Contract No.
Contract Start Date July 13, 2025	Contract End Date Extend through the life of the TBD	Contractor Amount 1% of each \$20.00 fee collected will be paid to DOL	
Purpose (brief description) The purpose of this Contract is to provide the terms and conditions under which DOL will administer and collect fees on behalf of cities/counties who have established a Transportation Benefit District (TBD) in order to provide the funding for transportation improvements within the TBD's area of Jefferson County.			
CONTRACTOR CONTACT INFORMATION			
Contractor Name: Jefferson County		Contractor dba/UBI: 161-001-169 (Auditor)	
Contractor Address: PO Box 563, Port Townsend, WA 98368		Mailing Address (if different)	
TBD Contract Manager: Mark McCauley	Area code) Telephone: (360) 385-9130	E-Mail: mmccauley@co.jefferson.wa.us	
Contractor Signing Authority: Heidi Eisenhour	(Area code) Telephone:	E-Mail: heisenhour@co.jefferson.wa.us	
DEPARTMENT OF LICENSING (DOL) CONTACT INFORMATION			
Contract Manager: Brad DeVol		DOL Contact Address: 8005 River Road Tumwater, WA 98501	
Telephone: (360) 634-5131		E-Mail: bdevol@dol.wa.gov	
AUTHORITY			
In accordance with, RCW 36.73.065, RCW 39.34, RCW 46.17, RCW 82.80.140, WAC 308-10, Chapter 18 USC sec. 2721-2725 Driver Privacy Protection Act (DPPA), and Executive Order 97-01, and all applicable laws as currently written or hereafter amended.			
ATTACHMENTS			
The following are attached and incorporated herein and/or by reference (Check all applicable): ☒ A = General Terms and Conditions ☒ B = Statement of Work ☒ C = Vehicles Subject to Fees ☒ D = Vehicles Not Subject to Fees			
The terms and conditions of this Contract are an integration and representation of the final, entire and exclusive understanding between the parties superseding and cancel all previous agreements, writings, and communications, oral or otherwise regarding the subject matter of this Contract, between the parties.			
IN WITNESS WHEREOF , the parties have executed this Contract and affirm they have read and understand all terms and conditions of this Contract and have the authority to bind their respective parties to the terms and conditions of this Contract.			
Contractor Signature		DOL Signature	
Name and Title: Heidi Eisenhour Chair – Jefferson County TBD		Name and Title: Evelyn Lloyd Assistant Director, Administrative Services Division	

Approved as to form only:


 03/11/2025
 Date
 Melissa Pleimann
 Civil Deputy Prosecuting Attorney

**ATTACHMENT A
GENERAL TERMS AND CONDITIONS**

THEREFORE, IT IS MUTUALLY AGREED THAT:

1. DEFINITIONS

As used throughout this Contract the following terms shall have the meanings set forth below:

- a. **"Administrative and Collection Expenses"** means the Direct and Indirect Cost associated with the collection of the TBD fees, including but not limited to information technology services to implement and support the collection of TBD fees; accounting for and payment of fees to the TBD; Contract administration; and management analysis as well as other incidental administrative overhead, and includes the costs associated with optional access to the Internet Vehicle Information Processing System (IVIPS). It does not include record inquiries by TBD (under an IVIPS contract).
- b. **"Authorized User"** means TBD officers, and employees, or any other authorized agent or official of the TBD.
- c. **"Billing Cycle"** means the annual vehicle registration renewal.
- d. **"Direct Cost"** shall include, but is not limited to, all operating, equipment and personnel costs used to furnish the information, reruns and/or additional data runs, costs materials and data integrity costs directly related to the monthly production and maintenance of these data files.
- e. **"District"** means all the territory within the boundaries of the TBD's jurisdiction establishing the District.
- f. **"DOL File"** means the data file received from a third party used by DOL as the primary GIS data source to assess TBD fees.
- g. **"GIS"** means the Geographical Information System data provided to DOL by a third party. **"Indirect Cost"** shall include, but is not limited to, auditing, answering complaints, correspondence, administrative overhead, building rents, related utilities, and other expenses identified as Indirect Costs by the Director of DOL.
- h. **"Location Code"** means the four-digit number that corresponds to a TBD jurisdiction that is used by DOL when assessing the TBD fee. The four-digit number is derived from the Department of Revenue's sales and use tax Location Code information.
- i. **"Next Billing Cycle"** means the Billing Cycle that occurs during the 12 months following the current Billing Cycle. For example, if a renewal is sent for a due date in the month of January 2024, the Next Billing Cycle will be January 2025.
- j. **"RCW"** means Revised Code of Washington.
- k. **"Subcontractor"** means a person or entity not in the employment of the TBD named in this Contract, but who is performing all or part of those services outlined in this Contract under a separate Contract with the TBD. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. STATEMENT OF WORK

The parties to this Contract shall furnish the necessary personnel, equipment, material and/or service(s) and otherwise do all things necessary for or incidental to the exchange of data as set forth in the Attachment B, *Statement of Work*, Attachment C, *Vehicles Subject to Fees*, and Attachment D, *Vehicles Not Subject to Fees*, that are attached and incorporated by reference.

3. PERIOD OF PERFORMANCE

The initial Period of Performance shall begin on July 13, 2025, through July 12, 2030. The Period of Performance may be extended one time, by agreement of the parties, for up to five (5) additional years. The Contract may be canceled pursuant to a signed resolution or ordinance eliminating the TBD fees, at any time during the contract period.

4. FEE COLLECTION

Fee collection may not be sooner than six (6) months from the signed and dated Ordinance or Resolution creating the TBD fee.

A change in the amount of fee collected will be implemented no less than one hundred twenty (120) days from the time the DOL Contract Manager receives a copy of the signed and dated Ordinance or Resolution changing the fee.

4.1. PAYMENT/ REIMBURSEMENT

- a. DOL shall deduct a percentage amount, as provided in RCW 82.80.140, of one percent (1%) of the twenty-dollar (\$20.00) fee collected for Administration and Collection Expenses incurred.
- b. DOL shall automatically deduct one percent (1%) at the time of each transaction.
- c. DOL shall certify the release of the proceeds to the state treasurer, and the state treasurer shall distribute the proceeds to the TBD, on a monthly basis, depending upon their disbursement schedule.
- d. The one percent (1%) fee is a maximum permitted by statute and is based upon the costs associated with the Administration and Collection Expenses for TBD.

5. **RECORDS and DOCUMENTS**

The parties to this Contract shall each maintain books, records, documents and other evidence, which sufficiently and properly reflect all Direct and Indirect Costs expended by either party in the performance of the service(s) described herein. These records shall be subject to inspection, review or audit by authorized personnel of either party, the Office of the State Auditor, and other government officials authorized by law for the period such records are required to be retained according to the Washington State Retention Schedule.

Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties, except as required by law.

6. **NONDISCRIMINATION AND CIVIL RIGHTS**

Contractor shall comply with all federal and state nondiscrimination laws, regulations and policies. In the event of the Contractor's noncompliance or refusal to comply with any nondiscrimination law, regulation, or policy this Contract may be rescinded, canceled, or terminated in whole or in part, and the Contractor may be declared ineligible for further contracts with DOL.

a) Nondiscrimination Requirement. During the term of this Contract, Contractor, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, Contractor, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.

b) Obligation to Cooperate. Contractor, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that Contractor, including any subcontractor, has engaged in discrimination prohibited by this Contract pursuant to RCW 49.60.530(3).

c) Default. Notwithstanding any provision to the contrary, DOL may suspend Contractor, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until DOL receives notification that Contractor, including any subcontractor, is cooperating with the investigating state agency. In the event Contractor, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), DOL may terminate this Contract in whole or in part, and Contractor, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. Contractor or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.

d) Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Contract termination or suspension for engaging in discrimination, Contractor, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, which damages are distinct from any penalties imposed under Chapter 49.60, RCW. DOL shall have the right to deduct from any monies due to Contractor or subcontractor, or that thereafter become due, an amount for damages Contractor or subcontractor will owe DOL for default under this provision.

7. **ASSURANCES**

DOL and the Contractor agree all activity pursuant to this Contract will be in accordance with all applicable current or future federal, state and local laws, rules, and regulations.

8. **PUBLIC RECORDS REQUESTS**

For any public records request received by the TBD for confidential information, the TBD will coordinate with DOL in an effort to mutually agree upon the information to be disseminated. If the TBD and DOL disagree, the TBD will provide DOL at least ten (10) days in order to allow DOL to seek judicial review as provided under the Public Records Act.

9. **INDEMNITY**

Except as specifically provided in this section, the parties have not agreed to indemnify or hold harmless each other.

- a. Each party agrees to hold harmless and indemnify the other from any claim, loss or liability arising from or out of the employment or contractual relationship of each parties' employees and Subcontractors.
- b. DOL agrees to bear all costs associated with the resolution of fee payer disputes regarding statutory exemption from license fees and agrees to hold harmless and indemnify the TBD from such costs.
- c. TBD agrees to bear all costs associated with the resolution of fee payer disputes relating to the formation of the TBD, the levying of any charge or fee on matters relating to the residence of the fee payer or other disputes relating to the location of the vehicle or fee payer and agrees to hold harmless and indemnify the DOL from such costs.
- d. The term "cost" as used herein refers to any and all administrative costs, court costs and reasonable

attorneys' fees associated with resolution of any claim, loss or liability.

10. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Contract shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

11. CONTRACT ALTERATIONS AND AMENDMENTS

This Contract may be amended by mutual consent of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

12. MEMORANDUM OF UNDERSTANDING (MOU)

Any communications that either contract manager determines to address more than day-to-day concerns, but do not modify the terms of this Contract, shall be documented by a written, numbered and dated Memorandum of Understanding (MOU).

13. TERMINATION BY LEGISLATIVE ACTION

This Contract is terminated upon formal action of the State Legislature by enacting statutory prohibition. If this Contract is terminated, DOL is entitled to payments required under the terms of this Contract for services rendered prior to termination.

14. REMEDIES DISPUTE RESOLUTION

The relationship of the parties is in part defined by statute. In recognition of the parties' relationship and the lack of alternatives for the collection of fees, the parties have established these provisions regarding their respective rights and remedies.

14.1 Dispute Resolution

The parties shall attempt to resolve any dispute between the parties regarding the interpretation or performance under this Contract at a staff level. If a party believes the other to be in breach of this Contract, it shall provide written notice of breach to the party via postage paid in the U.S. mail using addresses as provided on page one (1) of this Contract. The alleged party in breach shall have ten (10) business days to either cure the breach or refer any dispute to arbitration by the Dispute Board.

The Dispute Board shall attempt to resolve the dispute in the following manner prior to seeking judicial review. Due to the critical nature of the party's statutory obligations, disputes regarding public records shall not be subject to this procedure, except as provided in Section 7, *Public Records Request*. Additional procedures are provided for alleged breach of confidentiality.

- a. Each party to this Contract shall appoint one member to the Dispute Board.
- b. The members so appointed shall jointly appoint an additional member to the Dispute Board.
- c. The Dispute Board shall review the facts, Contract terms, applicable statutes and rules and make a determination.

15. GOVERNANCE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington and the venue of any action brought under this Contract shall be in the Superior Court for Thurston County.

16. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, unless otherwise provided in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

1. Applicable federal and Washington State laws, statutes and regulations;
2. *Attachment A, General Terms and Conditions*;
3. *Attachment B, Statement of Work*; *Attachments C, Vehicles Subject to Fees*; and *Attachments D, Vehicles not Subject to Fees*; and
4. Any other provisions of this Contract and documents incorporated by reference or otherwise.

17. ASSIGNMENT

Any city or county in which a Transportation Benefit District has been established pursuant to chapter 36.73 RCW with boundaries coterminous with the boundaries of the city or county may by ordinance or resolution of the city or county legislative authority, assume the rights, powers, functions, and obligations of the Transportation Benefit District in accordance with Washington law. The city or county, within ten business days, notify DOL of the passage of such ordinance or resolution and provide a copy. The parties will work cooperatively in the transition of the rights, powers, functions, and obligations of the Transportation Benefit District.

18. WAIVER

Unless the Contract is amended in writing by an authorized representative of DOL and the TBD, waiver of a default under this Contract, or failure by DOL or the TBD to exercise its rights shall not be considered a modification or amendment to the Contract; or constitute a waiver of any subsequent default.

19. LIMITATION OF STATE LIABILITY

The parties agree that in no event shall the state of Washington, the Department, the Director of the Department or any Department employees, be liable to Contractor for any damages, costs, lost production, or any other loss of any kind for failure of the Department's equipment, hardware or software to perform for any reason, or for the loss of consequential damage which is the result of acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of fire, failure of communications or computer equipment, facilities, or software, power failures, nuclear accidents or other disasters.

The state of Washington, the Department, the Director of the Department or any Department employee shall not be liable for any claim of any nature against Contractor by any party arising from any failure in the service furnished by the Department under this Contract, for any errors, mistakes or acts on the part of the Department or its agents which result in the failure of the Department's equipment or software which fails to perform for any reason or for any other loss or consequential damage which is a result of acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of fire, failure of communications or computer equipment, facilities, or software, power failures, nuclear accidents or other disasters.

20. SEVERABILITY

If any provision of this Contract or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Contract which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Contract, and to this end the provisions of this Contract are declared to be severable.

21. INTERLOCAL CONTRACT

This is an interlocal Contract entered into pursuant to the authorization of chapter 39.34 RCW. Accordingly, the following provisions are set forth in accordance with the provisions of RCW 39.34.030.

- a. This Contract shall be perpetual unless terminated as herein provided.
- b. No separate legal or administrative entity is created by this Contract.
- c. The cooperative undertakings of the parties shall be financed as provided herein. Each party shall separately establish and maintain a budget for its own functions.
- d. No joint property shall be acquired, held or disposed of. Any real or personal property used in the joint or cooperative undertaking shall be considered to be and remain the property of the party who purchased such real or personal property.
- e. This Contract shall be effective when posted on the website of either the DOL or the jurisdiction in which the TBD has been created in accordance with RCW 39.34.040.

22. CONTRACT MANAGEMENT

The contract manager for each of the parties as named on page one (1) of this Contract shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

23. WASHINGTON EXECUTIVE ORDER 17-01

In accordance with RCW 43.17.425 and Washington Executive Order 17-01, the Contractor and any Subcontractors are explicitly prohibited, without limitation, against sharing or using Data, including Personal Information, for purposes of investigating, enforcing, cooperating with, or assisting in the investigation or enforcement of any federal or state regulation or surveillance programs or any other laws, rules, or policies that target Washington residents solely on the basis of race, religion, immigration, or citizenship status, or national or ethnic origin.

24. WASHINGTON EXECUTIVE ORDER 18-03 WORKERS' RIGHTS

Contractor represents and warrants, that Contractor does NOT require its employees, as a condition of employment, to sign or agree to mandatory individual arbitration clauses or class or collective action waivers. Contractor further represents and warrants that, during the term of this Contract, Contractor shall not, as a condition of employment, require its employees to sign or agree to mandatory individual arbitration clauses or class or collective action waivers.

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ATTACHMENT B STATEMENT OF WORK

1. FOR ADMINISTRATION AND COLLECTION OF THE VEHICLE FEE

The Transportation Benefit District (TBD), or the city/county if they are legally assigned responsibility, shall furnish the necessary personnel, equipment, material and/or services and otherwise do all things necessary for or incidental to the performance of work as set forth below.

2. RESPONSIBILITIES OF THE TBD

The TBD shall:

- a. Be the primary point of contact to respond to inquiries or disputes from citizens who have questions about the fee.
- b. Handle all contacts and/or disputes regarding boundaries and/or questions regarding the TBD or its collection of fees.
- c. Agree that any omitted or incorrect addresses that result in the fee not being charged for the current Billing Cycle will not be collected by DOL during the current cycle. DOL will charge the fee during the Next Billing Cycle if GIS data is updated by the data provider, DOL has a reasonable amount of time to accomplish necessary computer changes, and the address is within the TBD boundary.
- d. Process and issue any refunds or shortages that may be due. It is anticipated that TBD refunds will be largely due to boundary disputes.
- e. Verify boundary information of the TBD against the information provided in the GIS system to ensure an address taxing Location Code is appropriately identified for fee collection. Notify DOL of any changes to initiate computer-programming updates for proper fee collection.

3. RESPONSIBILITIES OF DOL

The DOL shall:

- a. Not impose the fee for vehicles as defined by law as "Not Subject" to the fee by statute and are listed in Attachment D, *Vehicles Not Subject to Fee*.
- b. Use data from the DOL File as the primary source for identification when assessing the fee for a vehicle registered within a TBD area. If the Location Code is one of the TBD areas, then DOL will apply the charge to the vehicle record. If a match cannot be found within the data from the DOL File, then the customer will not be billed the fee. DOL will not use any other data source to determine TBD fee liability.
- c. Administer and collect the appropriate annual vehicle fees of up to \$20.00 per vehicle, at the time of registration renewal, pursuant to RCW 82.80.140.
- d. Not be responsible for the issuance of any refunds or shortages of the fee collected on behalf of TBD for boundary disputes when a customer claims they do not live in a TBD's area.
- e. Not be responsible or liable for any incorrect or omitted notices sent because TBD provided information to DOL in error.
- f. Not make corrections or issue replacement paper or electronic renewal notices. Not be obligated to recover actual or perceived revenue loss of the fee due to errors from data provided to DOL for boundary discrepancies.
- g. Not be responsible for inquiries and/or disputes of customers regarding the fees imposed by the TBD, except to direct the customer to the contact information provided to DOL by the TBD.
- h. Provide customers with information on the DOL webpage, which includes contact information for TBD.
- i. Provide vehicle licensing office and DOL staff with information to explain the TBD fee, which includes a list of TBD contact information.
- j. Not be responsible for the timeliness of the State Treasurer's monthly distribution of funds.

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**ATTACHMENT C
VEHICLES SUBJECT TO TBD FEE**

The annual vehicle fee is due for each vehicle subject to license tab fees and for each vehicle subject to gross weight fees with an unladen (scale) weight of 6,000 pounds or less as described in table below.

Vehicles with non-expiring registration, such as Disabled American Veteran and Collector Vehicles, are exempt from the tax. The annual vehicle licensing fee applies only when renewing a vehicle registration and is effective upon the registration renewal date as provided by the Department of Licensing.

The following vehicles are subject to the vehicle licensing fee under RCW 82.80.140:

Use Type	Description	Authority
CAB	Taxicab	RCW 46.17.350
CMB	Combination	RCW 46.17.355 if scale weight is 6000 pounds or less
CMB (non-powered)	Trailers	RCW 46.16A.450(b)
COM	Commercial vehicle	RCW 46.17.350 if scale weight is 6000 pounds or less
COM non powered	Commercial	RCW 46.16A.450
CYC	Motorcycle	RCW 46.17.350
FIX	Fixed Load vehicle	RCW 46.17.355 if scale weight is 6000 pounds or less
FRH, 6 seats or less	For Hire	RCW 46.17.350
FRH, 7 seats or more	For Hire	RCW 46.17.355 if scale weight is 6000 pounds or less
HDL	House Moving Dolly	RCW 46.17.350
LOG (powered)	Used Exclusively for hauling logs	RCW 46.17.355 if scale weight is 6000 pounds or less
LOG (non-powered)	Used exclusively for hauling logs	RCW 46.17.355
MHM	Motor home	RCW 46.17.350
MOB	Mobile Home	RCW 46.17.350 (if actually licensed)
PAS	Passenger vehicle	RCW 46.17.350
STA, 6 seats or less	Stage	RCW 46.17.350
STA, 7 seats or more	Stage	RCW 46.17.355 if scale weight is 6000 pounds or less
TLR	Private –use trailer (if over 2000 pounds scale weight)	RCW 46.17.350
TOW	Tow truck	RCW 46.17.350
TRK	Truck	RCW 46.17.355 if scale weight is 6000 pounds or less
TVL	Travel trailer	RCW 46.17.350
NEP	Neighborhood electric passenger vehicle	RCW 46.17.350
NET	Neighborhood electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less
MEP	Medium-speed electric passenger vehicle	RCW 46.17.350
MET	Medium-speed electric truck	RCW 46.17.355 if scale weight is 6000 pounds or less

**ATTACHMENT D
VEHICLES NOT SUBJECT TO TBD FEE**

The following vehicles are specifically exempted from the vehicle licensing fee:

- a. Campers, as defined in RCW 46.04.085;
- b. Farm tractors or farm vehicles as defined in RCW 46.04.180 and 46.04.181;
- c. Mopeds, as defined in RCW 46.04.304;
- d. Off-road and non-highway vehicles as defined in RCW 46.04.365;
- e. Private use single-axle trailer, as defined in RCW 46.04.422;
- f. Snowmobiles as defined in RCW 46.04.546; and
- g. Vehicles registered under chapter 46.87 RCW and the international registration plan.

The following vehicles are not subject to the vehicle fee under RCW 82.80.140:

Use Type	Description	Reasoning
ATQ	Antique Vehicle (any vehicle 30 years old)	Not subject to license fees
ATV	Motorized Non highway vehicle	Not subject to RCW 82.80.140
CGR	Converter Gear	Not subject to license fees
CMP	Campers	Exempt under RCW 82.80.140
GOV	State, County, City, Tribal	Not subject to license fees
FAR	Farm	Exempt under RCW 82.80.140
FCB	Farm Combination	Exempt under RCW 82.80.140
FED	Federally Owned	Not subject to license fees
FEX	Farm Exempt	Not subject to license fees
FMC	Federal Motorcycle Trailer	Not subject to license fees
ORV	Off Road Vehicles	Exempt under RCW 82.80.140
PED	Moped	Exempt under RCW 82.80.140
ATQ	Restored and Collector Vehicles	Not subject to license fees
SCH	Private School Vehicles	Not subject to license fees
SNO, SNV	Snowmobiles	Exempt under RCW 82.80.140
SNV	Vintage snowmobiles	Exempt under RCW 82.80.140
SNX	State, County, City owned snowmobiles	Exempt under RCW 82.80.140
TLR	Personal use trailers, single axle (less than 2,000 pounds scale weight)	Exempt under RCW 82.80.140